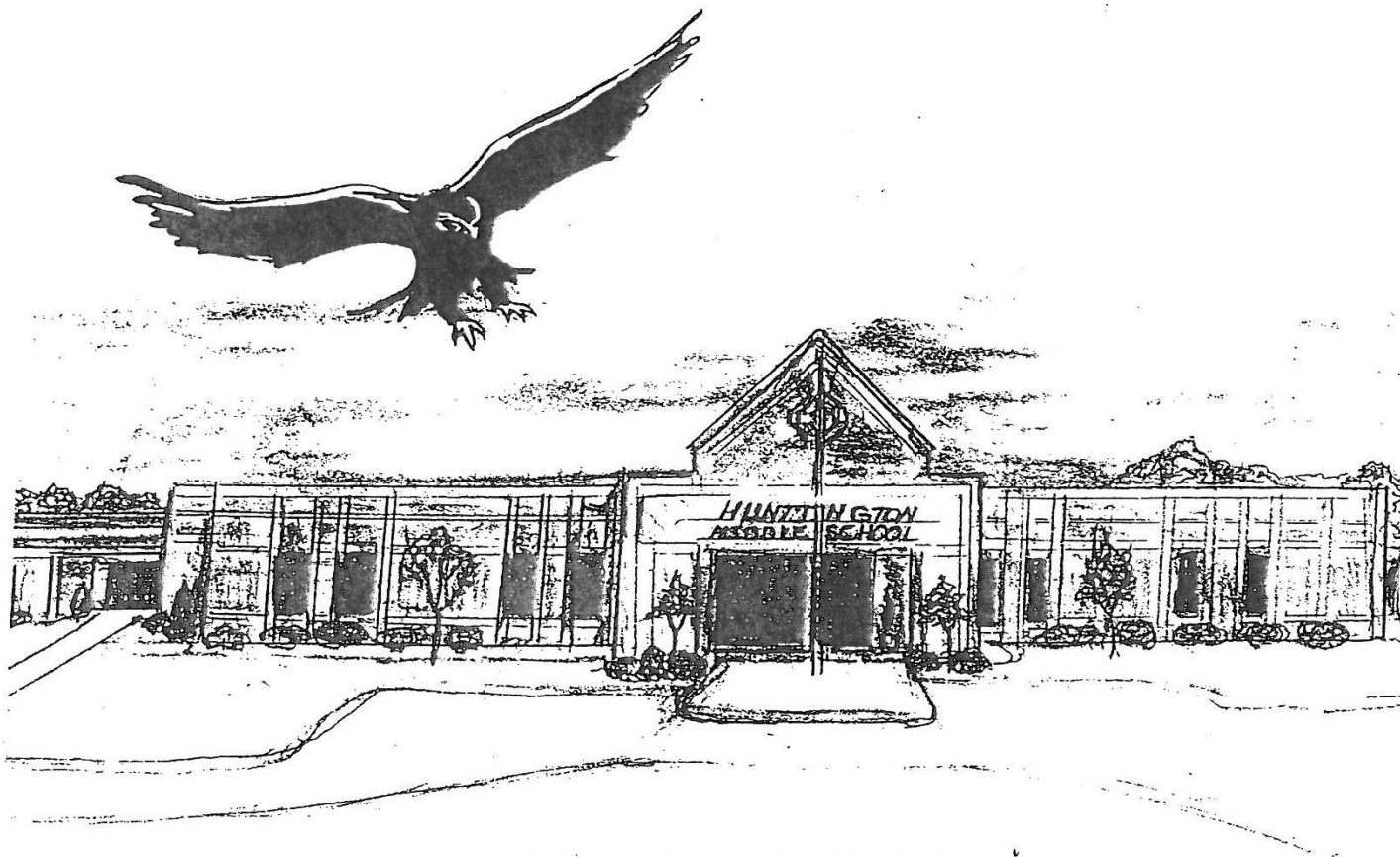


# HUNTINGTON MIDDLE SCHOOL

## STUDENT HANDBOOK

### 2021 - 2022



## HOME OF THE HAWKS

*One Unit, One Family, One Nest*

STUDENT NAME: \_\_\_\_\_

HOMEROOM: \_\_\_\_\_

# HUNTINGTON MIDDLE SCHOOL STUDENT HANDBOOK



*HOME OF THE HAWKS*

## **TABLE OF CONTENTS**

<b>LETTER FROM DR. GWENDOLYN TAYLOR, PRINCIPAL.....</b>	<b>3</b>
<b>WELCOME TO HUNTINGTON MIDDLE SCHOOL! .....</b>	<b>4</b>
<b>FOREWORD .....</b>	<b>5</b>
<b>Dr. Taylor’s How to “SOAR for Success” .....</b>	<b>5</b>
<i>Mission Statement.....</i>	<i>6</i>
<i>Vision Statement.....</i>	<i>6</i>
<i>The History of Huntington Middle School .....</i>	<i>6</i>
<i>Huntington Middle School SOAR Pledge.....</i>	<i>6</i>
<b>HUNTINGTON MIDDLE SCHOOL POLICIES AND PROCEDURES.....</b>	<b>7</b>
<b>ARRIVALS.....</b>	<b>7</b>
Morning Arrival Procedures .....	7
Tardies to School (After 7:30 a.m.).....	7
Arrival Rules and Procedures.....	7
Arrival Reminders .....	8
<b>SCHOOL DISMISSAL.....</b>	<b>8</b>
Early Dismissals.....	8
<b>ATTENDANCE.....</b>	<b>9</b>
<b>BUS TRANSPORTATION.....</b>	<b>10</b>
<b>DRESS CODE.....</b>	<b>11</b>
General Dress Code Rules.....	11
Specific Dress Code Rules .....	12
Hair and Grooming .....	12
<b>PROCEDURES WHEN CHANGING CLASSES.....</b>	<b>13</b>
<b>LUNCHROOM.....</b>	<b>13</b>
Lunchroom Procedures .....	13
<b>CONFERENCES .....</b>	<b>14</b>
Suspension Conferences.....	14
<b>GRADE REPORTING .....</b>	<b>15</b>
<b>HOMEWORK .....</b>	<b>16</b>
<b>SCHOOL MESSENGER-HOMEWORK HOTLINE .....</b>	<b>16</b>
Directions for School Messenger .....	16
<b>AFTERSCHOOL TUTORING PROGRAM.....</b>	<b>17</b>
<b>TEST-TAKING TIPS .....</b>	<b>17</b>
<b>ACADEMIC HONESTY AND INTEGRITY.....</b>	<b>17</b>
<b>ACADEMIC SUCCESS TIPS .....</b>	<b>17</b>
<b>READING .....</b>	<b>18</b>
<b>OFFICE SERVICES.....</b>	<b>19</b>

<b>PARENT VOLUNTEERS .....</b>	<b>19</b>
<b>VISITOR'S POLICY .....</b>	<b>19</b>
<b>ACCIDENTS .....</b>	<b>20</b>
<b>MEDICATION .....</b>	<b>20</b>
<b>FLORAL, BALLOON, AND OTHER DELIVERIES .....</b>	<b>20</b>
<b>ITEMS BROUGHT TO THE SCHOOL AFTER STUDENTS ARRIVE .....</b>	<b>20</b>
<b>LOST AND FOUND .....</b>	<b>21</b>
<b>MONIES .....</b>	<b>21</b>
Collection of Fees .....	21
Check Policy.....	21
<b>TEXTBOOK RESPONSIBILITY.....</b>	<b>21</b>
<b>MEDIA CENTER .....</b>	<b>22</b>
<b>PHYSICAL EDUCATION.....</b>	<b>22</b>
<b>EXTRA-CURRICULAR ACTIVITIES .....</b>	<b>22</b>
After School Activities .....	23
School Dance Rules and Regulations.....	23
<b>HUNTINGTON'S PROGRESSIVE DISCIPLINE SOAR PROGRAM.....</b>	<b>24</b>
SOAR Consequence – After School Detention.....	24
After-School Detention Rules and Regulations .....	24
SOAR Consequence – Administrative Time-Out.....	26
Special Considerations .....	26
<b>OFFICE REFERRALS .....</b>	<b>26</b>
SOAR Consequence - In-School Suspension .....	26
Level I Consequence Rules .....	27
Level I Consequences .....	27
Level II Consequence Rules .....	27
Level II Consequences .....	27
Level III Consequence Rules .....	28
Level III Consequences .....	28
<b>BEHAVIOR CONTRACTS .....</b>	<b>28</b>
<b>CELL PHONES, ELECTRONIC DEVICES, SMART WATCHES.....</b>	<b>29</b>
<b>GENERAL REGULATIONS AND IMPORTANT THINGS TO REMEMBER .....</b>	<b>30</b>
<b>HUNTINGTON MIDDLE SCHOOL CLUBS .....</b>	<b>31</b>
Huntington Middle School Clubs Continued .....	37
<b>TRAFFIC: MORNING DROP OFF AND AFTERNOON PICK-UP .....</b>	<b>38</b>



