

LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1
2200 Havasupai Blvd., Lake Havasu City, AZ 86403

Governing Board Minutes

December 17, 2019

REGULAR MEETING:

1. Routine Opening of Meeting - Call to Order

The Regular Meeting of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing President, Kathy Cox, in the District Boardroom, 2200 Havasupai Blvd., Lake Havasu City, Arizona at 6:00 p.m., on December 17, 2019.

1.1 Moment of Silent Prayer or Reflection

1.2 Roll Call

BOARD MEMBERS PRESENT: Kathy Cox, President
Lisa Roman, Vice President
Nichole Cohen, Member
John Masden, Member
Archana Aliyar, Member

BOARD MEMBERS ABSENT:

ADMINISTRATION PRESENT:

Diana Asseier, Superintendent
Michael Murray, Director of Business Services
Brad Gardner, Director of Educational Services
Aggie Wolter, Director of Special Services
Claude Sanders, Principal, Havasupai Elementary
Corey Triassi, Principal, Starline Elementary
Roger Burger, Principal, Nautilus Elementary
Brett Bitterman, Principal, Oro Grande Classical Academy
Mari Jo Mulligan, Principal, Thunderbolt Middle School
Scott Becker, Principal, High School
Shannon Williams, Assistant Principal, High School
Dustin Zampogna, Assistant Principal, High School
Terry Fleming, Secretary

Others: 24

1.3 Pledge of Allegiance

1.4 Call for an Executive Session – none

2. Call to the Public - none

3. Recognition of Visitors

- High School English Teachers reviewed the novel selection process. Tanya Gray and Ashlee Byerley answered Board questions and concerns (current works vs. Nobel Prize winner). Board thanked the English Teachers that came to the meeting.

- Lake Havasu City Education Association (LHCEA) Kari Thompson read a prepared monthly update from Carol Nowakowski.

4. Consent Agenda

4.1 Approval of Consent Agenda

4.1.1 Approval of Minutes:

Regular Session of November 19, 2019

Special Session of November 5, 2019

4.1.2 Approval or Modification of Agenda

4.1.3 Personnel Report: Certified; Employment, Separation, Exception to Policy, Long Term Leave, Other. Support Staff; Employment, Separation, Exception to Policy, Long Term Leave, Other.

4.1.4 Acceptance of Gifts and Donations to the Lake Havasu Unified School District in the amount of \$31,902.99 and to Student Activities Organizations in the amount of \$4,411.64.

A detailed list of donations can be viewed as background material by contacting the District.

Mr. Masden moved, seconded by Mrs. Roman to approve the Consent Calendar as.

Mrs. Cohen provided that the total Carbon Emissions (CO₂e) for this month's travel requests equals 2.89 metric tons of CO₂e.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

5. Old Business

5.1 Second Presentation/Review of Revision to Policies IHAMB and IHAMB-R Family Life Education

Mrs. Asseier recommended that the Board approve the second presentation of the revisions to policies IHAMB and IHAMB-R Family Life Education.

Suggested policy changes were agreed upon by the Governing Board at a Special Session on November 5, 2019, and additional changes were made at the regular November 19, 2019, board meeting.

Policy changes were sent to legal for review and recommendation sent to board prior to the November 19, 2019. There have been no changes to the policies since approved changes on November 19, 2019.

Mr. Masden moved, seconded by Mrs. Cohen, to approve 5.1 as presented.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

Mr. Masden moved, seconded by Mrs. Roman, to revisit 5.1 for discussion.

Discussion to have administration send a letter to parents letting them know that there will not be a Sex Education program for 1 to 2 years until the Board finds and approves an appropriate program. Draft letter and further discussion will be on the January 2020 agenda.

Mr. Masden moved, seconded by Mrs. Cohen, to close discussion.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

6. New Business

6.1 Selection of One Governing Board Member to Serve on Webpage Update Team

Lake Havasu Unified School District's current hosting provider has introduced an update to their content management software. It is mobile friendly, follows security protocols, and is ADA compliant. There is no cost involved with the change.

Mrs. Asseier recommended that the Board will discuss, consider, and select one (1) Governing Board Member to offer feedback on the LHUSD website enhancement update. Meetings will be held as needed with the technology department.

Gina Flores, District Webmaster, was present to answer questions.

Mrs. Cohen moved, seconded by Mrs. Cox, to appoint Mr. John Masden to be on the Webpage Update Team.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

6.2 Discussion and Possible Action on Employee Benefit Trust Declaration of Trust

Mr. Murray recommended the Governing Board discuss revisions and take possible action on the contents of the Employee Benefit Trust (EBT) Declaration of Trust.

