

## SEASIDE SCHOOL DISTRICT 10

### Regular Meeting of the Board of Directors - Minutes

Tuesday, May 18, 2021, immediately following the 6:00 pm Budget Committee Meeting

Virtual via ZOOM

#### PRESENT:

Board Members: Via Zoom: Lori Lum. In-Person: Mark Truax, Brian Taylor, Shannon Swedenborg, Brian Owen, Michelle Wunderlich.

Administration: In-Person: Superintendent Susan Penrod, Business Manager Toni Vandershule, Via Zoom: Principals Jeff Roberts and Juli Wozniak, Assistant Principals Jason Boyd, Steve Sherren, Jeremy Catt, and Brandon Larson, Sande Brown, CBA Director Amy Fredrickson, Special Services Director Lynne Griffin.

Others: 503-717-3727, Chuck Albright, Tamra Taylor, Brian Habecker, Grace Bruncke, Cate Blakesley, Suzy Wintjen, Katherine Ethridge, Katherine/NCLV+C, Desiree Graetz, Kyle Rieger, Melissa Munoz, Kathy Kleczek, Sarah Spalding, Jim Henry, Nissa Roberts.

#### 1. Call to Order

Chair Mark Truax called the Regular Meeting of the Board to order at 6:25 pm. A quorum of the Board was present.

#### 2. Agenda Review

Brian Taylor MOVED, SECONDED by Shannon Swedenborg to amend the agenda to include the following personnel items in the consent agenda: Transfers – Suzi Regan, Erica Hiatt, Arianne Walker, Alice Stewart; Employment – Ashley Verhulst, Lori Simonsen, Brynn Ripley, Mike Hawes; Appointment – Charles Neal III.

**The MOTION CARRIED (0-6).**

#### 3. Consent Agenda

*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Brian Taylor MOVED, SECONDED by Brian Owen, to approve the Consent Agenda, with approved modifications.

**The MOTION CARRIED (0-7).**

Consent Agenda items were as follows:

- A. Approve Minutes of the April 20, 2021 Regular Meeting .....Exhibit A
- B. Approve Check Listing .....Exhibit B
- C. Approve Routine Personnel Matters
  - 1. Retirement of Brett Wolfe/HS Special Education Teacher.....Exhibit C
  - 2. Retirement of Mike Hawes/HS Social Studies Teacher ..... Exhibit D
  - 3. Resignation of Maria Stiles/Elementary Teacher ..... Exhibit E
  - 4. Transfer of Emily Downes/2<sup>nd</sup> Grade Teacher to ELD Teacher..... Exhibit F
  - 5. Transfer of Desiree Graetz/2<sup>nd</sup> Grade Teacher to 3<sup>rd</sup> Grade Teacher..... Exhibit G
  - 6. Employment of Grace Brunke/2<sup>nd</sup> Grade Teacher..... Exhibit H

- 7. Employment of Steven Fosnaugh/Kindergarten Teacher ..... Exhibit I
  - 8. Employment of Kathryn Zacher/Kindergarten Teacher .....Exhibit J
  - 9. Employment of Shiqi Dotson/Kindergarten Teacher.....Exhibit K
  - 10. Employment of Alison Scheetz/Elementary Teacher ..... Exhibit L
  - 11. Employment of Brett Wolfe/HS Special Education Teacher..... Exhibit M
  - 12. Employment of Kyle Rieger/Secondary Band Teacher ..... Exhibit N
  - 13. Employment of Erin Leary/MS Math Teacher ..... Exhibit O
  - 14. Employment of Joanne Kallunki/HS Counselor.....Exhibit P
  - 15. Employment of Jane Forman/Secondary Counselor ..... Exhibit Q
  - 16. Transfer of Suzi Regan/MS Math to Secondary Intervention Teacher
  - 17. Transfer of Erica Hiatt/Elementary Teacher to Intervention Teacher/Job Share
  - 18. Transfer of Arianne Walker/Elementary Teacher to Intervention Teacher/Job Share
  - 19. Transfer of Alice Stewart/Elementary Teacher to Intervention Teacher
  - 20. Employment of Ashley Verhulst/1<sup>st</sup> Grade Teacher
  - 21. Employment of Lori Simonsen/Temporary 4<sup>th</sup> Grade Teacher
  - 22. Employment of Brynn Ripley/Elementary Physical Education Teacher
  - 23. Appointment of Charles Neal III/Volunteer Assistant Basketball Coach
  - 24. Employment of Mike Hawes/0.5 FTE HS Social Studies Teacher
- D. Approve Policies/Section C
- 1. CA: Administration Goals (Delete) .....Exhibit R
  - 2. CB: Superintendent ..... Exhibit S
  - 3. CBA: Qualifications and Duties of the Superintendent..... Exhibit T
  - 4. CBB: Recruitment and Appointment of the Superintendent..... Exhibit U
  - 5. CBC: Superintendent’s Contract .....Exhibit V
  - 6. CBE: Superintendent’s Continuing Professional Development (Delete)Exhibit W
  - 7. CBF: Superintendent’s Consulting Activity (Delete)..... Exhibit X
  - 8. CBG: Evaluation of the Superintendent ..... Exhibit Y
  - 9. CC: Administrative Organization (Delete) ..... Exhibit Z
  - 10. CCA: Organizational Chart (Delete)..... Exhibit AA
  - 11. CCB: Line and Staff Relations ..... Exhibit AB
  - 12. CCG: Evaluation of Administrators..... Exhibit AC
  - 13. CHCA: Handbooks ..... Exhibit AD
  - 14. CHD: Administration in Absence of Policy (Delete) .....Exhibit AE
  - 15. CI: Temporary Administrative Arrangements .....Exhibit AF
  - 16. CPA: Layoff/Recall – Administrative Personnel ..... Exhibit AG