## **LETTER FROM DR. GWENDOLYN TAYLOR, PRINCIPAL**



As principal of Huntington Middle School, it is my pleasure to welcome everyone back for another great year at Huntington! We are all excited to have students back in our classrooms and hallways filling them with energy and enthusiasm for learning. It is our mission to help every child feel welcomed, connected, and a part of our Huntington Family. We want every student to succeed and we are committed to working with you and your parents or guardians to ensure that you can learn and grow in a safe and supportive environment.

As a middle school student, you will undergo many changes during your years here. There will be new friends, new teachers, and new knowledge. During middle school, expectations of your responsibilities and leadership will increase. We hope that with clear expectations, a strong instructional program, and the support of your family and teachers you will make the most of your middle school experience.

This handbook has been written to inform our students and their families of Huntington's policies and procedures. It contains important information that will allow you to better understand how your school operates. It is important to take the time to familiarize yourself with this handbook. It outlines our expectations for students and families and our shared responsibilities. We all share in the responsibility of maintaining these high standards and adhering to protocols to keep members of our school community healthy.

6<sup>th</sup> Graders- Welcome to Middle School. You will find middle school much bigger than your elementary school. You will start to build the study habits that will carry you through college. You will be learning how to manage a schedule and the dynamics of different classes and teachers. Work hard, get involved, and be a positive influence and role-model for your peers.

7<sup>th</sup> Graders- You are officially finished with your first year of middle school. Reflect on your 6<sup>th</sup> grade year and either continue with the same effort you have already demonstrated, or make the necessary changes you need in order to be more successful this year. Work hard, get involved, and be a positive influence and role-model for the students who are behind you.

8<sup>th</sup> Graders- You are the leaders of our school. The tone you set as an 8<sup>th</sup> grade class will drive the culture of our school. Work hard, get involved, and be a positive influence and role-model for the students who are behind you. The more you positively influence the people around you the better your final year of middle school will be.

I wish you all a wonderful school year! As principal my door is always open. Please feel free to call and make an appointment to discuss any concerns you may have. Let me know how we can work together to continue to make Huntington a place where you can get an education and have an amazing experience. So be yourself, get excited, and SOAR like a HUNTINGTON HAWK!

Dr. Gwendolyn Taylor  
Principal  
Huntington Middle School

## **WELCOME TO HUNTINGTON MIDDLE SCHOOL!**

**HUNTINGTON MIDDLE SCHOOL**  
**206 Wellborn Road**  
**Warner Robins, Georgia 31088**  
**(478) 542-2240      Fax (478) 542-2247**  
**HOME PAGE ADDRESS – <http://hms.hcbe.net>**

**SCHOOL COLORS: RED, WHITE, AND BLACK**  
**SCHOOL MASCOT: HAWK**

### **ADMINISTRATIVE AND SUPPORT STAFF**

#### **HMS Administration Team**

***Dr. Gwendolyn Taylor, Principal***

*Mr. Steve Wroblewski, Assistant Principal of Instruction*

*Mr. Anthony Blasingame, Assistant Principal of Discipline*

#### **HMS Counselors**

*Ms. Miranda Mercer, Counselor*

*Mrs. Sonja Gibson, Counselor, 504 Coordinator*

#### **HMS Media Center**

*Ms. Bianca Blackwell, Media Specialist*

#### **HMS Athletics**

*Mr. Otis Covington, Athletic Director*

#### **Office Staff**

*Mrs. Marlene Andreasen, Secretary*

*Mrs. Lynn Nelms, Bookkeeper*

*Ms. Tashiah Boyer, Health Tech*

*Ms. Sandra Howard, Records/ATS Clerk*

*Mrs. Rhondrea Allen, Parent Involvement Coordinator*

#### **Support Staff**

*Mrs. Josephine Durham, Nutrition Manager*

*School Resource Officer, Deputy Sears*

*Mr. Johnny Carswell, Lead Custodian*

*Christopher Brown, System Title IX Coordinator*



## **FOREWORD**

The student handbook is published each year for the purpose of serving as a student guide. It outlines the requirements, procedures, and expected conduct to be followed by the students while at Huntington. It is desired that the many topics and procedures outlined in this handbook will meet with the approval of parents and students. However, disagreement with a policy or procedure will not be grounds for ignoring or failing to comply with this area of school life.

The Faculty and Administration at Huntington hope that the information in this handbook will answer questions as well as encourage the students to take responsibility for their academic success. Student Handbooks are available electronically for viewing online at [www.hms.hcbe.net](http://www.hms.hcbe.net). Printed copies of the handbook are available in the Front Office.

The faculty and staff pledge to work in a cooperative effort for the success of all students. Please direct any questions or concerns to a teacher, counselor or administrator. The expectations for HMS students are that they have the best school year possible and meet all of their goals for success.

We look forward to working in a spirit of cooperation with all students and parents to challenge you and develop you to your full potential. We are here for you. Our expectation is for all students to have the best school year possible. We encourage all students to make good decisions. Life is all about the choices and decisions that YOU make.

### **Dr. Taylor's How to "SOAR for Success"**

Success is not the result of being lucky all the time. Success is the result of doing the right things in school and in life. At Huntington we follow the four SOAR factors that have a major impact on student success:

**S** - Show Respect and Be Safe

**O** - Observe Procedures

**A** - Act Responsibly

**R** - Rise above Expectations

*Success is possible for any student who cares about these three factors!!*



## *Huntington Middle School*

### *Mission Statement*

*The mission of Huntington Middle School, in partnership with students, parents, and the community, is committed in thoughts, words, and deeds to empower our students to become lifelong learners, and productive, responsible citizens.*

### *Vision Statement*

*To become an institution that produces students who are academically, emotionally, and socially prepared to succeed in all facets of life.*

### *The History of Huntington Middle School*

*HUNTINGTON MIDDLE SCHOOL opened its doors on August 5, 2005, and began a commitment to developing intellectual, emotional, social and physical growth to empower our students to become lifelong learners and productive, responsible citizens. Our faculty, staff, and students take pride in taking care of our school and our students.*

### *Huntington Middle School SOAR Pledge*

*"Today is a new day for me. I will SOAR as a HAWK by Showing Respect and Being Safe, Observing Procedures, Acting Responsibly, and Rising above Expectations. I will make better decisions today to be a better me tomorrow. I will not waste my day."*

*One Unit, One Family, One Nest*



## **HUNTINGTON MIDDLE SCHOOL POLICIES AND PROCEDURES**

### **ARRIVALS**

The school opens at 7:00 a.m. Students should not arrive on campus before 7:00 a.m.

