

1 **OFFICIAL MINUTES**

2  
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held  
4 Monday, December 11, 2006 in the Nehauseney Middle School library.

5  
6 The meeting was called to order by Vice-President Robyn Glocker Hammond at 7:00  
7 pm.

8  
9 **Roll Call:**

10  
11 Robyn Glocker Hammond  
12 Lawrence Hall  
13 Patrick Lani, Jr.  
14 Michael Myers (arrived at 7:01 p.m.)  
15 James Sorbello  
16 Susan Vernacchio

17  
18 Also present were Dr. Francine Marteski, Superintendent and Scott A. Campbell,  
19 School Business Administrator/Board Secretary.

20  
21 **Absent:**

22  
23 Frank Minniti

24  
25 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
26 was sent to the Courier Post, The Philadelphia Inquirer and the Township Clerk. It was  
27 also posted in the Greenwich Township School Buildings. (Optional: Videotaping  
28 Regulations – “The proceedings of this meeting are being videotaped and anyone  
29 wishing to discuss an individual child should so note.”)

30  
31 **Flag Salute**

32  
33 **1. MINUTES**

34  
35 Motion: (Hall/Sorbello) to approve the following minutes:

36  
37 November 13, 2006 - Workshop Meeting  
38 November 13, 2006 - Caucus  
39 November 21, 2006 - Regular Meeting

40  
41 Motion carried by unanimous roll call vote.

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43 **2. SUPERINTENDENT'S REPORT**

1 Motion: (Glocker Hammond/Vernacchio) to approve the following as one, A-  
2 C:

3  
4 A. Administrative Reports

- 5  
6 1. Enrollment Statistics, Fire Drills and Suspensions, as of November  
7 30, 2006. (Attachment - EXHIBIT B1)  
8  
9 2. School Health Services Monthly Reports as of November 30, 2006.  
10 (Attachment – EXHIBIT B2)  
11  
12 3. 2006-2007 Violence & Vandalism Report as of November 30, 2006.  
13 (Attachment – EXHIBIT B3)  
14  
15 4. Monthly Report of Attendance Officer as of November 30, 2006.  
16 (Attachment – EXHIBIT B4)  
17

18 B. District Policies/Regulations

- 19  
20 1. The approval of the following list of revised district policies and  
21 regulations on first reading. (Attachment - EXHIBIT C)  
22  
23 Policy 5200, Attendance (Pupils)  
24 Regulation 5200, Attendance (Pupils)  
25 Policy 5600, Pupil Discipline/Code of Conduct  
26 Regulation 5600, Pupil Discipline/Code of Conduct  
27

28 C. Job Description

- 29  
30 1. The approval of the Job Description for One-On-One Special  
31 Education Aide (#4026, Support Staff Members) as per the  
32 attached. (Attachment - EXHIBIT D)  
33

34 Motion carried by unanimous roll call vote.  
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36 **3. PERSONNEL**

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38 Motion: (Myers/Hall) to approve the following as one, A-E:

- 39  
40 A. The approval for the appointment of Katherine Marshall as  
41 Substitute Teacher/Guidance Counselor for the 2006-2007 school  
42 year. Substitute rate will be \$70.00 a day, up to and including ten  
43 (10) days. After ten (10) days, the rate increases to \$75.00 a day.

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- B. The approval for the appointment of Bonnie G. DeAngelo as Substitute Teacher for the 2006-2007 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.
- C. The retroactive approval for the appointment of Dawn Urmev as Homebound Instructor for the 2006-2007 school year on an as-needed basis at \$25.00 per hour for a minimum of 5 hours per week (regular ed) and 10 hours per week (special ed).
- D. The approval of the resignation for Cheryl Bross, One-On-One Special Education Aide, effective January 1, 2007 as per the attached. (Attachment - EXHIBIT E)
- E. The approval to extend the leave of absence (FMLA) for Stephanie Beckett from December 22, 2006 to January 3, 2007 (one day due to winter break) as per the attached. (Attachment - EXHIBIT F)

Motion carried by unanimous roll call vote.

**4. CURRICULUM & INSTRUCTION**

Motion: (Vernacchio/Sorbello) to approve the following:

A. Workshops

- 1. The approval for the following individual to attend out-of-district workshops:

NAME	WORKSHOP TITLE/LOCATION/DATE	COST
Anne Wooton	Classroom Observation John C. Milanesi School Buena, NJ December 14, 2006	Substitute

Motion carried by unanimous roll call vote.