4. **General Public Comment**

No requests to address the Board were received.

5. **Action Items**

A. **Out of State Travel Request/Boys and Girls Basketball** – Exhibit AH

Superintendent Penrod noted that this request is for both boys and girls basketball to travel to Columbia River High School in Washington. Out of State travel requires Board approval.

Brian Taylor MOVED, SECONDED by Brian Owen to approve out of State travel for the boys and girls basketball teams.

**The MOTION CARRIED (0-6)**

B. **Revision to the 2020-2021 District Calendar/Last Day of School**

Superintendent Penrod reported that this is a request that the elementary school have a full day on the last day of school/June 17, rather than a half day, so that both cohorts will attend school.

Brian Taylor MOVED, SECONDED by Michelle Wunderlich to approve the revision to the District Calendar, for the elementary school to have a full day on June 17.

**The MOTION CARRIED (0-6)**

**6. Reports and Discussion**

**A. Summer School 2021 Report – Cate Blakesley**

Summer School Coordinator Cate Blakesley gave a presentation for Summer Programs 2021 (attached).

In response to questions from the Board, Blakesley noted that registration will be open until mid-June, elementary capacity is about 300, and staff has been making phone calls to promote a few strategic enrollments.

Blakesley indicated that it is a compliment to the school district that so many staff want to participate and we are grateful staff isn't feeling burned out.

Superintendent Penrod echoed Blakesley's comments regarding staffing, and also noted the partnerships with SEPRD and Consjeo Hispano.

**B. Evaluation of the Superintendent – Exhibit AI**

Board Chair Mark Truax read the Evaluation of Superintendent Susan Penrod document:

*The board of directors of the Seaside school district has completed the annual evaluation of Superintendent Susan Penrod for the 2020-2021 school year. Six out of seven board members have served on the board for at least one full year, to which those six gave their input, and have been able to observe and be a part of the successes achieved this year.*

*The evaluation focused on three goals established by Superintendent Susan Penrod.*

*Regarding Superintendent Susan Penrod's goal to **Increase communication about our school district with all stakeholders in the Seaside/Gearhart, and Cannon Beach Community**, the board determined that her performance was effective. The board appreciates the superintendent's efforts to increase communication at a time where opportunities for in-person gatherings were limited or prohibited. She presented to multiple community and school groups as well as participated in positive communication opportunities with the media. She conducted informational sessions with families and virtual parent and staff discussions regarding health and safety concerns. Regular emails were sent to staff about reopening, celebrating successes, and invitations to board meetings.*

*Regarding Superintendent Susan Penrod's goal to **Support all staff by equipping them with training and process to provide CDL and hybrid learning for families**, the board has determined that her performance was effective. She worked to provide funding and training for virtual platforms, curriculum, and learning and management systems. She was thoughtful in creating additional time for professional development and planning. Superintendent Susan Penrod led successful negotiations of the memorandum of understanding for both comprehensive distance and hybrid learning. In collaboration with a strong cohesive team, she*

*developed and implemented a well thought out reopening plan. She was adaptable, stayed the course, and involved administration, the school board, and diverse school and community groups throughout the process.*

*The board rated Superintendent Susan Penrod's performance in **Successful completion of the new building projects and vacant building sales** as effective. She did a great job picking up where previous leadership left off on these projects. Completion of both the original project scope for the elementary and secondary school construction projects has been completed. Middle school/ high school are nearly complete. Two out of three of the school sites have successfully closed with the third currently pending sale.*