#### **Morning Arrival Procedures**

**Procedures are necessary to maintain a safe and orderly learning environment.**

1. After picking up a grab-n-go breakfast, students are to report to their homeroom class. This applies to **ALL STUDENTS** – bus riders, car riders, walkers.
2. After arriving at school students **MAY NOT LEAVE THE CAMPUS!**
3. It is the bike riders' responsibility to properly lock the bike at the designated bike rack.
4. **Loitering on street corners adjacent to campus before school is strictly PROHIBITED.**
5. **Loitering on or around school campus before school is strictly PROHIBITED.**

#### **Tardies to School (After 7:30 a.m.)**

**HOMEROOM BEGINS AT 7:30 A.M. STUDENTS NOT IN THEIR HOMEROOM 7:30 A.M. ARE CONSIDERED TARDY.** If a student arrives after 7:30, they are required to report to the office. After checking in at the office, students will go to the cafeteria for a Grab-N-Go breakfast then report to their homeroom. Acceptable reasons for excusable tardies include personal illness, family illness, death in the family, or certain religious activities. **More than five unexcused tardies per nine weeks is considered excessive and the student will not be permitted to attend any in-school extra-curricular activities.**

#### **Arrival Rules and Procedures**

**Students are required to turn off and place all electronic devices, including smart watches and earbuds, in their locker upon arriving to school. Students are not permitted to wear earbuds/headphones when entering or exiting the building. Electronic devices must remain in student's locker until afternoon school dismissal. Refer to the "Cell Phones, Electronic Devices, Smart Watches" section in this handbook for consequences when in violation of this procedure.**

1. A student's book bag must be placed in the locker upon arrival at school. It is not to be taken out until the end of the day. It must be small enough to fit in the locker and there should be no writing on the book bag except the student's name. The school will not be responsible for lost or damaged items.
2. Placing bookbags under lockers is strictly prohibited.
3. Students are not permitted to leave a class without a hall pass from the teacher. Students must have a Hall Pass to visit the Media Center.

**NOTE:** Book bags are not allowed at school for the last three days of the school year.



### Arrival Reminders

1. **NO student(s) may be dropped off in the front office prior to 7:30 a.m.**
2. **ALL CAR RIDERS WILL BE DROPPED OFF AND PICKED UP IN THE GYMNASIUM PARKING LOT.**
3. **Students are required to turn off and place all electronic devices in their locker upon arrival to school.**

### SCHOOL DISMISSAL

School dismissal is not a time for socialization. The campus should be cleared as soon as possible.

Unless a student is staying (with PRIOR permission from parent) for a school supervised extra-curricular activity that has been approved by the principal, or serving After School Detention, all students should be picked up by **3:05 p.m.**

- **Car riders** and **6<sup>th</sup> grade walkers** will leave the classroom on the 1<sup>st</sup> bell at 2:30 and must be off campus by 3:00.
- **7<sup>th</sup> grade walkers** will leave the classroom on the 2<sup>nd</sup> bell at 2:35 and must be off campus by 3:05.
- **8<sup>th</sup> grade walkers** will leave the classroom on the 3<sup>rd</sup> bell at 2:40 and must be off campus by 3:05.
- All walkers will exit through the front doors of the building.
- Students staying for **extra-curricular activities** (with **PRIOR** permission from parent) or serving **after school detention** will leave the classroom on the 3<sup>rd</sup> bell at 2:45.
- When students are dismissed, they should proceed quickly to their bus, car rider pick up area, or walker dismissal area.
- **Loitering on or around school campus or on street corners adjacent to campus after school is strictly PROHIBITED.**
- Students are **not permitted** to use cell phones or earbuds during dismissal. Cell phones should remain powered off.
- **Cell phone use is strictly prohibited while riding the bus.**
- Students attending **after school detention** should be off campus by 4:05 p.m.

### Early Dismissals

If at all possible, parents should schedule appointments after school hours. **Students may only be checked out by persons listed in Infinite Campus.** Those listed in Infinite Campus are required to show a valid picture identification each time the child is picked up. **A STUDENT WILL NOT BE CALLED TO THE OFFICE UNTIL A PARENT/DESIGNEE, WITH A VALID PICTURE ID ARRIVES TO PICK UP THE STUDENT.**

Students must be picked up in the office. If a student returns the same day, he or she must come to the office to sign back in and get an admittance slip.

**Important Reminder:** The office staff makes afternoon announcements at 2:30 p.m. each day. In order to minimize disruptions of the academic learning environment during classes, students will be informed of messages received during the day during their last period class. Therefore, if parents need to leave a message for their student please inform the Office before 2:15 p.m.

\*\*\*For safety reasons, we cannot allow students to be taken off the bus. Since it is virtually impossible to identify who is calling and for the safety of our students, **we do not change the mode of transportation over the phone.**



## ATTENDANCE

The faculty at HMS believes that student success is directly related to attendance, grades, and behavior.

*When a student is absent, an absence note should be submitted within three days of the students return to school. The absence note from a parent or guardian should include the date(s) of absence(s), the reason for absence, and the parent/guardian signature. Students should present the note to their homeroom teacher.*

More than **five unexcused absences and/or five tardies per nine-week grading period** is considered to be excessive. Excessive absences will be reported to the school social worker. Students who have five or more unexcused tardies are required to attend our Attendance Intervention meetings with the Counselor and school social worker once a month.

Students who have one or more failing grades, excessive absences, and/or SOAR consequences resulting in ISS/OSS/bus suspension will not be permitted to participate in non-athletic events, or in-school extra-curricular activities such as school dances, Meet and Greet, pep rallies, field trips, etc.

All make - up work as a result of an excused, unexcused, and/or out of school suspension (OSS) absence must be completed according to the following schedule:

<u>Student Misses</u>	<u>Days to Make Up Work</u>
1 day	2 days
2 days	3 days
3 days	4 days
4 or more days	5 days

**It is the student's responsibility to arrange any make-up work and/or tests with their teachers.**



## **BUS TRANSPORTATION**

Students riding buses are expected to follow all rules set forth by Huntington Middle School and Houston County Board of Education. Please read the information on Bus Conduct in the HCBOE pages. **Riding the school bus is a privilege and can be taken away, temporarily or permanently.** Student behavior that impairs the ability of the bus driver to safely carry out his/her duties is strictly prohibited.

For the safety of all onboard students are expected to abide by the following rules:

- Students are to remain seated at all times.
- The bus driver is in charge and students are expected to follow the instructions given to them.
- Pushing, shoving, throwing items, or fighting is not allowed.
- Eating or drinking is not allowed.
- **Cell phone use is prohibited while riding the bus.**

Students are expected to ride the bus which they are assigned and get off at their assigned bus stop. Students will not be allowed to ride another bus home except in serious, family emergencies in which case, a note will be required that will be verified by the office with the parent. The note should be presented to office personnel before school begins for approval and it must include student's name, the different bus number, parent signature and a phone number for parental contact. Notes will not be approved on the bus ramp.

**The following consequences will occur for students who violate the bus rules:**

**1<sup>st</sup> reported incident – parent contact and warning**

**2<sup>nd</sup> reported incident – three days bus suspension**

**3<sup>rd</sup> reported incident – five days bus suspension**

**4<sup>th</sup> reported incident – ten days bus suspension**

**5<sup>th</sup> reported incident - suspension off the bus for the remainder of the school year**

**Depending on the severity of the incident, a student may receive a consequence of 1-10 days bus suspension for the first reported incident.**



## **DRESS CODE**

There is a positive relationship between a neat, appropriate appearance and a good learning environment. All students are encouraged to take pride in their appearance and in their schoolwork. HUNTINGTON MIDDLE SCHOOL will adhere to the Houston County 6-12 dress code policy (see county pages).

Dress code policies are to assure a safe, orderly, distraction free learning environment is maintained in school. Dress code policies are enforced at all school-related functions, unless pre-approved notice from the principal is given.

Students not adhering to dress code policies will be required to call their parent/guardian to bring a change of clothes. **Students who are unable to contact a parent/guardian and/or have a change of clothing brought to the school, will be assigned ISS for the remainder of the school day.** Disciplinary consequences including detention or suspension may be assigned for repeated violations of the dress code. Final decisions regarding appropriate dress code are made at the discretion of the school's administration. The principal has the discretion to modify these procedures as needed throughout the school year.

