

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE:	December 13, 2016
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School – Library Media Center

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NEW MILFORD, CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. Peace Poster Contest: SMS student Kara Murphy

B. NMPS Retirees: Monique Gil-Rogers, Lynn Holmes, Elizabeth Obstgarten and Roxanne Willoughby

C. CTAHPERD Outstanding New Professional Award: Deirdre Burke

D. NMPS Stars of the Month: Karen Brenneke, Carrie Kelly, Jane Loormann, James Mattia, Anthony Nocera, Dyane Rizzo

3. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.

B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

1. Regular Meeting Minutes November 8, 2016

2. Special Meeting Minutes November 16, 2016

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE AND LIAISON REPORTS

A. Facilities Sub-Committee – Mr. Coppola

B. Operations Sub-Committee – Mrs. Faulenbach

C. Policy Sub-Committee – Mr. Schemm

- D. Committee on Learning – Mr. Dahl
- E. EdAdvance – Mr. Coppola
- F. Connecticut Boards of Education (CABE) – Mr. Coppola
- G. Negotiations Committee – Mrs. Faulenbach
- H. Magnet School – Mr. Schemm

10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated December 13, 2016
- B. Monthly Reports
 - 1. Budget Position dated 11/30/16
 - 2. Purchase Resolution D-693
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. PTO-Exhibit B
- D. Policies for Approval
 - 1. 5124 Reporting to Parents/Guardians – Report Cards
 - 2. 9320 Meetings of the Board
- E. Approval of New Program or Course
 - 1. AP Human Geography
 - 2. AP Environmental Science
- F. Approval of the Following Curricula
 - 1. Sixth Grade Digital Citizenship
 - 2. Seventh Grade Introduction to Computer Applications
 - 3. Eighth Grade Intermediate Computer Applications
 - 4. Introduction to Computer Programming
 - 5. AP Computer Science
 - 6. English I: CP and Honors
 - 7. English II: CP and Honors
 - 8. English III: CP and Honors
 - 9. Literature & Media Studies
 - 10. Architectural Drafting I
- G. Tutor Rate
- H. Textbook Approvals
- I. East Street Lillis ADA Plan Bid
- J. Pickett District Property: Proposed Memorandum of Understanding

11. ITEMS FOR INFORMATION AND DISCUSSION

- A. Field Trip Report
- B. Textbook Preview
- C. Input for 2017-2018 Budget

12. EXECUTIVE SESSION (Anticipated)

- A. Discussion and possible action on a tentative agreement reached in negotiations between the New Milford Board of Education's negotiating team and the negotiating team for the paraeducators' union

13. DISCUSSION AND POSSIBLE ACTION

- A. Approval of successor collective bargaining agreement between the New Milford Board of Education and the United Public Service Employees Union ("UPSEU"), representing the New Milford Board of Education Paraeducators, Local 424 – Unit 107

14. ADJOURN

ITEMS OF INFORMATION

Policy Sub-Committee Minutes – November 15, 2016

Committee on Learning Minutes – November 15, 2016

Facilities Sub-Committee Minutes – December 6, 2016

Operations Sub-Committee Minutes – December 6, 2016

New Milford Board of Education Budget Hearing January 17, 2017 – 7:00 p.m. Sarah Noble Intermediate School, LMC	New Milford Board of Education Budget Hearing January 24, 2017 – 7:00 p.m. Sarah Noble Intermediate School, LMC
New Milford Board of Education Budget Hearing January 18, 2017 – 7:00 p.m. Sarah Noble Intermediate School, LMC	New Milford Board of Education Budget Adoption January 25, 2017 – 7:00 p.m. Sarah Noble Intermediate School, LMC
Please hold January 19 and 26, 2017 as possible dates for rescheduling due to weather related issues.	

