

**Augusta Independent Board of Education**

September 14, 2017 6:00 PM

207 Bracken Street

Augusta, KY

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mrs. Laura Bach

Mr. Shawn Hennessey

Mrs. Dionne Laycock

Mrs. Julie Moore

Mrs. Chasity Saunders

**1. Call to Order**

**1.1. Roll Call**

**1.2. Pledge of Allegiance**

**1.3. Mission Statement**

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

**1.4. Approval of Agenda**

**Order #17-397 - Motion Passed:** Approval of the agenda as presented. Passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Julie Moore.

Mrs. Laura Bach Yes

Mr. Shawn Hennessey Yes

Mrs. Dionne Laycock Yes

Mrs. Julie Moore Yes

Mrs. Chasity Saunders Yes

**2. Faculty Recognition**

Rationale:

Welcome to the Augusta Independent School Family!

Elementary Special Education Teacher: Mrs. Lena Ross

**2.1. \*BREAK**

**3. Communications**

**3.1. Principal's Report/Student Achievement**

Rationale:

Principal, Robin Kelsch informed the board of a donation received for 3rd grade from DonorsChoose.org for a monthly science publication and the implementation of NeuroNet in PS-2nd grades. Principal Kelsch stated the NeuroNet program will include progress assessments this year to assess student learning goals.

Principal Kelsch said ACT results indicated an overall composite of 18.2 and the public release of KPREP results would be September 28th.

**3.2. Superintendent's Report**

Rationale:

Superintendent McCane said the state pension system was being closely monitored and that legislators were working on a solution to honor commitments to public

employees, while putting the pension system on a suitable path for the future. Superintendent McCane said a special legislative session will take place in the next 30 to 60 days and a reform package is expected to be made public soon. Superintendent McCane reported the state budget director informed state officials if there is no pension reform as it relates to the County Employees' Retirement System (CERS), the rates employers will have to pay into CERS will increase by more than 50% from the current 2018 fiscal year to the next fiscal year.

Board members were informed A.I.S. is collaborating with Morehead State University to provide dual credit options to high school students next semester, the submission of a Hayswood Foundation Grant on behalf of the Augusta Independent Education Foundation, Inc. for Chromebooks and Superintendent McCane's 2017-2018 PGP Goals.

### **3.3. Personnel**

Rationale:

#### **Classified Substitute Hire**

Cecilia Fite

#### **Certified Hire**

Lena Ross

#### **Resignation**

Aaron Linville: Head Tennis Coach

### **3.4. Attendance/Enrollment**

Rationale:

Enrollment P-12: 304

Enrollment K-12: 287

August Attendance: 97.30%

### **3.5. Citizens**

### **3.6. Board Members**

## **4. Business Action/Discussion Items**

### **4.1. Approve Monthly Budget Report**

Rationale:

General Fund

Revenue receipts for the first two months totaled \$207,000.

Local Revenue: \$3,700 has been collected for tuition. \$2,400 has been received from PSC taxes, while \$1,600 as collected for motor vehicle taxes. The fitness center has collected \$340 in dues.

State Revenue: SEEK funding accounted for nearly \$198,000, while \$1,050 was received for revenue in lieu of taxes from the state.

Federal Revenue: No federal revenue was received.

Expenditures through the first two months totaled \$194,000

School Budget: The school's budget is \$19,750. Through August, \$6,300 was spent, with another \$750 obligated. \$1,700 was expended on assessment software, \$1,400 on copying and printing costs, \$1,200 on general supplies, \$875 on dues and fees, and \$800 on technology supplies.

Maintenance Budget: Expenses totaled \$54,000 after two months. Expenses included \$31,000 for property insurance, \$11,100 on salaries and benefits, \$6,400 on utility services, \$3,500 on repairs and maintenance, \$1,100 on general supplies, and \$800 on professional services. 22% of the maintenance budget has been utilized.

Transportation Budget: Through August, costs were at approximately \$13,000. \$5,700 was expended on salaries and benefits, \$5,500 on fleet insurance, \$900 on diesel fuel, and \$375 on supplies/services/fees. 13% of the transportation budget has been utilized.

For the general fund, receipts exceeded expenditures by approximately \$13,000.  
Special Revenue Fund

\$2,000 as received from Neediest Kids of All (NKOA) to help provide clothing/eyewear to students whose families request assistance. Districts are still awaiting the final federal grant award amounts for 2017-18.

Food Service Fund

Food service revenue for August totaled \$1,600. That was generated through local revenue. Expenses totaled about \$6,600, including \$2,900 was for salaries, \$2,300 on dues and fees, and \$1,400 on food and supplies. The food service balance as of August 31 was -\$5,000.

**Order #17-398 - Motion Passed:** Approve Monthly Budget Report passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

#### **4.2. 2017-2018 Working Budget**

Rationale:

2017-2018 Working Budget

The Working Budget is the final projection for the current fiscal year with significant and known conditions. SEEK funding has been established, a solid estimate of ADA is available, and staffing is in place. Other planned activities are finalized as the clarity of the budget situation has improved. Grant awards have been received and are budgeted appropriately.