### **General Dress Code Rules**

- No sweatbands are permitted.
- Students may not wear hats, caps, bandanas, sunglasses, combs, picks, etc., inside the building.
- Fanny packs and backpack purses are not permitted.
- Pouches or any other type storage items may not be worn around the waist.
- Students may not wear ornaments (jewelry) which pierce the skin such as the nose, lips, tongue, eyelid, eyebrow, etc.
- Slashes/cuts in eyebrows are prohibited.
- Hats are not allowed to be worn on belt loops during school hours.
- Students may not dress in a color or style that associates them with an identified gang or group that could intimidate or make other students uncomfortable. This includes dressing in all black "gothic" dress, and/or colors that are known to be associated with gangs.
- Outer clothing which resembles loungewear, pajamas, or underwear is prohibited.
- Clothing designed for workout/exercise, such as spandex type clothing and/or yoga pants, is prohibited.
- Students cannot wear pants tucked into their socks or shoes, or with a band placed around the bottom of the pants.
- Administration reserves the right to require students to wear a belt with oversized clothing.

## General Dress Code Rules Cont.

- Belts **must** be worn with all clothing with belt loops.
- No oversized belt buckles (2-inch maximum size) may be worn by students.
- No one-piece Dickie jumpsuits may be worn by students.
- When wearing overalls, both straps must remain buckled.
- All coats and jackets are to be worn the proper and correct way and not tied around the waist during school hours.
- Shoes/sandals must be worn at all times. House/bedroom slippers are not permitted.

## Specific Dress Code Rules

- Shorts, dresses, and skirts must be knee length or longer.
- **Jeans/pants –**
  - a) If wearing jeans/pants with holes, tights must be worn underneath.
  - b) Holes must not exceed 4 inches by 4 inches (4" x 4").
  - c) Holes in jeans/pants which allow skin to show is prohibited.
- All pants must be worn at the waist, **sagging pants are not permitted.**
- When leggings, palazzo pants, or jeggings (including those with pockets) are worn a blouse/shirt, dress, or skirt measuring mid-thigh length at minimum must be worn over
- When wearing hooded shirts or jackets, students are not permitted to wear the hood while in the building.
- No halter tops, tank tops, strapless tops, spaghetti straps, or bare-shouldered tops of any type. Blouses and shirts must have shoulders covered.
- Blouses/shirts that show any portion of the waist, hips, or midriff are prohibited.
- Inappropriate blouses/shirts also include those that are low-cut, see-through, backless, or tube tops.
- Students are not allowed to wear plain white t-shirts
- Students are not permitted to cover up any non-compliant clothing with a jacket, shirt, or sweater.

## Hair and Grooming

Students' hair must be combed and neatly groomed. **Hairstyle fads such as patches of color in hair, designs or sayings cut into the hair are NOT permitted. Students' hair color must be that of natural hair color.** Students who arrive at school with unacceptable hair color may be placed in ISS until the hair color is corrected.

## **PROCEDURES WHEN CHANGING CLASSES**

1. Students are to line up silently before being dismissed from class.
2. Students must exit the classroom to the right and remain on the red while maintaining silent transitions.
3. Keep the line moving silently on the carousel until you have reached your destination.
4. Do not gather in groups to converse.
5. Do not use the restroom or get water during transitions without permission.
6. Do not put your hands and feet on the walls.
7. Do not push, shove, or touch others.
8. Refrain from making unnecessary loops when the teacher is ready for the class to enter.
9. Any type of horseplay in hallways is not tolerated.
10. Do not touch bulletin boards.
11. All students will be silent in the hallways.



### **LUNCHROOM**

***There is no cost for student's breakfast or lunch.***

***We encourage all students to go through the breakfast and lunch lines.***

#### **7:00 – 7:25 a.m.**

Students pick up Grab-Go breakfast from the Hawk Express or the Cafeteria. Breakfast will be eaten in student's homeroom.

#### **Lunchroom Procedures**

**Due to safety reason parent's are not permitted to eat lunch with their child until further notice**

1. Students are to walk in a line on the red to lunch silently and follow the teacher's directions.
2. Students should stand silently in the lunch line and display appropriate language and manners.
3. After receiving lunch students are required to sit at their assigned table and/or seat.
4. Students will walk along the outer area of the cafeteria, not the middle of the cafeteria, to their designated eating area.
5. Saving seats for others is not allowed.
6. Students are to talk **QUIETLY** while in the cafeteria. Students who become too loud will be asked to move.
7. Students cannot return to the lunch line, drink or condiment tables to pick up forgotten items.
8. Students are to maintain a **CLEAN** eating area in the cafeteria.
9. Make sure all waste is in the tray and any spills have been cleaned up BEFORE leaving the table.
10. Make sure the table is clean.
11. Walk in an orderly manner to turn tray in.
12. If something falls off of the tray en route to the trash area, pick it up and throw it away.

### **Lunchroom Procedures Cont.**

13. Put tray and silverware away properly.
14. Place all waste in the trash cans.
15. Line up to report back to class in an orderly and quiet manner.

**Students will be subject to disciplinary consequences for not following the above procedures in maintaining a safe, orderly, and clean cafeteria.**



### **CONFERENCES**

Parents may request a conference with the Principal or Assistant Principal by calling **542-2240**. If parents would like to meet with a teacher, they should call the counselors' office at **542-2240** to arrange an appointment. Please **do not** call teachers at home.

### **Suspension Conferences**

In certain instances, the administration may feel that it is absolutely necessary that a conference is held between a parent and a school official. It may be possible to arrange for this conference within the time desired through conventional means. However, should the conference not be arranged within the time desired, the principal may suspend the student from school until the conference is held or for a maximum of ten (10) days.

During the time of suspension, the student will remain at home. The student may return to school after the conference is held or after ten days. At this time, a decision will be made concerning the future status of the student concerning school attendance and his expected behavior. The student may or may not be subjected to further discipline after the conference or upon returning to school.

During the time the student is at home, each absence will be classified as unexcused. The student is responsible for arranging make-up work and/or tests with their teachers.



## **GRADE REPORTING**

Progress Reports will be issued to students every six weeks and report cards will be issued to students at the end of each semester (18 weeks). **It is the responsibility of the student to show parents all grading reports issued by the school and to return signed documents the next school day.**

In addition to receiving printed progress reports and report cards, parents can access their student's grades at any time through Infinite Campus.

### **\*HONOR ROLL**

When computing averages for awards, the highest numerical grade to be used is 100.

### **"A" Honor Roll**

A student's combined grades, for all subjects, must average 90 or above for the year.

**According to the Houston County Board of Education's promotion and attendance policy, all students must pass all four academic classes and one connection class in order to be promoted to the next grade, and must be in attendance for 95% of the school term.**

## **2021-2022 Grading Weights Grades 6-8**

<b>GRADE CATEGORY</b>	<b>6<sup>TH</sup> GRADE</b>	<b>7<sup>TH</sup> GRADE</b>	<b>8<sup>TH</sup> GRADE EOG COURSE</b>	<b>8<sup>TH</sup> GRADE EOC COURSE</b>
<b>MAJOR</b>	40%	40%	40%	40%
<b>MINOR</b>	30%	30%	30%	25%
<b>DAILY</b>	25%	20%	15%	15%
<b>FINAL</b>	5%	10%	15%	20%
	No Midterm. <b>SEM 1:</b> Final from last 9 weeks content. <b>SEM 2:</b> Final from 18 weeks content.	No Midterm. <b>SEM 1 and SEM 2:</b> Final from 18 weeks of content.	No Midterm. <b>SEM 1 and SEM 2:</b> Final from 18 weeks of content.	No Midterm. <b>SEM 1:</b> Final from 18 weeks of content. <b>SEM 2:</b> Final from EOG grade.





## **HOMEWORK**

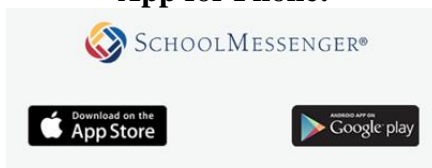
Learning is important and should continue after school hours. Homework will be assigned daily and should not be viewed as punishment but as a way of encouraging and extending learning. The following are several reasons for this homework:

1. To provide extra practice on learned skills.
2. To provide further learning in areas covered in the classroom.
3. To provide an opportunity for students to learn good work habits.
4. To provide an opportunity for growth in responsibility.
5. To provide parents an opportunity to see what their children are studying and how well they are doing.

