

MINUTES

Boulder Elementary School District No. 7

Regular Meeting

October 12, 2020

Boulder Elementary School

Board members present:

Eric Rykal Carrie Harris Matt Strozewski Andrea Dolezal Niki Conroy – Via Zoom

Administrators present:

Maria Pace, Superintendent/Principal

Britton Mann, District Clerk

Staff: Devyn Ottman – Zoom Meeting Operator

Visitors: Rochelle Hesford & Zoom Participants

CALL The Elementary Board was called to order at 5:30 p.m. by Eric, who led the Pledge of Allegiance.

ELEMENTARY
BOARD TO ORDER

AGENDA REVIEW None.

APPROVAL OF CLAIMS Eric asked about the School House IT claim. Ms. Pace explained the need for staff to have laptops with cameras in case we needed to go completely remote. Britton passed the claim around for the board to review. Eric asked why the detail claims had Jeske's name written twice. Britton stated that was an error on her part. It should read Pettis instead of Jeske. We purchased a laptop for each para, Kelly Jeske and Tawni Pettis. Carrie motioned to approved claims and warrants with the prior month ending with warrant # 9002 and the current numbers 9003-9066 in the amount of \$114,551.11. Andrea seconded all board members approved. Niki wanted the board to be aware that she is not able to get her camera on her computer working, however she can still hear the conversation of the meeting. Eric wanted to make sure that the board was able to hear Niki too, after some technical difficulties, the board was able to hear Niki.

REVIEW OF PREVIOUS MONTH PAYROLL Britton explained that the board meeting usually follows payroll so she would have to provide the previous month for review. Eric stated that he was fine with that and the other board members agreed. There were no questions regarding September 20 Payroll.

APPROVAL OF PREVIOUS MONTH MINUTES Matt motioned to approved the minutes for the regular September 2020 meeting. Andrea seconded, all attendees approved.

APPROVAL OF STUDENT ACTIVITIES The Student Activities Binder was present for board review. Eric asked Britton to explain how student activities worked. Britton stated that there were sub funds in student activities and this is how we pay for referees, Missoula Children's Theatre and take in deposits from the Elkhorn League Basketball, things like that. She also stated that this is an audited fund and was told by the previous auditor, Sharon Tripp that we needed to start including it on our Agendas for the board to see monthly activity in the fund. For the future, Eric asked to see the expenditures and revenues instead of a monthly overview of the fund. Britton stated that she would have that for the next meeting. for Student Activities Andrea motioned to approve October 2020 Student Activities. Matt seconded, all attendees approved.

PUBLIC COMMENT Eric read the Public Comment and instructed participants to please provide their name prior to asking any questions. He asked if there were any visitors or zoom participants who had any comment at this time. At this time there were no questions.

COMMUNICATIONS **LETTERS:** None at this time.
STUDENT ISSUES: None

COMMENDATIONS /RECOGNITIONS Ms. Pace stated again that the BES staff is doing amazing as a whole. Lisa Giulio in the kitchen has been doing great and is currently down one member. Carrie had

cards for the Jr High Staff and gave those to Ms. Pace

UNFINISHED
BUSINESS

None

COMMITTEE
REPORTS

Leadership – Chair and Vice chair: Eric Rykal & Carrie Harris: This committee did meet.

1. Set the agenda.
2. Discussed the Exit Interview
3. Acellus and Leadership Stipend for Ms. Strausser. IT is past practice for assign a Senior Teacher and admin role when Ms. Pace is gone.
4. Recommendations for Remote Teacher and long term sub discussion.

Handbook/Policy – Matt Strozewski & Niki Conroy: This committee did meet

1. Discussed MTSBA Title IX Policies. Ms. Pace will be attending virtual trainings in November along with Niki. There will need to be two readings on these policies and once approved we can to an updated addendum to the handbook. Ms. Pace will get copies to the board.

Budget/Finance and Negotiations/Personnel – Carrie Harris & Niki Conroy: This committee did not meet.

Facilities – Matt Strozewski & Andrea Dolezal: This committee did meet.

1. CAP Paving – Needs to finish playground
2. New sanitizer
3. Adding a key fob to the Jr High door.
4. On October 23rd the TV will be set up for the solar panel use.
5. Working on Facilities Condition Program
6. Develop a master plan for the development of the property.
7. Gym Heater
8. Windows on addition (where Intermountain class rooms are located_ will need to be replaced. Recommended that this will be a summer project.

Transportation – Andrea Dolezal & Eric Rykal: This committee did not meet.

ADMINISTRATORS
REPORT

Ms. Pace provided notes for the official minutes.

NEW BUSINESS

Personnel –

1. Substitutes – Ms. Pace recommended hiring Sherry Parsons for a kitchen and classified sub. Carrie motioned Matt seconded, all board members approved.
2. ELA Part-time Remote Teaching Position – Ms. Pace recommended hiring Billi Taylor. Andrea motioned to hire Billi Taylor based on Ms. Paces's recommendation. Carrie seconded, all board members approved.
3. Part-Time Para Position – Nothing at this time.
4. Child Care Grant Personnel – Ms. Pace motioned to approved Brooklyn Leary. Carrie motioned to hire Brooklyn Leary based on Ms. Paces's recommendation. Matt seconded, all board members approved.
5. Leadership / Acellus Stipend – Ms. Pace recommend a stipend for Ms. Strausser as the Acellus Coordinator and a separate stipend as the Grant Leadership Support. Matt motioned to approved the Leadership stipend based on the recommendation from Ms. Pace. Carrie seconded all board members approved. Andrea motioned to approved the Acellus Coordinator stipend based on the recommendation from Ms. Pace. Carrie seconded, all board members approved.

Non Resident Student Acceptance – *Standing Agenda Item* – None

Liquidation of School Property – *Standing Agenda Item* – None


Policy Updates – This was discussed during the committee and Superintendent reports.


TOPICS FOR
FUTURE AGENDAS

Title IX Policies
Superintendent Evaluation – Start
Holiday Party for Staff
Cancel December Meeting

ADJOURNMENT

Carrie motioned to adjourn at 6:25, Matt seconded, which passed unanimously.


Vice Chair, Elementary Board


Clerk, Elementary Board