

Oct. 15, 2020

Randolph County Elementary School Reopening Plan for 2020-2021

The Randolph County Elementary School is considering the recommendations and best practices from the COVID-19 Operating Schools during COVID-19, the Department of Public Health, and The Centers for Disease Control. They all have carefully designed protocols and procedures for the reopening of our school. Provided in this document are streamline procedures that we feel will ensure the safety of our students and staff.

In addition to the recommendations, we have also added other guidelines that are necessary in these times of uncertainty.

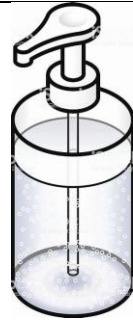
Yes, we will be *physically distanced* from our families but, we will *not be socially disconnected* from them.

School days are **Monday - Thursday 8:00 a.m - 2:15 p.m.**

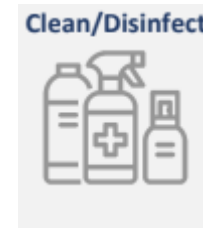
(Students are not allowed to bring book bags or school supplies until further notice. All book bags and/or school supplies will remain in the vehicle in which the student arrives at school.)



- Masks will be provided for staff and will be worn properly at all necessary times.
- Students will be provided with masks that will be worn properly at all necessary times.
- Students will have masks for the bus and classrooms.



- Hand Sanitizer will be provided in all classrooms.
- Sanitizer will only be used in the event no running water or anti-bacterial hand wipes are unavailable.

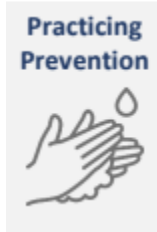


EPA-registered disinfectants



- All tables, chairs, writing utensils, games, technology devices, and other classroom items will be cleaned daily.
- Classroom bathrooms will be sanitized after each use. They will also be sanitized at designated times during the day which will be logged.


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Safety Measures



- Before entering the building, staff and students will undergo a COVID-19 Health Screening (temperature check and questioning).
- If anyone has a fever at/above 100°F or above or displays other signs of illness, they will not remain/be permitted into the building.
- If a student's temperature registers at/above 100°F, after multiple checks, a designated staff member will put on proper PPE and escort the student directly to the nurse/designee.
- R.C.E.S. has (2) designated containment areas for individuals and students experiencing systems.
- If a student has a consistent cough or a runny nose, parents will be contacted to pick up the student from school. Students may return to school after being symptom free a minimum of 24 hours.
- If a child is showing symptoms of being sick at home, we encourage parents to please keep them home until they are well.
- Additional temperature checks for staff and students will be randomly administered throughout the day.
- As supported by our RCES protocol, staff and students will continue to practice hand washing for 20 seconds throughout the day, especially after restroom use.
- Proper handwashing signage will be displayed in the classrooms and posted by all sinks.
- Touchless hand sanitizer dispensers will be placed throughout the building.
- High traffic objects (door handles, faucet & commode mechanisms, and electronics) will be routinely sanitized throughout the day.
- Classrooms will be sanitized throughout the day. There will be a scheduled sanitizing time for each class while the students are outside for play.
- If anyone, staff or students, has tested positive for COVID-19, they must remain at home and are encouraged to have proof of negative COVID-19 test results or doctor's excuse clearing them to return to school.

	<ul style="list-style-type: none"> ● If anyone, staff or students, has been exposed to a person who has tested positive COVID-19, they must self-quarantine for 14 days and are encouraged to have proof of negative COVID-19 test results. ● All confidential medical information must be given directly to the School Nurse. ● Students are not allowed to bring book bags or school supplies. All book bags and/or school supplies will remain in the vehicle in which the student arrives at school. 	
<p>Transporting Students</p> 	<ul style="list-style-type: none"> ● After boarding the bus, students will be required to wear a face covering in order to proceed to their assigned seat. ● Buses will be equipped with touchless thermometer screeners. ● Students will be released off the bus by grade level per CDC Social Distancing Recommendations. ● After all students have exited off the bus, the bus will be sanitized before starting the next load (morning and afternoon procedure). ● Students are not allowed to bring book bags or school supplies until further notice. All book bags and/or school supplies will remain in the vehicle in which the student arrives at school. 	
<p>Vehicle Transportation</p> 	<p>Car drop off and pick up zones are now located in the rear of the building. Please follow the new one way directional zones for car riders.</p> <p>Drop Off:</p> <ul style="list-style-type: none"> ● Kiss Riders: parents are encouraged to Kiss your children and say ‘Bye’ in the mornings, and ‘Hello’ in the afternoons. ● We will begin accepting students at 7:30 a.m. at the Bus Shelter ● Please follow zoned areas ● Student’s temperatures will be taken before exiting vehicles. ● Students having a temperature at/above 100°F will not be permitted to exit the vehicle and must return home. ● Students will be released from vehicles one by one, to allow social distancing. ● Students are not allowed to bring book bags or school supplies until further notice. All book bags and/or school supplies will remain in the vehicle in which the student arrives at school. 	