**\*\*Parents are encouraged to use the School Messenger for updated student assignments, homework, etc.**

## **SCHOOL MESSENGER-HOMEWORK HOTLINE**

### **App for Phone:**



### **App for Computer:**

<https://go.schoolmessenger.com/#/home>

### **Directions for School Messenger**

- 1) Download app for phone and/or computer
- 2) Follow steps – You will need to verify by using an email
- 3) Once you have downloaded and verified the account you will need to enter the team or class code for the messages you would like to receive.
- 4) The teacher/team leader will then be able to send you homework/test and other announcements.

**\*\*\*If you downloaded the App last year it will work this year. You will need to enter the codes for the teachers this year and it will work. \*\*\***

## **AFTERSCHOOL TUTORING PROGRAM**

The afterschool tutoring program is another avenue for students to receive additional support in academic area. Information regarding the program, including the start date and class times, will be sent home with students when available.

Students who stay for afterschool tutoring are expected to adhere to the following:

- Arrive on time and prepared to learn
- Focus on assignments and work collaboratively with their tutors
- Listen to directions and support a safe and respectful learning environment
- Use the time with tutors wisely and avoid distractions

Parents and Guardians please pick up students **no later than 4:10 p.m.** on tutoring days. Any comments or concerns regarding the Afterschool Tutoring Program should be brought to the school counselors, Ms. Mercer or Mrs. Gibson.



### **TEST-TAKING TIPS**

1. Relax and block out distractions.
2. Read the directions carefully and then follow them.
3. Read the whole test first to apportion your time.
4. Read each question and answer choices twice before answering.
5. Think before you write and fully answer questions.
6. Check your paper for spelling and grammar before turning it in.

## **ACADEMIC HONESTY AND INTEGRITY**

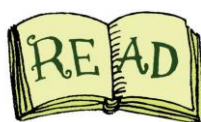
HMS expects students to make choices that reflect **honesty, integrity, and responsible behavior**. Students are expected to take responsibility in their own learning and be honest in all of their work. Cheating will not be tolerated and students may face disciplinary actions for any occurrences.

### **ACADEMIC SUCCESS TIPS**

- Develop an interest in the course being taken; seek to learn; take pride in your work; you are the one who will profit.
- Set up a regular time and place to study. Be sure there is adequate light and no distractions.
- Budget time into short periods of deep concentration on each subject.

### **Academic Success Tips Cont.**

- Study daily. Always do the assigned homework. Hand in assignments on time.
- Understand the assignment completely. Ask questions. Seek help after school if necessary.
- Take good notes. Review the material covered. Do practice tests.
- Learn to study in groups as well as alone.
- Treat the brain and body with great care. Eat well, exercise, and get plenty of sleep.
- Read 20 minutes daily.



### **READING**

One of the key requirements of the Common Core State Standards for Reading\* is that all students must be able to comprehend texts of steadily increasing complexity as they progress through school. This is known as their Lexile level. By the time they complete high school, students must be able to read and comprehend independently and proficiently the kinds of complex texts commonly found in college and careers. The impact that low reading achievement has on students' readiness for college, careers, and life in general, is significant. A high school graduate who is a poor reader is a postsecondary student who will struggle mightily to succeed.

At Huntington Middle School, we pride ourselves on being monumental in helping our students not only improve their reading comprehension, but also exceed the goals set by the state. Students should be aware of their Lexile level and work to increase it through 20 minutes of independent reading each night of a book that is at or above their Lexile level. In order to continue to make gains in this area, we must work together to ensure the success of your child throughout his or her time here at Huntington. We welcome you to come in and join us in our endeavor to increase literacy.

<b>Lexile Level Stretch Bands for Reading</b>	
6 <sup>th</sup>	925L to 1070L
7 <sup>th</sup>	970L to 1120L
8 <sup>th</sup>	1010L to 1185L



### **OFFICE SERVICES**

The office is available for the following:

1. To request a conference with the Counselor, Assistant Principal, or Principal
2. To withdraw from school
3. To call home when ill
4. To visit the nurse

**The office phone is for emergency use only. Students are not permitted to use the phone to call for forgotten assignments or items.**

**Students will not be called from class to the telephone except in a true emergency.** Telephone messages **will not be delivered to students during the school day** as it is disruptive to the entire class when one person is called.



### **PARENT VOLUNTEERS**

Volunteers should speak with the Parent Involvement Coordinator to request a background authorization form. This form must be completed and approved before volunteering.



### **VISITOR'S POLICY**

The staff of HMS welcomes parents to our school. We encourage you to learn about our school and what we teach so that you will realize the positive influence HUNTINGTON MIDDLE SCHOOL has on your children, the leaders of tomorrow.

All visitors should report to the office upon entering the building. Visitors **must be listed in Infinite Campus and show a valid picture ID.**

### ACCIDENTS

When a student is seriously injured or ill, parents will be notified immediately. **Please send the office updated phone numbers and addresses if they change at any time during the year.** First aid will be administered, as much as possible, until parents arrive. In cases of extreme illness or injury, 911 will be called.



### MEDICATION

All medications **must** be brought to the Med Tech office upon arrival to school. All medications will be administered in the Med Tech office. Nonprescription medication must be in the original container. **STUDENTS SHOULD NEVER ACCEPT MEDICINE FROM ANOTHER STUDENT.**



### FLORAL, BALLOON, AND OTHER DELIVERIES

The school will not accept flowers, balloons, or other types of deliveries for students. They are a disruption in classes, in the hall, and on the buses. Parents are not allowed to drop off food from restaurants for students. Students are only allowed food from outside venues if the parent is eating with them in the office conference room.



### ITEMS BROUGHT TO THE SCHOOL AFTER STUDENTS ARRIVE

**Please encourage your students to check over the items they need to bring to school each day before they leave home.** During each school-year, there are well over 1,500 “forgotten” items brought to the office by parents to give to their students. All of these items could have been brought to the school by the students, eliminating the need for classroom disruption caused by calling a student to the office for these items.

**Parental cooperation in this matter is greatly appreciated.**

## LOST AND FOUND

The lost and found is located in the Main Office. Students can visit the lost and found during homeroom or at other times with the teacher's permission. If a student finds something, they are expected to give it to the teacher or turn it into the office. If a student loses something, we encourage the student to ask whether or not it has been turned in.



## MONIES

### Collection of Fees

HUNTINGTON will not collect fees from any student unless the student and/or parents are provided with a letter stating what the money is used for; that the contribution is purely voluntary; and that no student will be denied or penalized for failure to contribute.

### Check Policy

It is the policy of HMS to accept checks for any school fees or funds raising items purchased. However, it is the responsibility of each parent/guardian to ensure that sufficient funds are available to cover any checks written to HMS. All checks returned by the bank for "Insufficient Funds" are to be taken care of *within one week* after contact is made by the bookkeeper of Huntington Middle School. If this is not done, an additional "Returned Check Fee" or \$20.00 will be charged. Only cash or money order will be accepted to clear this check at HMS. If an individual has two "insufficient funds" checks returned in the same year, **ONLY** cash/money orders will be accepted on any purchases or fees for the remainder of the school year. This includes library fees, PE uniform fees, and fund-raising purchases. Please contact the bookkeeper as soon as a problem arises to avoid future complications.

Students who owe monies to HMS will not be allowed to attend school dances or school Meet & Greet events. Monies include: overdue fines and lost/damaged book costs to the media center, lost/damaged textbooks or workbooks from the classroom.



## TEXTBOOK RESPONSIBILITY

Textbooks are costly. **YOU ARE FINANCIALLY RESPONSIBLE FOR YOUR BOOKS WHETHER LOST OR DAMAGED.** This includes all materials and/or books assigned to the student. Disciplinary consequences may be assigned for books left lying in the halls or around campus.

