

## **BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD MEETING MINUTES**

Tuesday, December 20, 2016  
9:00 a.m. – Cooperative Office

### **1. Call to Order**

Bob Moore called the meeting to order at 9:04. Attending: Lance Pearson, Loyd Rennaker, Bob Moore, Carrie Kouba, Maggie Nelson and Paula Lampi.

### **2. Introduce Staff Representative**

Paula Lampi, School Psychologist for Lone Rock, Victor and Darby districts.

### **3. Consent Agenda**

- A. Minutes – October 2016
- B. Warrants – November and December 2016
- C. Financial Report – Through November 2016
- D. Next Meeting – January 24 (4<sup>th</sup> Tues)
- E. New Hire – Kayla Portlock, preschool paraeducator
- F. Independent Contract – RoseMary Johnson, Speech Therapist

Loyd Rennaker motioned to approve consent agenda as presented. Lance Pearson seconded. Motion carries, 4-0.

### **3. Public Comment**

Paula stated she is impressed by how the school districts are providing for families and support those that need additional assistance. She also stated she is part of the ADOS training team and has been able to provide support and answers regarding autism for students and parents.

### **5. Correspondence –**

- A. Angela Pell, Stevensville CSCT Therapist
- B. Kelsey Ewer, Stevensville CSCT BC
- C. Alex Bronk, Darby CSCT BC

Tim Miller discussed letters of appreciation to staff sent out in November and December. Stevensville Elementary CSCT Team started from the ground up this year and has made great progress with building caseloads and putting in additional hours to be seeing clients as soon as possible.

Alex Bronk, BC in Darby, has done an extraordinary job of going above and beyond for students in her caseload.

Bud Scully arrived to the meeting at 9:10

### **6. Board Action**

#### **A. Policy Revision – 4.41 Internet Use and Safety – 2nd Reading -**

Miller discussed the importance ensuring transmittal of personally identifiable, confidential health

information that is exchanged electronically be encrypted or password protected. Policy revision for 2<sup>nd</sup> reading and adoption.

Rennaker motioned to approved 2<sup>nd</sup> reading and adoption of Policy 4.41 as presented. Pearson seconded. Motion carries 5-0.

### **B. BVEC IT Administrator Access to District AIM**

Maggie Nelson discussed the need for the Board to authorize the BVEC IT Administrator read-only access rights to districts' MT Student Reporting for all special education data reports. This is to assist with Special Ed Child Count verification and provide more concise and direct feedback to submitting reports to OPI. Bud Scully motioned to authorize BVEC IT Administrator read-only access to MT State Reporting module within district AIM systems. Carrie Kouba seconded. Motion carries, 5-0.

### **C. Job Description – School Psychologist – Revised**

Miller discussed the revision to the job description with added emphasis on school psychologist taking the lead in coordinating behavior support plans for students in both CSCT and special education.

Scully motioned to approve job description with additions, Kouba seconded. Motion carries, 5-0.

## **7. Information and Discussion**

### **A. Special Education Legislative Funding Bills –**

Miller discussed with the Board the importance of the bills going before Legislature and the key talking points to be aware of in regards to each bill. The funding committee has been working hard to ensure adequacy of funding equity for school districts and cooperatives regarding special education.

### **B. Special Education Updates for Administrators –**

Miller discussed a special education training for Administrators coming up in January to be held at BVEC. Training is presented by Kaleva Law Office to provide additional assistance to administrators.

### **C. Para educator Training – Pilot Project**

Miller discussed training opportunities available to para-educators in districts provided as a part of a pilot program through Western Region V CSPD. Discussion on possible times and dates for trainings followed. School districts will look at calendars for availability and work to schedule a PIR day for para-educator training.

### **D. Q-Interactive App Based Assessments –**

Miller discussed moving testing to a web app-based assessment program where BVEC has been covering all costs. BVEC covers psychological licensing and test, districts cover the academic licensing and test. The cost of these assessments is a little higher than paper and pencil assessments but the time and efficiencies in scoring is improved. Cost estimates were discussed.

### **E. CSCT 90-day Financial Report**

Financial data sent 11-22-16. Board members signed the 90 day data form.

## **8. Adjourn**

Moore adjourned the meeting at 9:50