**New Milford Board of Education
Regular Meeting Minutes
November 8, 2016
Sarah Noble Intermediate School Library Media Center**

Present:	Mr. Bill Dahl, Vice Chairman Mrs. Angela Chastain Mr. Robert Coppola Mrs. Wendy Faulenbach Mr. Dave Littlefield Mr. Brian McCauley Mrs. Tammy McInerney Mr. J.T. Schemm	RECEIVED TOWN CLERK 2016 NOV 14 A 8:51 24
Absent:	Mr. David A. Lawson	

Also Present:	Mr. Joshua Smith, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Anthony Giovannone, Director of Fiscal Services and Operations Ms. Roberta Pratt, Director of Technology Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Kevin Munrett, Facilities Manager Mrs. Anne Bilko, Sarah Noble Intermediate School Principal Ms. Kendall Stewart, Student Representative
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1.	Call to Order	Call to Order
A.	Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. <ul style="list-style-type: none"> Mr. Dahl said the Board strives hard to create a learning environment for students and staff and recognizing the success of students and staff affirms that the Board is going in the right direction. The Pledge of Allegiance immediately followed the call to order.	A. Pledge of Allegiance
2.	Recognition	Recognition
A.	Commended Students - 2017 National Merit Program: NMHS students Anthony Harkin, Jennifer Kast, Christopher Kipp, Sam Maniscalco, Raquel	A. Commended Students - 2017 National Merit Program: NMHS students Anthony Harkin,

NEW MILFORD, CT

	<p>Morehouse and Rebecca Thomas</p> <p>B. Semifinalists - 2017 National Merit Program: NMHS students Drew Humphreys and Ian Speziale</p> <ul style="list-style-type: none"> Mr. Smith said 380 students took the exam at NMHS and to be able to recognize this many students at such a high level is an accomplishment. <p>C. NMPS Retiree: Linda Durkin</p> <ul style="list-style-type: none"> Mr. Smith said Mrs. Durkin has been working in New Milford for 23 ½ years, starting as a special education paraeducator, and retiring as the Accounts Payable Clerk for the District. <p>D. NMPS Stars of the Month: Ruby Elaine Annese, Helen Crossen, Jasmina Ferizovic, Karen Hores, Justin Mack, James Martin</p> <ul style="list-style-type: none"> Mr. Smith read a comment about each Star from the person who nominated them. They each received a pin recognizing their nomination and Ms. Hores was randomly selected to drive the Ingersoll Automotive Courtesy Car for the month. <p>The meeting recessed at 7:41 p.m. for a short reception and reconvened at 7:47 p.m.</p>	<p>Jennifer Kast, Christopher Kipp, Sam Maniscalco, Raquel Morehouse and Rebecca Thomas</p> <p>B. Semifinalists - 2017 National Merit Program: NMHS students Drew Humphreys and Ian Speziale</p> <p>C. NMPS Retiree: Linda Durkin</p> <p>D. NMPS Stars of the Month: Ruby Elaine Annese, Helen Crossen, Jasmina Ferizovic, Karen Hores, Justin Mack, James Martin</p>
3.	<p>Public Comment</p> <ul style="list-style-type: none"> Greg Mullen, a New Milford resident, thanked the Board for being transparent. He noted that they form committees, hire experts, get proposals and make that information public. He noted a committee was formed to study the trends of population at John Pettibone and in the end the move went well, the children are fine and the taxpayers saved money. He said this process is 	<p>Public Comment</p>