	<p>Pick Up:</p> <ul style="list-style-type: none"> ● To avoid delays in picking up students, parents/guardians are asked to display the Kiss Riders (car students) decal in the front window. Parents will be provided 2 decals. See a staff member for details about purchasing additional decals for a minimal price. ● At dismissal students will be released one by one, practicing Social Distancing. ● Parents will remain in their vehicles while staff calls for the students being released from the building. ● The students will be picked up at the proper zone near the bus shelter. ● Please drive slowly and watch for students in the Kiss Riders zone! 	
 <p>Entering School Buildings</p>	<ul style="list-style-type: none"> ● Staff and students will be screened before entering the building. ● Social Distancing will be practiced among students walking to class by placing creative floor markers that will signal to them where they should walk/stand. ● Classrooms will only be accessible to RCES staff, students, and other essential school system employees. NO VISITORS. ● Student work areas are physically distanced in our classrooms. Here are our classroom precautionary procedures. <ul style="list-style-type: none"> ○ Classes will have no more than 15 people, which includes the teachers. ○ Dividers will be placed on all students' desks/tables, for extra safety precaution. ○ Classes will not mix during any time of the day. Teachers will remain with homeroom students all day. Special teachers will enter classrooms for instruction. (with the exception of P.E.). ○ Students will only leave the classroom area for outside play, and supervised restroom breaks (grades K-5). ○ Students will be provided a minimum of (2) 15-minute mask free breaks outside. ○ Office staff and other essential school system employees will not enter the classroom unless it is unavoidable. ○ Designated staff members will conduct random temperature check in/out of classrooms. 	

<p>Serving Meals</p> 	<ul style="list-style-type: none"> ● Breakfast and lunch will be distributed to students in the classroom. ● The lunchroom staff will prepare the food. Designated R.C.E.S. staff will pick up the food from the cafeteria, deliver the food to each class, and the classroom staff will serve the students their lunch. ● Staff will be provided desk shields and face shields during lunch. ● Students will be provided with individual disposable bottles of water daily. ● Water coolers will be available to refill water throughout the day. ● Every Thursday at 2:15 p.m. dismissal, all students will receive a prepared breakfast and lunch meal for Friday’s virtual learning day. ● RCSS will continue providing meals for all virtual learners. 	
<p>Transitioning</p> 	<ul style="list-style-type: none"> ● Classes will be assigned outside play areas. ● No more than one class will be in the hallway at a time (as possible). ● Classes will have assigned restroom breaks. ● Classes will have assigned a.m. and p.m. mask breaks outside. ● Students will remain in one learning environment throughout the day. 	
<p>Conducting Large Group Gatherings</p> 	<ul style="list-style-type: none"> ● All large group gatherings are discontinued for the 2020-2021 school year. 	
<p>Supporting Teaching and Learning</p> 	<ul style="list-style-type: none"> ● All classes will be equipped with extra face coverings for children, antibacterial aerosol spray, hand soap, and/or wipes. ● Teachers will instruct students on proper hand washing, sanitizing procedures, and check temperatures randomly .Posters will be displayed as reminders. ● Training will be provided over the proper use and maintenance of the ZONO sanitation machine. ● All students will be provided with individual school supplies labeled for personal use only. ● Each classroom has an assigned seating chart and step by step procedures for transitions in and out of the classroom. 	

- Parents must return all R.C.E.S. electronic devices for students to fully engage in the learning process.
- Those students who have not returned laptops or iPads will receive supplemental materials to access the curriculum until October 23, 2020. Multiple attempts to retrieve the devices will be made by school staff.
- Face to- Face instruction will be Monday_ Thursday 8:00 a.m. - 2:15 p.m.
- Students will receive instruction from all content teachers daily through our digital platform.
- Friday's are designated as independent learning and project based learning days.
- Face to Face students will receive assignments from the teacher on Thursday and or assign content based instruction from the supplement workbooks provided to all students in August.
- On designated Friday's, a limited number of virtual learning students will be given an opportunity to report to school for assessments and instructional support. Parents are responsible for transportation.
- All must have the school issued device to access the curriculum from home and or school.
- All parents are encouraged to notify the school of all current and updated contact information for each student.
- Parents are strongly encouraged to join ClassTag for daily messages from your child's teachers.
- Students will be taught how to properly put on and wear face coverings.
- Students are not allowed to bring book bags or school supplies until further notice. All book bags and/or school supplies will remain in the vehicle in which the student arrives at school.
- **Students who fail to follow health and behavior expectations will return to the RCSS virtual learning option.**

When a Child,
Staff Member,
or Visitor
Becomes Sick
at School



If Someone Develops Symptoms

STAFF:

- The staff member will vacate the premises immediately using the classroom emergency exit or the nearest building exit.
- The students will be relocated to a designated area until the class has been disinfected, sanitized, and/or school is dismissed.
- Once the class is safely relocated, contact will be made with parents of the students in that class to disclose the current situation.
- If the parent does not answer after three (3) attempts or place a return call in a timely manner, a letter will be sent home with the student.

STUDENTS:

- will be taken to the Containment Room in the Nurse's Station until a parent/guardian is contacted to pick him/her up
- The teacher and students will relocate to a designated area until the class has been disinfected, sanitized, and/or school is dismissed.
- Once the class is safely relocated, contact will be made with parents of the students in that class to disclose the current situation. If the parent does not answer after three (3) attempts or place a return call in a timely manner, a letter will be sent home with the student.
- Whether it is a staff member or student, a phone call will be placed to the Randolph County Health Department, by the School Nurse.
- Further guidance for the staff and students involved in the situation will be provided by the School Nurse or Randolph County Health Department.