*The Seaside school board wishes to note that 2020 has been a year of epic proportions in organizing the campus relocations while navigating through the COVID-19 pandemic and believes Superintendent Susan Penrod has done a great job in serving our district.*

*We will be working with the superintendent to develop goals for the 2021-2022 school year that align with our district goals and look forward to working together to continue the success of our district.*

**C. GO Bond Update**

Project Manager Jim Henry gave a slide presentation (attached) which reviewed progress since last month. Of note is the addition of a new Project Manager, Brian Hardabeck, as Jim transitions to retirement. Hardabeck will be working on summer projects and warranty work.

Chair Truax thanked Jim Henry for all he has done these last four years and that it has been great having him as part of the family.

**D. Superintendent's Report**

Superintendent Penrod gave a presentation (attached) regarding Covid-19 case counts, mask guidance and vaccine update.

**E. Administrative Reports**

**Jeff Roberts** reported on the hiring process for new staff, noting that Kyle Rieger, who was approved tonight as the new Secondary Band teacher, is attending tonight. Roberts reminded the Board to see their email for logistics information about graduation. He also reported on meeting with ODE to renew the HS Success Act grant, as well as, recent golf, softball and baseball news.

**Brandon Larson** reported on planning for next year, scheduling, state testing, and 5<sup>th</sup> grade visit to the middle school.

**Steve Sherren** reported on 8<sup>th</sup> grade celebration and MS spirit week.

**Jason Boyd** reported on state testing, a plan for the return of technology from students, and online registration.

**Juli Wozniak** reported on transitions for incoming kinders and 5<sup>th</sup> graders to the middle school, kinder events for families, fun run and bottle drive, author visit next week, and volunteer work on trails.

**Jeremy Catt** thanked Cate Blakesley and Sande Brown for their work on Summer Programs. He also reported on kinder and preschool registration, and elementary staff talent show.

**Sande Brown** reported on the equity initiative, Ed Excellence, projection mapping, training from the Holocaust Museum as part of All Students Belong, work on Title grants, purchase of film and video equipment, purchase of preschool play equipment and purchase of robotics equipment.

**Lynne Griffin** reported on planning for next year, working on some changes to improve services for our families, family meetings, and student assessments.

**F. Charter School Report**

Director Amy Fredrickson thanked Blakesley for including CBA in Summer Programs. She also reported on kinder connect event, Pampered Chef fundraiser, state testing, and an upcoming fundraiser to match a \$10,000 gift.

**G. SEA/OSEA Reports**

SEA representative Chuck Albright echoed others in that there are lots of things to be excited about in our schools. He noted that normally plans would be underway to celebrate retirees at a banquet, this won't be happening this year, so looking for creative ways to celebrate.

OSEA – none

**H. Student Representative Reports**

None

**7. Information**

- A. Seaside High School 2021 Graduation List ..... Exhibit AJ

**Chair Mark Truax** thanked retiree Mike Hawes for his service to the District since 1989.

10 Minute Recess

**Executive Session**

The regular session was re-convened.

There being no further business, the regular Board meeting was adjourned.

Next meeting, Tuesday, June 15, 2021.

Leslie Garvin - Executive Assistant

# Summer Programs 2021

Enrichment Camps, Summer School, Childcare,  
Bookmobile, Tutoring and Credit Recovery



## What Is Summer Programming ?

Summer Programs for 590 children

Enrichment Camps

Summer School

Tutors/Credit Recovery

Book Mobile

Wrap Around Childcare

Busing/Lunches



# How Will We Pay for Summer Programming?

	Summer Academic Support Grant (9-12)			Summer Enrichment/Academic Grant (K-8)			ChildCare Grant	Total from ODE
	Total Est Cost	State Grant Share (75%)	Local Share (25%)	Total Est Cost	State Grant Share (75%)	Local Share (25%)		
Allotted Funds from ODE	\$250,741.79	\$188,056.34	\$62,685.45	\$345,542.80	\$259,157.10	\$86,385.70	\$171,432.00	\$618,645.44
K-5 Summer Camp and Enrichment Camp				\$126,144.00				
K-5 Enrichment Camp/SEPRD Contract				\$39,070.80			\$171,432.00	
K-8 Tutoring				\$45,428.00				
6-8 Summer Camp & Enrichment Camps								
6-8 Summer School				\$52,392.00				
K-8 Book Mobile				\$7,390.00				
9-12 Credit Recovery	\$15,476.00							
8-12 Summer School	\$62,800.00							
Overhead Costs	\$1,000.00			\$43,680.00				
Transportation for Summer School/Camps	\$7,662.00			\$31,438.00				
Totals	\$76,838.00	\$67,628.50	\$19,209.50	\$345,542.80	\$259,157.10	\$86,385.70	\$171,432.00	
Remaining Funds	\$173,903.79	\$130,427.84	\$43,475.95	\$0.00	\$0.00	\$0.00	\$0.00	