**5. BUSINESS & FINANCE**

Motion: (Sorbello/Vernacchio) to approve the following:

A. Bills Lists

- 1. Resolution

1  
2 The approval of the Travel and Related Expense Reimbursement  
3 resolution as follows:  
4

5 **WHEREAS**, the Greenwich Township Board of Education  
6 recognizes school staff and Board members will incur travel expenses  
7 related to and within the scope of their current responsibilities and for  
8 travel that promotes the delivery of instruction or furthers the efficient  
9 operation of the school district; and  
10

11 **WHEREAS**, N.J.A.C. 6A:23B-1.1 et seq. requires Board members  
12 to receive prior approval of these expenses by a majority of the full voting  
13 membership of the Board and staff members to receive prior approval of  
14 these expenses by the Superintendent of Schools and a majority of the full  
15 voting membership of the Board; and  
16

17 **WHEREAS**, a Board of Education may establish, for regular district  
18 business travel only as described in NJOMB Circular Letter 06-02,  
19 including amendments or revisions thereto, a threshold amount below  
20 which Board approval is not required; and  
21

22 **WHEREAS**, the Board of Education establishes, for regular district  
23 business travel only, an annual school year threshold of \$1,000.00 per  
24 staff/Board member where prior Board approval shall not be required  
25 unless this annual threshold for a staff/Board member is exceeded in a  
26 given school year (July 1 through June 30); and  
27

28 **WHEREAS**, travel and related expenses not in compliance with  
29 N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be  
30 necessary and unavoidable are excluded from the requirements of  
31 N.J.A.C. 6A:23B-1.1 et seq.; and  
32

33 **THEREFORE, BE IT FURTHER RESOLVED**, the Board of  
34 Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1  
35 et seq. as being necessary and unavoidable as per noted on the attached  
36 Board of Education Approval of Travel and Related Expense  
37 Reimbursement Form; and  
38

39 **BE IT FURTHER RESOLVED**, the Board of Education approves  
40 the travel and related expense reimbursements as listed on the attached  
41 Board of Education Approval of Travel and Related Expense  
42 Reimbursement Form.  
43

1 Motion carried by unanimous roll call vote.

2  
3 Motion: (Vernacchio/Sorbello) to approve the following:

4  
5 2. The bills as presented by the Board Secretary in the following  
6 amounts are ordered paid. (Attachment - EXHIBIT G)

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P32	\$1,311.95
P33	\$279,746.06
P34	\$75,638.18
P35	\$121,140.40

9  
10 Motion carried by unanimous roll call vote.

11  
12 Motion: (Myers/Hall) to approve the following as one, B-E:

13  
14 B. Student Activities Account

15  
16 1. The approval of the Student Activities Account Monthly Bank  
17 Reconciliation for the month of October, 2006. (Attachment -  
18 EXHIBIT H)

19  
20 C. Board Secretary's Report

21  
22 1. The acceptance of the Board Secretary's Report for the month of  
23 October, 2006. (Attachment - EXHIBIT I)

24  
25 Pursuant to N.J.A.C.6A:23-2.11(c)4, the Greenwich Township  
26 Board of Education certifies by a roll call vote that as of October 31,  
27 2006, after review of the Board Secretary's Report for October,  
28 2006, and upon consultation with the district officials, to the best of  
29 our knowledge no major account or fund has been over expended  
30 in violation of N.J.A.C.6A:23:23-2.11(b) and that sufficient funds are  
31 available to meet the district's financial obligation for the remainder  
32 of the fiscal year.