	<p>being threatened by the Mayor who said this move to Pettibone won't cost the Board anything, but it will cost the taxpayers. He told the Board to stand up for itself and not allow the Mayor to bully them. He said to lead by example and do the right thing.</p> <ul style="list-style-type: none"> • Steve Looney, a New Milford resident, said he also appreciated the time and effort the Board members put in and said people are paying attention. They are going to Council meetings and Facilities meetings. He said he had three children go through the school system and he does not want to lose the sense of community in this Town. He said the school reconsolidation went well. He said he is concerned about the closure of East Street. He noted the other departments going to Pettibone are dictated to by the Mayor's office and said if the Mayor wants to keep the school going he should do so but does not want the Board to be a scapegoat in the future to keep Pettibone open. He told the Board to stand up and stay independent. 	
4.	<p>PTO Report</p> <ul style="list-style-type: none"> • Kathleen Lewis, PTO president, said Northville's Spooktacular Hallowfest was a success along with the Pumpkins in the Dark. This event was hosted by the Grad Party Committee, with help from the NMHS Drama Club, Key Club and National Honor Society. • The PTO is always looking for ways to raise funds to help support the schools. Some campaigns in the next couple of months include: holiday shops, book fairs, a cookbook fundraiser and a Titans tie-in at Hill & Plain. Many of the local businesses work with the PTO to raise funds. Some include: All Aboard Pizzeria, Panera, Hong's Olympic Taekwondo and Tasty Wave. Some events where these funds will be used are: author visits, off-set costs for field trips and assemblies that can be provided at the school. 	<p>PTO Report</p>

	<ul style="list-style-type: none"> • Ms. Lewis thanked the volunteers who have stepped up to the plate this year. Besides planning and running the events, the PTOs have organized volunteers for picture day, hearing and vision testing, bus evacuation drills and cafeteria help which is needed every day at some of the schools. Without the help of volunteers, the PTO would not exist. • In addition to providing for the students in New Milford, the PTO also thanked the staff for all of their hard work. Today the PTO was able to provide some school merchandise that was raffled off as door prizes for teachers at the Professional Development Day. • For December, in the K-5 schools the PTO will have events associated with the book fairs and holiday shops along with the next Spirit Day – Ugly Sweater Day. At SMS the Crane-A-Thon is about to kick off. All the paper cranes that are made will be donated to help decorate the Danbury and New Milford hospitals. 	
5.	<p>Student Representatives' Report</p> <ul style="list-style-type: none"> • Ms. Stewart was glad for election day so that she and other students could get caught up on their homework that they didn't do over the weekend! • This past Saturday was the CMEA regional audition for voice and music – New Milford is in the Northern Regional and apparently there will be quite a few New Milford students involved including Ms. Stewart. • This Friday is Veterans Day and the high school band will be marching in the New York Veterans Day Parade. • The next activity day is November 17th and this is a good time for students to get active and explore other clubs. • The Spanish Honor Society will be hosting a talent show on November 18th at 7 p.m. • Winter athletics start on December 3rd. • Thanksgiving Break is upcoming and Ms. 	<p>Student Representatives' Report</p>

	Stewart wished all the Board members a Happy Thanksgiving.	
6.	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes</p> <p>1. Special Meeting Minutes October 18, 2016</p> <p>Mr. Littlefield moved to approve the following Board of Education Meeting Minutes:</p> <p>1. Special Meeting Minutes October 18, 2016</p> <p>Seconded by Mrs. Chastain.</p> <ul style="list-style-type: none"> • Mrs. McInerney said the minutes should be revised to correct Rubric's Cube to Rubik's Cube. <p>The motion passed 7-0-1.</p> <p>Aye: Mrs. Faulenbach, Mr. Schemm, Mr. Dahl, Mr. McCauley, Mrs. Chastain, Mrs. McInerney, Mr. Littlefield</p> <p>Abstain: Mr. Coppola</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes</p> <p>1. Special Meeting Minutes October 18, 2016</p> <p>Motion made and passed to approve the following Board of Education Meeting Minutes:</p> <p>1. Special Meeting Minutes October 18, 2016</p>
7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Mr. Smith said today was the professional development day for the district and the district had a national author speak in the morning who helped tie into the K-8 writing curriculum. The administrators had professional development as well. • Veterans Day will be celebrated at all the schools. • The Teacher of the Year ceremony for the State is Thursday and Mrs. Kraft and he will attend. • The parent – teacher conferences are ongoing at the secondary level. • The Youth Agency survey approved last month has been delayed until December to allow more time to work it into the Health curriculum. 	<p>Superintendent's Report</p>