## When Will Summer Programs Start?

Tutoring 7/5 - 8/27

Bookmobile 7/5 - 8/27

Credit Recovery 7/5 - 8/27

High School 8/2-8/27

K-8 Session 1 8/2-8/13

K-8 Session 2 8/16-8/27



# Elementary School

1-2 Dramatic Arts  
2-3 Outdoor Ed  
4-5 Art  
4-5 STEM  
3-5 Heritage Camp  
2-3 ELD Camp  
4-5 ELD Camp  
2 and 3 Summer School



# Middle School

Bridge to 6th Grade Math  
Theater Camp  
Outdoor Ed  
Science Camp  
Bridge to 9th Grade Math





# High School

Theater

Social Studies

English

Art

Botany

Credit Recovery



# Registration



Section 1 of 3

## 1-8 Grades Summer Program Registration Registración para programa de verano de grados 1o a 8o

We are very excited to offer a wide range of Summer Programs for our students this year! Please see the Course Catalog for a description of camps and classes. All courses are free of charge and busing will be provided. Sack lunches will be sent home at the end of each day. Registration is first come, first served.

¡Estamos emocionados de poder proporcionar una amplia gama de programas de verano para nuestros estudiantes este año! Favor de repasar el catalogo de cursos para las descripciones de los campamentos y clases. Todos los cursos son gratuitos y se proveerá transportación. Se proporcionará un almuerzo al fin del día para que se lo lleven a casa. El registro es por orden de llegada

# Summer Learning Best Practice Guide

Supporting Mental Health, Addressing  
Unfinished Learning and Providing  
Enrichment Opportunities



OREGON  
DEPARTMENT OF  
EDUCATION

*Oregon achieves . . . together!*



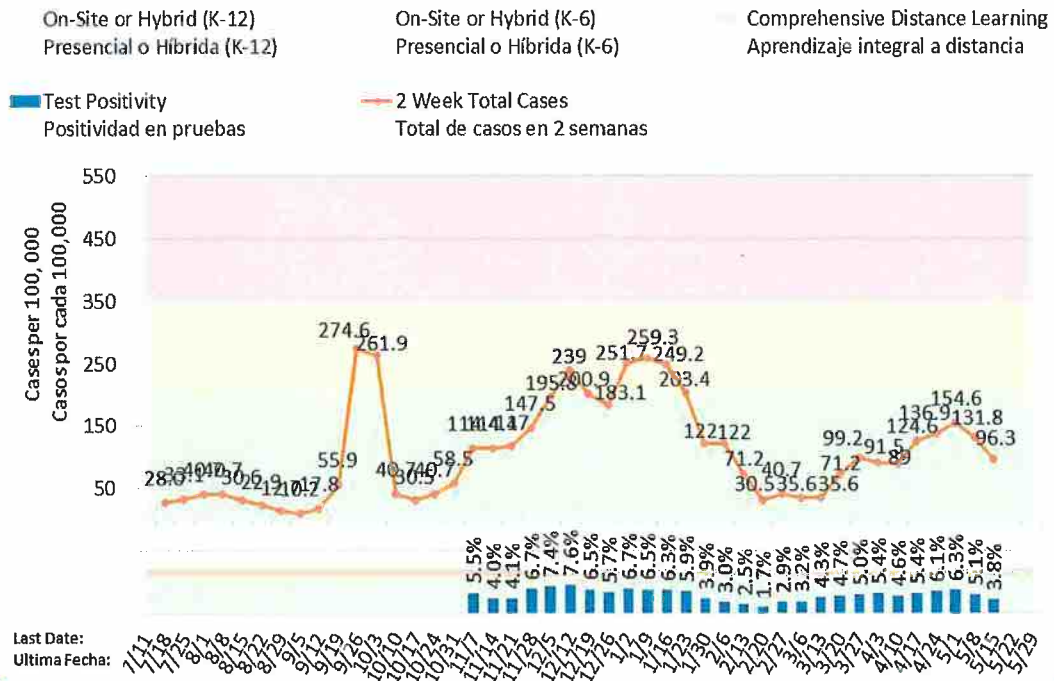
# Seaside School District

## Superintendent's Report - May 18, 2021



### Clatsop County COVID Cases and Test Positivity Rates

Condado de Clatsop  
Casos de COVID y Tasas de Positividad



Last Date:  
Ultima Fecha:



# CDC- New Mask Guidance

"Nothing is changing for schools this school year, and I expect education staff and students to continue to wear masks and physically distance, as outlined in our Ready Schools, Safe Learners guidance."