## MEDIA CENTER

The Media Center is open every day of the school year from 7:00 A.M. until 3:00 P.M. The general collection of books may be checked out for a period of 20 days. Reference books may be checked out after 2:15 P.M. and must be returned the following morning before homeroom. **Students are charged fines for overdue library books.** The fines for the general collection are \$.10 per day. Fines for reference books are \$.25 per day. Fines for overdue books do not exceed \$5.00. When a book is lost, the student must pay for the book. The replacement cost of the book is charged. When a book is found, the student will receive a refund of the cost, less \$2.00 (for any overdue fines and processing of lost book). Refunds are made during the school year in which the book is lost. Fines and overdue notices are given to students by homeroom teachers on a regular basis. The student and/or parent is responsible for paying fines. Students can log onto their Destiny account at any time during the school day to check their account status.



## PHYSICAL EDUCATION

All students are required to take physical education a minimum of two nine weeks during the school year (the only exception is Band and Chorus students). Students are to dress out for class every day. Solid red, white, black, or gray T-shirts and athletic shorts are required dress. Shorts must be knee length.

During cold weather, sweat suits of the same colors may be worn. Athletic shoes and socks are also required. Sweat suits are only allowed in P.E.

Students are expected to participate every day; however, they may be excused from participation due to illness or injury with a note signed by a parent or guardian (sore muscles may result from exercise but should not prohibit participation). If a student needs to be excused from participation for an extended period of time (more than two days) a note from a physician will be required.



## EXTRA-CURRICULAR ACTIVITIES

Students who have one or more failing grades and/or ISS/OSS/bus suspension will not be permitted to participate in non-athletic, HMS sponsored extra-curricular activities such as school dances, Meet and Greet, pep rallies, assemblies, etc. Students who have more than **five unexcused absences and/or five tardies at the time of the event will be considered excessive and will not be permitted to attend any in-school extra-curricular activities.** Students who owe fines or books to the Media Center will not be eligible to attend Meet & Greets.

### After School Activities

A number of after-school activities will be planned for the enjoyment and social development of students. It is felt that these activities constitute an integral part of the total development of young people. These activities include club and class projects, social events, athletic events, and other school-related functions. **All school rules apply to school activities after regular school hours.** Guests from other schools must also abide by Huntington's rules.

Attendance at an after-school activity should be for the enjoyment of the activity. Students attending events must remain in their seats unless visiting the restroom or concession. If the event has an admission fee and the student leaves, they will be required to pay in order to return to the event. Students will be required to leave without refund if their actions indicate a violation of school or county policies.

In addition, all students **MUST** be picked up within **30** minutes of the scheduled end time. **Please be prompt in picking up your child from extra-curricular activities. Your assistance in this matter is greatly appreciated.** Students not picked up will receive a warning for a first offense. Any future violations will result in students being banned from extra-curricular events for the remainder of the school year.

**STUDENTS NOT PICKED UP PROMPTLY AND/OR WHO MISBEHAVE WILL NOT BE \*  
ALLOWED TO ATTEND THE NEXT EXTRA-CURRICULAR ACTIVITY.**

### School Dance Rules and Regulations

- **Dances will be held from 6:00 p.m. until 8:00 p.m., unless otherwise noted.**
- School/county dress codes apply when attending dances.
- Only HUNTINGTON MIDDLE SCHOOL students are allowed to attend dances, **NO EXCEPTIONS!**
- Students who have been assigned or have attended ISS for the 9-week period may not attend.
- Students are not allowed to go outside or to roam the building.
- Parents are invited to stay and help monitor their students.
- Vulgar music and dancing are not allowed.
- Police supervision may be provided to help ensure your child's safety.
- **Any student that has received bus, out of school suspension, ISS suspension, or one or more failing grades during the nine (9) week period. Students who failed a subject the prior grading period may not attend any dance.**



### **HUNTINGTON'S PROGRESSIVE DISCIPLINE SOAR PROGRAM**

The HUNTINGTON MIDDLE SCHOOL progressive discipline program is designed to enhance learning and promote safety. Our expectations for students include those attributes exhibited through good decision making, good citizenship, academic excellence, honesty, and pride for themselves. It is our belief that a structured and disciplined environment helps students develop self-control, character, and orderliness, and that good discipline is a cornerstone of quality education and academic success. Our common goal is to work together with parents at the onset of any discipline problems in order to help students have a positive and successful school year.

The principals and faculty reserve the right to reprimand students when guidelines, rules, and regulations are not followed. Students are expected to ask about any questionable aspect of school interaction before becoming involved. Principals are given wide latitude of discretion in the determination of whether the behavior is acceptable or not.

If a student receives too many consequences in a nine-week period, he/she will not be eligible for any rewards that are given to the students for good behavior.

#### **SOAR Consequence – After School Detention**

**Monday-Thursday, 2:45 – 4:00 p.m.**

Any administrator or faculty member may assign students detention. Twenty-four hours' notice must be given to the parent and the student. There are two types of detention:

1. **Teacher/Team detention** – lunch and after school detention is assigned by teachers and students are kept by the student's team or after school detention teacher.
2. **Administrative detention** – assigned by Administrators only and held from 2:55 until 4:00. Monday – Thursday. Students must take homework or a book to read during detention.

Failure to attend detention will result in additional days and /or assignment to In-School Suspension (ISS) in accordance with the following guidelines:

- 1<sup>st</sup> day missed = 1 extra day of detention
- 2<sup>nd</sup> day missed = 1 extra day of detention
- 3<sup>rd</sup> day missed = Assigned to In-school suspension (ISS)

#### **After-School Detention Rules and Regulations**

Detention obligations take priority over extracurricular activities and are not dependent on where students live or how they get to and from school (walk, ride a bus, or parent dependent). Both parents and students are asked to be aware of the following information:

### **After-School Detention Rules and Regulations Cont.**

- Detention will be held on Monday – Thursday from 2:45 to 4:00 p.m.
- The detention door will close promptly at 2:50 in the afternoon. Students will have 5 minutes between the last bell at 2:45 and the beginning of detention. Students not be allowed in after this time and will be counted absent.
- Failure to attend detention may result in suspension. Students who are absent or have early dismissal on any day of the assigned detention will be required to fulfill their obligation on the day they return.
- If a student fails to attend detention, an extra day will be added to his/her detention. If a student fails to attend on the third day, the student will receive a Level III SOAR consequence.
- Students are responsible for returning discipline forms signed by parents.
- Students are required to begin their detention the next eligible school day after receiving the discipline form.
- Students must complete all of their detention assignments even if their slate is clean at the beginning of a new nine (9) weeks.
- Teachers will strictly monitor detention during which the students will complete homework or read a book.
- If students fail to bring writing utensils, book(s), and paper, they may be asked to leave and will be considered to have missed detention.
- Students exhibiting inappropriate conduct will be asked to leave detention.
- Students assigned detention but asked to leave for any reason may be counted absent and penalized accordingly.

**IT IS THE STUDENT’S RESPONSIBILITY TO ATTEND DETENTION.  
ALL PARENTS AND STUDENTS ARE GIVEN A 24-HOUR NOTICE**

### SOAR Consequence – Administrative Time-Out

Students who disrupt class and are not able to return without further disruption may be assigned an administrative time out. **These students will be assigned to the ISS classroom for the remainder of the day.** If the student disrupts his/her classroom when returning the following day, more restrictive disciplinary options will be used. When a student is brought to the office for a discipline referral, every effort is made to contact the parent/guardian.

### Special Considerations

1. Students who misbehave on a field trip must have a parent/guardian accompany them on successive field trips for the remainder of the year.
2. Student consequence records will start over at the beginning of a new nine weeks; however, office discipline records are cumulative.

### OFFICE REFERRALS

When a student is referred to the office, he/she will be afforded due process and allowed an opportunity to tell their side of the incident. If necessary, written statements will be taken. All referrals will result in a phone call to parent or guardian and/or written notification.