	<ul style="list-style-type: none"> • Mrs. Chastain asked what the PTO prizes were used for during the professional development and Mr. Smith said they are trying to make the professional development more interactive so they do an EdCamp and try to get teachers to be involved. As the teachers get involved in the presentation they are given prizes, raffles, candy for participation. • Ms. DiCorpo said they had Starbucks and Dunkin Donuts gift cards for example as well as a day trip. 	
8.	Board Chairman's Report <ul style="list-style-type: none"> • Mr. Dahl, filling in for Mr. Lawson, had no report. 	Board Chairman's Report
9.	Committee and Liaison Reports <p>A. Facilities Sub-Committee – Mr. Coppola</p> <ul style="list-style-type: none"> • Mr. Coppola thanked Sarah Herring who had been in the audience earlier this evening for pointing out the A/C and heat issue at Schaghticoke. Mr. Munrett is looking at the issue. He said the athletic wing project for the high school was discussed and will enhance the outside area so athletes, among others, have a place to hang out and read and study before their sports programs. East Street School was discussed as was the possibility of getting a lease agreement for Pettibone. The Schaghticoke roof will be done soon and the chiller project is in final testing. <p>B. Operations Sub-Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said most of the items discussed were on the agenda tonight for discussion or action. The legal contract potential RFP request is on the agenda. The substitute fill rates in terms of filling the positions will be discussed in December. The Health inspections were done and 	Committee and Liaison Reports <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p>

	the schools did well as usual.	
C.	Policy Sub-Committee – Mr. Schemm	C. Policy Sub-Committee
	<ul style="list-style-type: none"> Mr. Schemm said there are two policies on the agenda tonight for second review. They discussed the evaluation of the Superintendent and the construction of the agenda. November 16th will be the Board meeting with CAFE to discuss goals. 	
D.	Committee on Learning – Mr. Dahl	D. Committee on Learning
	<ul style="list-style-type: none"> Mr. Dahl said they discussed many curricula and had a first presentation of two new AP classes geared to different types of students. 	
E.	EdAdvance– Mr. Coppola	E. EdAdvance
	<ul style="list-style-type: none"> Mr. Coppola showed the 2015-16 EdAdvance budget and noted this year's is similar. He said most of the money comes from grants. He said the big project ongoing now is the Wooster School building being turned into a building for students with extreme behaviors. He also showed the user service matrix noting that New Milford uses 18 of the 22 services provided. 	
F.	Connecticut Boards of Education (CAFE) – Mr. Coppola	F. Connecticut Boards of Education (CAFE)
	<ul style="list-style-type: none"> Mr. Coppola said the annual conference is November 18th and 19th and the registration is still open. Mr. Coppola had received a copy of the legislative action platform which CAFE will try to push in the next legislative session. 	
G.	Negotiations Committee – Mrs. Faulenbach	G. Negotiations Committee
	<ul style="list-style-type: none"> Mrs. Faulenbach said they had pretty much wrapped up the last contract and said a tremendous amount of time goes into the negotiations and she thanked Mr. Dahl, 	

	<p>Mr. McCauley, Mr. Schemm and the administration.</p> <p>H. Magnet School – Mr. Schemm</p> <ul style="list-style-type: none"> • Mr. Schemm said the Magnet School principal will be hosting an open house on December 1st for parents interested in admissions. • Mr. Dahl thanked the committee chairs for creating good learning environments for the members. 	<p>H. Magnet School</p>
<p>10. Discussion and Possible Action</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated November 8, 2016</p> <p>Mrs. Faulenbach moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of November 8, 2016, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mr. Coppola emphasized Ms. Durkin’s experience of 23 1/2 years and said she always made him feel welcome. • Mrs. Chastain asked about the coach and assistant coach being shared and Ms. Baldelli said it has been done in the past due to not being able to find two coaches. • Mrs. McInerney asked when the Board would see the substitute teachers and Ms. Baldelli said the Board received the first list in the fall, will receive an update in February and at the end of the year. <p>The motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated 10/28/16 2. Purchase Resolutions: D-692 	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated November 8, 2016</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of November 8, 2016.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated 10/28/16 2. Purchase Resolutions: D-692 	