33  
34 D. Treasurer's Report

35  
36 1. The approval of the Treasurer's Report in accordance with 18A:17-  
37 36 and 18A:17-9 for the month of October, 2006. The Treasurer's  
38 Report and Secretary's Report are in agreement for the month of  
39 October, 2006. (Attachment - EXHIBIT J)

1 E. Transfer List

- 2  
3 1. The ratification of transfers, authorized by the Superintendent, for  
4 the month of October, 2006, to give balances to new accounts and  
5 to balance existing accounts. (Attachment - EXHIBIT K)  
6

7 Motion carried by unanimous roll call vote.

8  
9 Motion: (Hall/Sorbello) to approve the following:

10  
11 F. Grants

- 12  
13 1. The approval for the Greenwich Township School District to apply  
14 for a discretionary grant from the New Jersey Department of  
15 Education to fund a program for autistic pupils in the amount of  
16 \$175,710.00.  
17

18 Motion carried by unanimous roll call vote.

19  
20 Motion: (Sorbello/Myers) to approve the following as one, G1-G2:

21  
22 G. Contracts

- 23  
24 1. The approval of the Agreement between Gloucester County Special  
25 Services School District and the Greenwich Township School  
26 District to Provide Additional Remedial Services for Nonpublic  
27 I.D.E.I.A. Students for the 2006-2007 school year as per the  
28 attached. (Attachment - EXHIBIT L)  
29  
30 2. The retroactive approval of the Annual Employee Assistance  
31 Program Agreement Renewal between The Southwest Council and  
32 Greenwich Township School District effective October 6, 2006 for  
33 the 2006-2007 school year. (Copy on file in the Business Office)  
34

35 Motion carried by unanimous roll call vote.

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37 **6. USE OF FACILITIES**

38  
39 Motion: (Myers/Hall) to approve the following as one, A & B:

- 40  
41 A. The approval for the Township of Greenwich to use the Nehaunsey Middle  
42 School gymnasium for an annual reorganization meeting on January 1,  
43 2007 at 12:00 p.m.

1 B. The approval for the Gibbstown Soccer Association to use the Nehaunsey  
2 Middle School soccer fields from March 2007 through December 2007  
3 (Sunday through Saturday) from 9:00 a.m. to 9:00 p.m.  
4

5 Motion carried by unanimous roll call vote.  
6

7 **7. OLD BUSINESS**  
8

9 The December 19, 2006 meeting is cancelled and the annual district breakfast  
10 will be held on December 19, 2006.  
11

12 **8. NEW BUSINESS**  
13

14 None at this time.  
15

16 **9. CORRESPONDENCE**  
17

18 No correspondence at this time.  
19

20 **10. BOARD OF EDUCATION COMMITTEE REPORTS**  
21

22 The Public Relations Committee would like to entice more participation and  
23 recognition from students at Board meetings which would get the parents  
24 involved.  
25

26 The Negotiations Committee will meet on December 14, 2006 with the  
27 Greenwich Township Education Association.  
28

29 The Buildings and Grounds Committee met on December 11, 2006 and is  
30 exploring different options with the district's buildings. The next meeting will take  
31 place in January, 2007.  
32

33 **11. PUBLIC-AGENDA/NON-AGENDA ITEMS**  
34

35 This is the time when anyone from the public who wishes to speak to the Board  
36 may do so. Please state your name, address and phone number. The Board will  
37 hear your concerns. The Board may or may not take action this evening. You  
38 will be notified either at this meeting, by letter or telephone of any action the  
39 Board does take.  
40

41 Chuck Tortella, 414 Swedesboro Road, Gibbstown, NJ asked what is the status  
42 of the two schools?

1 Robyn Glocker Hammond responded that the Buildings and Grounds Committee  
2 has been reviewing the information presented in the last two failed referendums  
3 and looking into different scenarios regarding the district's buildings. The  
4 Committee will be meeting again in January and expects to share their findings  
5 with the rest of the Board in the coming months.  
6

7 Cathy Tortella, 414 Swedesboro Road, Gibbstown, NJ, asked if there was any  
8 difference in salary for the new one-on-one special education aide compared with  
9 the existing classroom aides?

10 Dr. Francine Marteski responded that there was no difference.  
11

12 Mr. Tortella asked if the Board has spoken with any members of the Township  
13 Council regarding the district's buildings since the last referendum?

14 Dr. Marteski answered no.

15 Mr. Tortella then asked if any of the candidates from last months election have  
16 contacted the Board about the buildings and again Dr. Marteski and Robyn  
17 Glocker Hammond answered no.  
18

19 **12. ADJOURNMENT**

20  
21 Motion: (Hall/Myers) to adjourn the meeting at 7:24 pm.  
22

23 Motion carried by unanimous voice vote.  
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25  
26

27 Respectfully Submitted,  
28  
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30

31 \_\_\_\_\_  
32 Scott A. Campbell, Board Secretary  
33  
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