### SOAR Consequence - In-School Suspension

- In-School Suspension is held only during the normal school day.
- The minimum assignment to ISS is one day.
- Students are required to turn in cell phones and any electronic devices to the ISS teacher upon arrival.
- Students scheduled for In-School Suspension will not be allowed to participate in any field trip that is scheduled during that nine (9) week grading period.
- Students may not attend any other school activities such as assemblies, pep rallies, Meet & Greets, etc.
- Students may not attend any school dances during the assigned nine-week period.
- Students may not attend any athletic school activity while assigned to ISS (ball games, etc.). This includes school games held at McConnell-Talbert Stadium.
- Students assigned ISS are not permitted to attend extra-curricular activities at any school in the county.
- **Students in ISS must still attend after-school detention.**

### Level I Consequence Rules

If a student fails to comply with a Level I consequence, he/she will be given a verbal warning as a first offense, the student will have a conference with the teacher, and the teacher will contact the parent. If the student continues to break the rules, they will receive a consequence that correlates with that offense.

No materials (paper, textbooks, materials necessary for classroom success)

Tardy to class

Signed Documents (after 3 days)

Dress Code (change required)

Gum/Candy/Eating

Minor classroom offense

Talking without permission

### Level I Consequences

1 <sup>st</sup> Offense	1 day silent lunch
2 <sup>nd</sup> Offense	3 days silent lunch
3 <sup>rd</sup> Offense	5 days silent lunch and student/teacher conference and parent contact/conference
4 <sup>th</sup> Offense	7 days silent lunch and student/teacher conference and parent contact/conference
5 <sup>th</sup> Offense	Goes to Level II consequence

### Level II Consequence Rules

Disrespect, discourteous to another student

Class disturbance

Hall/restroom/ break infraction

Lunch/Lunch detention infraction

Unauthorized location

Fifth offense from Level I

### Level II Consequences

1 <sup>st</sup> Offense	1 day after school detention, student/teacher conference, parent contact
2 <sup>nd</sup> Offense	3 days after school detention, student/teacher conference, parent contact
3 <sup>rd</sup> Offense	5 days after school detention and parent contact
4 <sup>th</sup> Offense	7 days after school detention and parent conference
5 <sup>th</sup> Offense	Goes to Level III (office) and teacher will contact the parent

### Level III Consequence Rules

Property abuse/vandalism  
Fighting  
Vulgarity/Profanity  
Threats to Students/Teachers  
Disrespect to/Defiance of Teachers/Staff  
Field Trip misbehavior  
Infraction of Board/School Policy  
Skipping class  
Forgery  
Violation of cell phone use policy

### Level III Consequences

Goes to the office - students may be assigned In-school suspension (ISS), Out-of-school suspension (OSS), or Administrative Detention.

#### **Student offenses and consequence procedures:**

- Toy replicas of guns, knives, and other weapons are prohibited on campus.  
**Principal Discretion**
- Bringing unknown substances on campus and passing them off as drugs are prohibited.  
**Principal Discretion**
- Gambling, playing cards, tossing coins, etc. are prohibited.  
**Principal Discretion**

### **BEHAVIOR CONTRACTS**

Students who demonstrate chronic disciplinary problems and accumulate multiple Level III Office Referral consequences will be placed on a Huntington Middle School Behavior Contract. When a student is placed on a Behavior Contract the contract will be sent home with the student for parent signature. The student should return the signed contract to Mr. Blasingame within three days.

### **CELL PHONES, ELECTRONIC DEVICES, SMART WATCHES**

Students are not permitted to use cell phones, smart watches, or other electronic devices on campus unless participating in a BYOD activity. **Students are required to turn off and place all electronic devices, including earbuds and smart watches in their locker upon arriving to school. Students will receive advance notice for any BYOD activity planned.**

Electronic device violations are handled in accordance with the HMS SOAR Progressive Discipline Program as follows:

- 1<sup>st</sup> Offense – student receives a warning and will be placed on a cell phone contract.
- 2<sup>nd</sup> Offense - violation of the contract - student will receive a consequence of one (1) day (minimum) In-School Suspension (ISS) for electronic device visibility, usage, and/or ringing when not in a BYOD activity.
- Further violations will be handled according to the HMS SOAR Progressive Discipline Program.



### **GENERAL REGULATIONS AND IMPORTANT THINGS TO REMEMBER**

1. All students are expected to abide by policies as described in the Houston Board of Education Middle School Handbook section of the HMS Student Handbook.
2. School telephones are for emergency use only. If a student becomes ill, they should ask for teacher permission to report to the office to phone their parent or guardian.
3. HUNTINGTON students are not to be on any school campus without permission from that school's administration.
4. Selling at school - No items may be sold at school without the permission of the principal or her designee.
5. The Huntington Middle School Administrative staff has the authority to remove students from any extra-curricular activity when deemed necessary.
6. It is the responsibility of each student to acquire a note to be in the halls during class time for any reason. **No note will result in disciplinary action.**
7. Disciplinary action will be taken when a student is tardy to class.
8. Progress reports dates are set by the Houston County School Board.
9. Bullying and taunting **will not be tolerated under any circumstances.** Be respectful to others at all times.
10. **Huntington Middle School is not responsible for any lost or stolen items.**
11. Do not bring large amounts of money or any valuables to school. Cameras, tablets, phones, I-pods, hand-held games or any other electronic devices are not allowed.
12. Mark all your possessions with your name using a permanent marker.
13. When reporting a lost item, write down a description of the article, some clue as to where it was lost, and your name and homeroom number and take this information to the office.
14. Never tell your locker combination to anyone. Never leave your combination on the last number. Keep your locker locked and clean. **REMEMBER: YOU ARE ACCOUNTABLE FOR EVERYTHING IN YOUR LOCKER!**
15. Keep your valuables, including books, in your locker when not using them.
16. Students whose 5<sup>th</sup> period class is P.E. should give any items of value to the Coach before class begins.
17. Absolutely no graffiti or drawing will be allowed on book bags, notebooks or your body.
18. **No chewing gum** is allowed at school anytime.

19. School supplies can be purchased in the Media Center before 1<sup>st</sup> period begins.
20. A student's book bag must be placed in the locker upon arrival at school. It is not to be taken out until the end of the day. It must be small enough to fit in the locker and there should be no writing on the book bag except the student's name. Book bags are not permitted to be placed under the lockers. Book bags are not allowed at school for the last three days of the school year.
21. Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex in education programs and activities. Our school does not discriminate on the basis of sex in its educational programs and activities.



### **HUNTINGTON MIDDLE SCHOOL CLUBS**

#### **Helping Hawks**

**Faculty Supervisor:** Ms. Blackwell

**Membership Requirements:** Students must complete an application  
Students must maintain passing grades in all classes  
Be present at school by 7:00 one morning each week

**Financial Obligations/Dues:** None

**Mission/Purpose:** Students will assist media specialist with duties pertaining to opening library each morning.

**Planned Activities:** Tasks may include turning on computers, shelving books, organizing shelves, delivering items to teachers (book sets, ipad/laptop carts), and helping with book fairs



### **Academic Bowl Team**

**Faculty Supervisor:** Ms. Lewis, Mrs. Lofland

**Membership Requirements:** High academic grades – A/90+  
Tryouts to join the team  
Maximum of eight (8) team members  
Must attend at least one practice (to be scheduled) per week beginning the end of October

**Financial Obligations/Dues:** None

**Mission/Purpose:** To provide students the opportunity to gain and share knowledge in all academic areas, to produce a love for learning, to gain knowledge in all academic areas, to share knowledge with others; to work as a team in accomplishing goals  
Compete against other middle schools in a quiz bowl format.

**Planned Activities:** County competition  
Jimmy Carter Historic Site Competition

### **FBLA (Future Business Leaders of America)**

**Faculty Supervisor:** Ms. Love

**Membership Requirements:** Attendance, participation in community service projects, maintaining grades and behavior

**Financial Obligations/Dues:** \$15.00. This includes the National (\$6.00), State (\$5.00), and Local (\$4.00) dues.

**Mission/Purpose:** Program introduces students to the world of leadership and business with career exploration and community service

**Planned Activities:** Guest speakers

## Huntington Middle School Clubs Continued

### **Prayer Club**

Faculty Supervisor: Ms. Love

Membership Requirements: Attend and participate in regular Wednesday morning meetings.