	<p>3. Request for Budget Transfers</p> <p>Mrs. McInerney moved to approve monthly reports: Budget Position dated October 28, 2016; Purchase Resolution D-692; and Request for Budget Transfers, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said everyone should have received the memo regarding the insurance overview. • Mr. Giovannone said the \$803,000 available in health insurance was not encumbered due to the timing of the report. Currently there is \$236,233 available. The live report shows the encumbrance for Cigna, teamster insurance, vision insurance, and HSA contributions. • Mrs. Faulenbach wanted to share that there are a lot of components under employee benefits. • Mr. Coppola asked if the \$656,094 in the salary line was due to open positions. Mr. Giovannone said it was open positions, recently filled positions, or replacement salary savings. • Mr. Coppola asked how the \$25,000 for field trips was divided and Mr. Smith said they reviewed the number of students enrolled in K-5, divided by grade and enrollment and then assigned the equivalent amount per student. • Mr. Coppola said he just wanted to be sure the field trip money was being spread across grades equitably. He also said he hoped to get this number to grow in the upcoming budget. • Mr. Schemm asked about the encumbered amount for coaching stipends and non-certified stipends and Mr. Smith said the coaching dollars are not encumbered until the end of the sports season - so fall is encumbered now, winter will wait until the end of the winter season. <p>The motion passed unanimously.</p>	<p>3. Request for Budget Transfers</p> <p>Motion made and passed unanimously to approve monthly reports: Budget Position dated October 28, 2016; Purchase Resolution D-692; and Request for Budget Transfers.</p>
C.	<p>Policies for Second Review</p> <p>1. 5124 Reporting to Parents/Guardians –</p>	<p>C. Policies for Second Review</p> <p>1. 5124 Reporting to</p>

	Report Cards	Parents/Guardians – Report Cards
	<ul style="list-style-type: none"> • Mr. Schemm noted that the policy 5124 was a change in language to lines like "such as parent portal". • Mr. Coppola said he did not know how the parent portal worked and asked for an explanation and Mrs. Chastain said that is the website tool where a parent can enter a user name and password and see their child's schedule, assignments, grades, etc. • Mr. Littlefield said the idea was that a parent would not be surprised when their children received a failing grade because they could see how they were doing all along. • Mrs. McInerney said there are different levels for each grade. <p>2. 9320 Meetings of the Board (version #1 or version #2)</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked for clarification that these policies would go back to the subcommittee and then be brought back to the Board for final approval and Mr. Smith said it would be on the December agenda. He said the policies come for first review to the Board, second review to the Board and then back to the Board for approval. • Mr. Schemm said he appreciated the idea of stacking the meetings per policy 9320. He said under this proposal the Board meeting would be the third Tuesday which would allow both sets of subcommittees to meet before the Board meeting. • Mr. Coppola said he disagreed with the change and asked when it would take effect and Mrs. Faulenbach said they do not have an answer to that because the sub-committee talked about whether to hold off for a year or make the change now. • Mr. Coppola said if the plan is to make the change effective in February of next year he would have to vote no. 	<p>2. 9320 Meetings of the Board (version #1 or version #2)</p>