General Fund

Revenues

The beginning fund balance for 2017-18 now stands at \$364,098, an increase of \$63,500 over the previous year due to the increase in Average Daily Attendance. Local tax revenues are budgeted to increase only \$8,971 in General Fund because several delinquent payments were received in 2016-17 in Public Service Tax for owed for tax years 2014 and 2015. SEEK revenue is projected to increase \$77,000 due to increased ADA and increased funding for special education. ADA is estimated at 268.0, and a 96% attendance rate. This is an additional growth of 14 over 2016-17. All other revenue items are expected to be at virtually the same level as in 2016-17 with the exception of the transfer from the Capital Outlay Fund. This transfer is budgeted at \$8,960 compared to last year's actual transfer of \$22,408. Potentially another \$22,600 could be transferred. We need to gain more clarity on the legislation passed last spring limiting these transfers. Total current revenue is expected to increase \$71,800.

Expenditures

Salary increases in this budget are based on the experience step for both classified and certified personnel and an increase of 2% to the salary schedules. There is an additional certified position added this year. Salaries are budgeted at \$1,455,000 compared to last year's actual of \$1,348,000. Due to grants decreasing or staying at the same levels for several years the General Fund has to support some of them to some level. This year's level of support is estimated below. This is a decrease from last year since the FRC/Community Education functions have been combined.

Community Education  
\$600

ESS  
\$1505

Gifted  
\$4953

Preschool  
\$1200

Title 1  
\$15,903

Title 2  
\$4100

The school's instructional budget remains at \$19,750. Other operational costs such as utilities, maintenance, fuel, insurance, etc. are budgeted based on historical trends and are budgeted at the same levels as the previous year. The extraordinary expenditures for the building are not expected this year. Transfer tuition is budgeted at \$46,000. Total budgeted expenditures are \$2,533,133, \$141,000 more than 2016-17.

The projected ending fund balance is \$358,431 equivalent to 12.4% of General Fund expenditures.

#### Special Revenue Fund

The budgets in the Special Revenue Fund are dictated by state and federal grant awards. The personnel that are paid from these grants have been budgeted using the new salary and benefit levels. Many grants are decreasing or not increasing and are inadequate to fund these personnel. The excess costs of \$28,261 have been budgeted in General Fund. Practically all prior year grants were completely expended by 6/30/16, so little or no carryover funds are available. There is \$479,900 budgeted in local, state and federal grants compared to \$501,300 spent in 2016-17.

#### District Activity Fund

The district activity fund is budgeted using the fundraising and donation revenue equivalent to 2016-17.

#### Capital Outlay Fund

Revenue of \$26,800 is budgeted in Capital Outlay, (\$100 per child in ADA). \$8,960 will be transferred to be used to the General Fund to be used for current operating expense and the remaining \$17,840 will be in the fund balance.

#### Building Fund

This year's revenue is \$104,922 (\$76,805 state/\$28,117 local). \$100,144 is budgeted for local debt service. The remaining \$4,778 will be in the fund balance.

#### Debt Service Fund

This is a transfer fund to record debt payments. The local debt service requirement is \$100,144.

#### Food Service Fund

The Food Service Fund broke even for 2016-17. Revenues for 2017-18 are budgeted at an increase of \$6100. In addition, a reduction in labor costs is anticipated. An ending fund balance of \$6,030 is being projected.

### **4.3. Approve Monthly Facilities Report**

Rationale:

Monthly Maintenance:

- Installed new switch on volleyball net
- Repaired milk cooler in cafeteria
- Prepared building & grounds for Annual Alumni Dinner
- Replaced air conditioner filters
- Repaired parapet wall on roof between gym and cafeteria (R.J. Construction)
- Replaced outlet for warmer in cafeteria

**Order #17-399 - Motion Passed:** Approve Monthly Facilities Report passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

**4.4. Approve Special Education Emergency Certification for 2017-2018**

Rationale:

Mrs. Lena Ross will be emergency certified for special education during the 2017-2018 school year. EPSB will award an emergency certification for one year. The district did not receive any special education certified applicants for the position. Mrs. Ross holds an elementary education certificate and is enrolled in a Master's Program to obtain special education certification.

**Order #17-400 - Motion Passed:** Approve Special Education Emergency Certification for 2017-2018 passed with a motion by Mrs. Julie Moore and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

**4.5. Approve Consumer Science Adjunct Instructor Certification for 2017-2018**

**Order #17-401 - Motion Passed:** Approve Consumer Science Adjunct Instructor Certification for 2017-2018 passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

**5. Business Consent Items**

**Order #17-402 - Motion Passed:** Approval of the Business and Consent items as presented passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Julie Moore.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes

Mrs. Julie Moore                    Yes  
Mrs. Chasity Saunders            Yes

- 5.1. Approve Previous Meeting Minutes**
- 5.2. Approve Fundraisers**
- 5.3. Approve Donation**
- 5.4. Approve Computer Surplus Items**

Rationale:

Computers:

10438  
10440  
10600  
10410  
10555  
10660  
10670  
10452

- 5.5. Approve Bills**
- 5.6. Approve Treasurer's Report**

**6. Adjournment**

Rationale:

September 11th-15th: Grandparents' Luncheons & Book Fair  
September 20th: High Attendance Day  
September 30th: Ohio Valley Wrestling sponsored by AIS Athletic Dept.  
October 6th: Cradle School 9:00 a.m. - 11:00 a.m.  
October 9th-13th: Fall Break  
October 19th: Board Meeting @ 6:00 p.m.

**Order #17-403 - Motion Passed:** Approve to adjourn the meeting. Passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach                    Yes  
Mr. Shawn Hennessey            Yes  
Mrs. Dionne Laycock            Yes  
Mrs. Julie Moore                Yes  
Mrs. Chasity Saunders           Yes

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Laura Bach, Chairperson

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Lisa McCane, Superintendent