Financial Obligations/Dues: None

Mission/Purpose: A student-led club with the purpose of encouraging students to be an example in their words, conversation, love, spirit, faith, and purity.

Planned Activities: Meeting every Wednesday. Morning 7:10-7:30, National Day of Prayer, See You at the Pole

### **Beta Club**

Faculty Sponsor/Contact: Mrs. Gibson

Membership Requirements: Minimum B average. No discipline referrals. Good character and leadership skills. Attend afterschool meetings every Monday during the 1<sup>st</sup> semester.

Financial Obligations/Dues: Enrollment fee of \$15.00 that is sent directly to the National Beta Office.

Mission/Purpose: The purpose of the National Beta Club shall be to promote the ideals of character, service and leadership among elementary and secondary school students, to reward meritorious achievement and to encourage and assist students in continuing their education after high school.

Membership in the Huntington Middle School Beta Club is a privilege and not a right. The purpose of the organization is to select, honor, and encourage students possessing the following qualifying characteristics:

- (a) Worthy, moral and ethical character
- (b) Good mentality
- (c) Academic achievement – A's in academic classes
- (d) Commendable attitude

Planned Activities:

Attendance and Participation in State Beta Convention, Beta Week, Pennies for Patients, canned food drive, and other fundraisers

## **Drama Club**

**Faculty Supervisor:** Mrs. Bess

**Membership Requirement:** Attend all scheduled rehearsals with no more than three (3) unexcused absences  
Participate in all performances  
Maintain good grades and behavior

**Financial Obligations/Dues:** Students are responsible for their own costumes  
Donations of food items for Saturday rehearsals

**Mission/Purpose:** To inspire our students through theatre, with a dedication to imagination, emotion, song, dance, and speech

**Planned Activities:** Spring Musical (3 days), Performances at nursing homes, children's hospitals  
Required fundraiser – car wash

## **Art Club**

**Faculty Supervisors:** Ms. Coy

**Membership Requirements:** Parent Permission Form required  
Meet 2 times per month – 3:00 – 4:30 p.m.

**Financial Obligations/Dues:** \$10.00 yearly membership fee to cover art supplies

**Club Mission/Purpose:** To foster an appreciation of art  
Artistic growth through group activities and projects

**Planned Activities:** Assist with Drama Club production set, assist in setting up Art Show, participating in art contests, learning new art techniques, creating temporary murals

## **Relay for Life**

**Faculty Supervisor:** Mrs. Bess

**Membership Requirements:** Open to all students

**Financial Obligations/Dues:** \$10 registration fee

**Mission/Purpose:** To help promote cancer awareness.

**Planned Activities:** Fundraisers and participate in the Houston County Relay for Life

### **Huntington Middle School's 4-H Club**

**Faculty Supervisor:** Ms. Mercer

**Membership Requirements:** No membership requirements

**Financial Obligations/Dues:** None

**Mission/Purpose:** To assist youth in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive members of society. This mission is accomplished through "hands-on" learning experiences, focused on agricultural and environmental issues, agriculture awareness, leadership, conservation, nutrition, and citizenship.

**Planned Activities:** Faculty and staff members from the University of Georgia 4-H Extension Office will conduct monthly club meetings

### **Fellowship of Christian Athletes**

#### **FCA**

**Faculty Supervisor:** Coach Carson

**Membership Requirements:** Membership fee, good grades, no discipline referrals, attend 80% of meetings.

**Financial Obligations/Dues:** \$15.00

**Club Mission/Purpose:** Developing character in athletes and coaches in local communities by encouraging equipping, and empowering others to serve as examples and make a difference.

**Planned Activities:** Attend college sporting events, concerts, various sporting events, school-wide activities.

### **Family, Career and Community Leaders of America**

#### **FCCLA**

**Faculty Supervisor:** Mrs. Bratcher

**Membership Requirements:** All HMS students are eligible to join.

**Financial Obligations/Dues:** Dues: \$20.00, (chapter, state, and national dues) Activities involving travel and registration fees vary in cost depending on destination and length of stay and generally range from \$40 to 600.

Club Mission/Purpose: Involvement in FCCLA offers members the opportunity to expand their leadership potential and develop skills for life: planning, goal setting, problem solving, decision making, and interpersonal communication - necessary in the home and workplace.

Planned Activities: Community service projects, DISCOVER training, Fall Leadership Conference, Fall Rally, National Cluster Meeting, FCCLA Week, FCCLA Day at the Capitol, STAR Events, State Leadership Conference, and State Event Competitions.

### **Starbase 2.0**

Faculty Supervisors: Mr. Johnson, Ms. Fitzsimmons, Ms. Todd

Membership Requirements: Complete Membership Package  
Teacher Recommendation

Financial Obligations/Dues: T-shirt order

Club Mission/Purpose: To enhance the learning of STEM and to engage students in group activities that will promote team building skills

Planned Activities: Starbase Robotics Competition

### **Future Farmers of America** **(FFA)**

Faculty Supervisor: Mr. Ford

Membership Requirements: Open to all students

Financial Obligations/Dues: \$11.00 for State and National dues. The additional cost of Chapter t-shirt.

Club Mission/Purpose: National FFA organization is dedicated to making a positive difference in the lives of students by developing their potential for premier leadership, personal growth,  
and career success through Agricultural Education.

Planned Activities: Career Development Events (CDE) – AG Mechanics, Floral Design, FFA Quiz, FFA Creed, FFA Meats Evaluation

## Huntington Middle School Clubs Continued

### **Partners Club**

Faculty Supervisor: Coach Carson, Ms. Render

Membership Requirements: Membership fee, good grades, must not have any discipline referrals., attend minimum one Special Olympics activity

Financial Obligations/Dues: \$15.00

Club Mission/Purpose: To bring middle school students and students with disabilities together to provide training for Special Olympic sports events.

Planned Activities: Special Olympics, attend field trips with special needs classes



### **TRAFFIC: MORNING DROP OFF AND AFTERNOON PICK-UP**

**Parents please help us by following all traffic instructions below**

- ❖ **Keeping the students and traffic-duty teachers safe when crossing the road.**
- ❖ **Maintaining a steady traffic flow so parents can get to work on time.**

**Your cooperation with these simple rules will help us minimize traffic congestion. Please...**

1. **Pull all the way down to the lower lamp post in front of the gym so we can unload as many cars as possible.** This includes during rain, as students should wear appropriate clothing for rain, and teachers happily assist students with umbrellas. This will help keep traffic flowing smoothly and prevent congestion.
2. **Have students prepared to unload when you stop.** Packing book bags, giving lunch money, or signing papers should be taken care of at home. Should you need to do one of these tasks, please pull into a parking space to do it and then rejoin the traffic line.
3. **Be mindful that your music cannot be heard outside of your vehicle.** Students crossing the street may not hear an approaching car or hear a teacher's directions.
4. **Be mindful of your speed on campus, especially in rainy weather.** Expect the unexpected like another car stopping suddenly or a student running back in the street to retrieve a dropped object.
5. **Obey the traffic-duty teachers' directions.** You may not see a distraction that they do, and this will help prevent accidents.
6. **Do not drop students off in front of the school (office area) unless arriving after 7:30 am.** We understand there are exceptions, such as when your child has a major project to take inside and it is raining. However, instances should be rare.
7. **Do not park your car and leave it in the drive lanes or under the front porch of the school.** This creates congestion. Even during "non-traffic duty" times, we may have a delivery that cannot get around your car. This may also impede a medical emergency vehicle.
8. **Be mindful of students walking to school or crossing a street off campus.** Thank you!
9. **When loading and unloading students, please follow the teacher's directions to ensure the safety of your child and continuous traffic flow.**
10. **Do not change lanes in front of the gym; wait till you pass the lower lamp post.** Cars coming around the curve may not see you. Think prevention.
11. **Follow all traffic procedures even on rainy days.**
12. **Feel free to wave back to the traffic duty teachers and share a smile.** ☺ They are on duty in the rain, cold, wind, and heat to keep your child - our student - safe. ☺