- Mrs. McInerney said discussion took place about starting this with the next term as well.
- Mrs. Faulenbach noted version #1 was the day change and version #2 was the change in an agenda item going to the Board Chair.
- Mr. Coppola said he could not meet on the third Tuesday and said this change should go into effect next fall.
- Mr. Dahl asked if the intent was to merge versions 1 and 2. Mrs. Faulenbach said they could merge but she brought it up so that the policy was not left to interpretation. She felt if three board members asked for an agenda item it should be on automatically.
- Mr. Schemm asked if the Board felt the current bylaws were broken and Mrs. Chastain felt they were not broken now but she wanted to protect the integrity of the Board going forward. Mrs. Faulenbach said she felt there have been instances in the past when an item just appeared on the Board agenda.
- Mr. Coppola said he disagreed that if three members wanted something on the agenda it should be automatic. He felt the item should go to the sub-committees first.
- Mrs. Faulenbach noted three members can call a full Board meeting.
- Mr. Dahl said this discussion had gone on long enough and Mr. Coppola said he didn't realize there was a time keeper on how long items could be discussed.

D. Approval of the Following Curricula

1. Sixth Grade Health
2. Health II
3. Introduction to Video Production
4. Advanced Video Production
5. Grade 6 Mathematics
6. Grade 7 Mathematics
7. Grade 7 Pre-Algebra
8. Algebra 1 Honors
9. Practical Math – Applications of Probability
10. Practical Math – Applications of Statistics

D. Approval of the Following Curricula

1. Sixth Grade Health
2. Health II
3. Introduction to Video Production
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5. Grade 6 Mathematics
6. Grade 7 Mathematics
7. Grade 7 Pre-Algebra
8. Algebra 1 Honors