Mr. Murray requested the Governing Board discuss revisions and possibly take action on the contents of the EBT Declaration of Trust. Discussion and possible action includes, but is not limited to, section 4.02 - Composition. The Employee Benefit Trust's consultant and the district's legal counsel have been informed of this item.

Mr. Murray stated that District's legal counsel, Ms. Tosca Henry, said Board could only suggest a change by 1) meeting with EBT Board, or 2) Board could ask EBT Chair to agendize and vote on change. The trust agreement may only be amended by the EBT Board. Amendments are then brought to the Governing// Board for approval.

Mrs. Cohen moved, seconded by Mr. Masen, to open discussion on item 6.2.

Discussion on page 4 of Declaration, section 4.02 Composition – change 'Trustees **may** be an "Employee" of the School District' to '**shall** be'. Board shared history of Declaration and concerns about making or not making the word change. Marcia Cox, EBT Chair, spoke on what transpired to finalize the Declaration. Ms. Jaime Schulemberg, consultant, was present to answer questions. Mrs. Marcia Cox also shared the recommendation of the EBT attorney.

Mr. Masden moved to close discussion on item 6.2. No second.

Discussion continued. Mrs. Kari Thompson, former EBT chair, shared clarification information.

Mrs. Roman moved to have District instruct District's legal representation to talk with EBT Chair, and possibly EBT legal, to discuss 'may vs. shall'. No second.

Mrs. Roman withdrew her motion.

Mrs. Roman moved, seconded by Mrs. Cox, to close discussion. No action was taken.

6.3 First Presentation/Review of Revised Policy JIBA Student Government

Mrs. Asseier recommended that the Board approve the first reading of changes to Policy JIBA Student Government.

Changes are being made to reflect current schools and their grade levels.

Mr. Masden moved, seconded by Mrs. Cohen, to approve item 6.3 as presented.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

6.4 Approval to Purchase Maintenance Equipment from Capital Funds

Mr. Murray recommended the Governing Board approve the purchase of a John Deere Utility Tractor with backhoe attachment, at a cost not-to-exceed \$60,000.

Currently, the district has one utility tractor that was purchased on July 9, 2004, and is shared between employees in landscaping, plumbing, and electrical. The request to purchase will help to improve efficiencies in maintaining grounds, respond to planned and unplanned underground repairs, and allow flexibility to continue work during routine maintenance or unexpected downtime of equipment.

AZ Mohave Contract 15G-DEER-0824 pricing was utilized in obtaining the attached quote. This pricing includes all requested options, preparations, service and parts, plus tax and delivery. This item has been reviewed by Purchasing

Mr. Masden moved, seconded by Mrs. Cohen, to approve item 6.4 as presented.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

6.5 Approval of New Courses at Lake Havasu High School for the 2020-2021 School Year

Mr. Becker recommended that the Governing Board approve the attached list of new courses for the 2020-2021 school year at Lake Havasu High School.

The following courses have been will be added with the aforementioned course description attached:

- APPLIED ENGLISH AND COMMUNICATIONS
- CTE INTRODUCTION TO FIRE SERVICE 1-2
- CTE ADVANCED FIRE SERVICE 1-2
- CTE INTERNSHIP- FIRE SERVICE
- CTE INTERNSHIP- HEALTH SERVICES
- AP ENVIRONMENTAL SCIENCE 1-2 (AP) (H)
- CTE INTERNSHIP- MUSIC AND AUDIO TECHNOLOGY*
- CTE INTERNSHIP- DIGITAL COMMUNICATIONS*
- CTE INTERNSHIP-BUSINESS MANAGEMENT*
- CTE INTERNSHIP- MARKETING*
- CTE INTERNSHIP-AUTOMOTIVE TECHNOLOGY*
- CTE INTERNSHIP-CABINETMAKING*
- CTE INTERNSHIP-SOFTWARE & APP DESIGN*
- CTE INTERNSHIP-ENGINEERING SCIENCES*
- CTE INTERNSHIP-STAGECRAFT*
- CTE INTERNSHIP-LAW, PUBLIC SAFETY AND SECURITY*
- CTE INTERNSHIP-EARLY CHILDHOOD*
- CTE INTERNSHIP-FASHION*
- CTE INTERNSHIP-EDUCATION PROFESSIONS*
- CTE INTERNSHIP-SPORTS MEDICINE*
- WORK CREDIT*
- SUMMER WORK CREDIT

*Course description is staying the same except for the number of hours required is now 120 hours per

semester

Mr. Masden moved, seconded by Mrs. Roman, to approve 6.5 as presented.
English Teacher, Amy Sullins clarified the course description for Applied English and Communications.
ROLL CALL VOTE: Roman: YES, Cohen: NO, Aliyar: YES, Masden: YES, Cox: YES

6.6 Approval of Class Fees at Lake Havasu High School for the 2020-2021 School Year

Mr. Becker recommended that the Governing Board approve the attached list of new course class fees for the 2020-2021 school year at Lake Havasu High School.