-Governor Kate Brown, 5/13/21

This also applies to all other individuals on school campus, including but not limited to: family members, volunteers, visitors, SROs, and other partners.



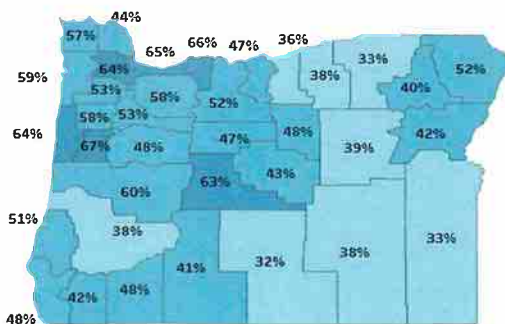
# Vaccine Update

## Vaccination rates by county

Change the population denominator:  
 Total Population  
 Eligible Population (16+ years)

Depending on the county, between 32% to 67% of adults (16+ years old) are vaccinated\*

Select a county to view trends over time. Click twice to reset the view.



	% Population Vaccinated	% Population In Progress	% Population Series Complete
Statewide	58.9%	12.7%	46.3%
Multnomah	65.0%	15.4%	49.6%
Washington	64.3%	16.2%	48.1%
Lincoln	64.3%	9.4%	54.9%
Deschutes	62.6%	9.8%	53.0%
Lane	59.6%	11.7%	47.9%
Tillamook	58.9%	12.1%	46.9%
Polk	58.4%	10.3%	48.1%
Clackamas	58.0%	13.1%	44.9%
Clatsop	57.3%	11.3%	46.0%
Yamhill	52.8%	10.7%	42.1%
Marion	52.5%	10.8%	41.7%



## Vaccine Update, cont...

### Additional Facts:

- Any county that surpasses the 65% vaccinated rate of eligible residents will move to the low risk category.
- Clatsop County will need 2,680 more first dose vaccinations to reach this metric.
- If the state meets a 70% threshold of eligible residents the risk framework and restrictions on businesses and activities will be lifted. State is currently at 58.7%.
- Vaccination clinics continue- May 22 for 12-17 year old students and their families.



**SEASIDE SCHOOLS**  
CONSTRUCTION PROJECT

SEASIDE SD BOARD MEETING  
MAY 18, 2021

**DAY**CPM  
AN OTAK DIVISION



**SEASIDE SCHOOLS**  
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## PROJECT DASHBOARD

	BUDGET	SCHEDULE	SCOPE	COMMUNITY
Monthly Rating				

ON TARGET
 CAUTION
 BEHIND

**APRIL 2021 MILESTONES**

- PRES – Procure Wainscot Trim
- PRES – Final walk-thru with MeTEOR
- HSMS – Site Remediation
- HSMS – Science Ventilation system
- HSMS – Athletic Field Reseeding

**SUMMER 2021 TARGET MILESTONES**



- PRE – Exterior Paint
- PRE – Add ADA Ramps
- PRE – Landslide Mitigation
- PRE – 4-Way Intersection
- HSMS – West Parking Entrance
- HSMS – Finish work at Athletic Field
- HSMS – Gym Door Vestibules

SEASIDE SD BOARD MEETING  
MAY 18, 2021

## EXECUTIVE SUMMARY

**SUMMER PROJECTS – PACIFIC RIDGE**

- Site – Add ADA Ramps
- Site – 4-Way Intersection
- Site – Exterior Paint
- Site – Landslide Mitigation

SEASIDE SD BOARD MEETING  
MAY 18, 2021

# EXECUTIVE SUMMARY

## SUMMER PROJECTS – MIDDLE AND HIGH SCHOOL

- Site – Finish Landscaping work in the Spring
- Site – Finish work around the athletic field
- Site – West Parking Entrance improvements
- Site – Add 2 ADA Parking Spaces
- Exterior – Add Gym Door vestibules
- Warranty Work



SEASIDE SD BOARD MEETING  
MAY 18, 2021



# BUDGET



SEASIDE SD BOARD MEETING  
MAY 18, 2021







**SEASIDE SCHOOLS**  
CONSTRUCTION PROJECT

SEASIDE SD BOARD MEETING  
MAY 18, 2021

**DAY**CPM  
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