- AP ENVIRONMENTAL SCIENCE (AP)(H)* \$20.00/YEAR
- CTE INTRODUCTION TO FIRE SCIENCE 1-2* \$10.00/YEAR
- CTE ADVANCED FIRE SERVICE 1-2* \$10.00/YEAR

*indicates new course

Mr. Masden moved, seconded by Mrs. Roman, to approve item 6.6 as presented.
ROLL CALL VOTE: Roman: YES, Cohen: NO, Aliyar: YES, Masden: YES, Cox: YES

6.7 Approval of Vouchers, Student Activity Funds, and Auxiliary Funds

Mr. Murray recommended the approval of:

Approval of Vouchers – Vouchers for November 2019 / \$4,330,850.58

Student Activity Funds for K-12 for October 2019 / \$270,153.78

Auxiliary Funds for July 2019:

Smoketree	\$ 9,337.04
Thunderbolt	\$ 133,135.72
Havasupai	\$ 7,8607.47
Starline	\$ 22,182.58
Nautilus	\$ 10,322.29
Oro Grande	\$ (14,461.08)
Jamaica	\$ 21,666.65
High School	\$ 515,804.58
District Office	\$ 4,384.65

Auxiliary Funds for August 2019:

Smoketree	\$ 10,917.54
Thunderbolt	\$ 134,035.92
Havasupai	\$ 10,041.40
Starline	\$ 21,197.67
Nautilus	\$ 12,084.54
Oro Grande	\$ (5,635.80)
Jamaica	\$ 21,664.76
High School	\$ 542,392.78
District Office	\$ 3,541.94

Auxiliary Funds for September 2019:

Smoketree	\$ 14,293.77
Thunderbolt	\$ 137,828.82
Havasupai	\$ 9,995.53
Starline	\$ 22,519.87
Nautilus	\$ 12,544.97
Oro Grande	\$ (5,089.83)
Jamaica	\$ 22,461.59
High School	\$ 566,030.68
District Office	\$ 3,481.16

Auxiliary Funds for October 2019:

Smoketree	\$ 14,611.92
Thunderbolt	\$ 143,936.66
Havasupai	\$ 10,373.97
Starline	\$ 23,238.30
Nautilus	\$ 12,848.63
Oro Grande	\$ (4,447.10)
Jamaica	\$ 22,592.97
High School	\$ 570,898.79
District Office	\$ 3,567.94

Auxiliary Reports for July through October 2019 will be emailed to the Board prior to meeting.

Mrs. Cohen moved, seconded by Mr. Masden, to approve item 6.7 as presented.

Mr. Murray explained that Oro Grande’s auxiliary amounts are in the negative due to the purchase of the new classical standardized shirts. Negative amount will continue to reduce as shirts are sold. Mrs. Roman shared that the Oro Grande polo shirts did not come to the board for approval.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

7. Informational

* Superintendent

- Mrs. Asseier thanked our community for the generous Gifts and Donations made to the District.
- The Counselor Grant has been approved for three elementary counselors. Thank you to Sara Skemp, Michelle Youso and Aggie Wolter, among others, for working on the grant.
- Personnel Reports will change on next month’s agenda so that the Board will be approving all extra pay amounts. Work will occur over winter break at Smoketree Elementary School and some staff will be working additional days.

* Directors

* Governing Board Members

- Mrs. Roman was happy she was able to attend four schools to meet and honor the new National Board Teachers.

- Mrs. Cox announced that Mrs. Asseier and Mrs. Mulligan were able to speak at the State Board meeting on Friday, December 13, 2019, regarding the problem with the state letter grades.

- Mrs. Cohen spoke on the book she was reading, Universities and Sustainable Communities: Meeting the Goals of the Agenda 2030, and the term “Transdisciplinary.”

8. Call to the Public – Wendy More invited all to gather teams for the Tug-of-War Rachel’s Challenge fundraiser on March 14 at the rodeo grounds.

9. Communications

- The next regular board meeting will January 21, 2020.

10. Adjournment

Mr. Masden moved, seconded by Mrs. Roman to adjourn at 8:12 p.m.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

Video of the entire meeting may be seen on the District website [www.lhusd.org] under Governing Board.

Minutes of the Regular Governing Board meeting of December 17, 2019, are approved as submitted.

Kathy Cox, Board President

Lisa Roman, Board Vice President