<p>11. Practical Math – Applications of Percents 12. Practical Math – Applications of Measurement</p> <p>Mr. McCauley moved to approve the following curricula:</p> <ol style="list-style-type: none"> 1. Sixth Grade Health 2. Health II 3. Introduction to Video Production 4. Advanced Video Production 5. Grade 6 Mathematics 6. Grade 7 Mathematics 7. Grade 7 Pre-Algebra 8. Algebra 1 Honors 9. Practical Math – Applications of Probability 10. Practical Math – Applications of Statistics 11. Practical Math – Applications of Percents 12. Practical Math – Applications of Measurement <p>Seconded by Mrs. McInerney.</p> <ul style="list-style-type: none"> Mrs. Chastain asked about the number of electives and Mr. Smith said part of the rationale for restructuring the math courses was to get the mandatory four years of math credits. He also discussed the enrollment in all types of classes noting that the district shouldn't pick and choose when low enrollment is acceptable and when it is not. It should be consistent from course to course. He said they are looking at class enrollment information and will do a student enrollment and course selection report prior to the budget preparation. <p>The motion passed unanimously.</p>	<p>9. Practical Math – Applications of Probability 10. Practical Math – Applications of Statistics 11. Practical Math – Applications of Percents 12. Practical Math – Applications of Measurement</p> <p>Motion made and passed unanimously to approve the following curricula:</p> <ol style="list-style-type: none"> 1. Sixth Grade Health 2. Health II 3. Introduction to Video Production 4. Advanced Video Production 5. Grade 6 Mathematics 6. Grade 7 Mathematics 7. Grade 7 Pre-Algebra 8. Algebra 1 Honors 9. Practical Math – Applications of Probability 10. Practical Math – Applications of Statistics 11. Practical Math – Applications of Percents 12. Practical Math – Applications of Measurement
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	<p>E. NMHS Athletic Wing Outside Improvement Plan</p> <p>Mr. Coppola moved to approve the NMHS Athletic Wing Outside Improvement Plan, seconded by Mrs. Chastain.</p> <ul style="list-style-type: none"> • Mr. Coppola said this was an outstanding project brought to the Facilities Sub-Committee by Mr. Munrett. He said this will be a space for students to stay after school before their sporting events to study and read. He noted the athletic staff created the plan. • Mr. Schemm said this is also a good gateway to the athletes pass through and it's great to see the support from the community. <p>The motion passed unanimously.</p> <p>F. Legal Contract Review</p> <p>Mr. Dahl asked for a motion to approve a paper review of requests for proposal (RFPs) for the Legal Contract. No motion was made and thus the item did not move forward.</p> <p>G. East Street</p> <p>1. ADA Compliance Report and Funding</p> <p>Mr. Coppola moved to authorize Joshua Smith, Superintendent of Schools, to engage an engineer or contractor to determine the costs for the East Street School ADA compliance, seconded Mrs. Chastain.</p> <ul style="list-style-type: none"> • Mr. Coppola felt the Board needs to do something quickly and fund this study itself versus asking the Mayor. • Mr. Dahl felt the motion did not say anything about hiring anyone. • Mrs. Faulenbach said the Board does need to get a professional opinion and it is the right and obligation of the Board to do this. But she felt the 	<p>E. NMHS Athletic Wing Outside Improvement Plan</p> <p>Motion made and passed unanimously to approve the NMHS Athletic Wing Outside Improvement Plan.</p> <p>F. Legal Contract Review</p> <p>G. East Street</p> <p>1. ADA Compliance Report and Funding</p> <p>Motion made to authorize Joshua Smith, Superintendent of Schools, to engage an engineer or contractor to determine the costs for the East Street School ADA compliance.</p>
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	<p>Town should be asked to fund the study.</p> <p>Mrs. Faulenbach moved to amend the motion that the Board hire an engineer or contractor to gather data for the ADA compliance for East Street School contingent on the Town funding the request, seconded by Mrs. Chastain.</p> <ul style="list-style-type: none"> • Mr. Coppola noted this amendment replaces what he had moved. • Mrs. Faulenbach said this has been done before on other studies and felt this should be a collaborative effort. • Mr. Coppola felt the Board would be spinning its wheels trying to get the money. • Mr. McCauley said he did not feel the Board would be able to get money from the Town but this study needed to be done. • Mrs. McInerney asked Mrs. Faulenbach if the purpose of this motion was to get the Town to say no because she had no problem trying to get the Town to fund this. • Mrs. Faulenbach said the Board did not budget for this and didn't request this move so she felt the Town should be willing to partner with the Board and pay for this study. • Mr. Schemm said he felt this study was the Board's responsibility. He noted the budget was constructed 13 or 14 months in advance and things come up. He also felt if the Board paid for this study it would be in the control of the Board. • Mrs. Faulenbach said if the Board did not want to ask the Town for money then she would be willing to entertain Mr. Coppola's motion. • Mr. Littlefield said he felt the Board should pay for this study so it was not dictated by the Town. But he wanted an estimate of the price first. • Mrs. Chastain read an e-mail from the Mayor which in part stated that asking the Town to pay for additional consultants was not going to be productive. • Mr. Smith said an RFP could go out to get 	<p>Motion amended that the Board hire an engineer or contractor to gather data for the ADA compliance for East Street School contingent on the Town funding the request.</p>
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	<p>proposals for costs pretty quickly.</p> <ul style="list-style-type: none"> • Mr. Dahl said the Board should vote on the amendment. <p>The amendment failed 1-7. Aye: Mrs. Faulenbach No: Mr. Littlefield, Mrs. Chastain, Mr. Schemm, Mr. Dahl, Mr. McCauley, Mrs. McInerney, Mr. Coppola</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said this is a Town issue and said they have used Milone and McBroom many times and can't imagine this would be a \$50,000 cost. <p>The main motion passed unanimously.</p>	<p>The amendment failed 1-7.</p>
H.	<p>Pickett District Property 1. Request for Lease Agreement from the Town</p> <p>Mr. Coppola moved that Joshua Smith, Superintendent of Schools, and the Board Chair talk to the Mayor about an agreement on a possible move to John Pettibone School, seconded by Mr. Littlefield.</p> <ul style="list-style-type: none"> • Mr. Coppola said he is upset with the Town and previous Mayor that moved Loaves and Fishes out since they had no lease agreement. He also mentioned the Children's Center having nothing in writing and so he felt something in writing was needed for this potential move. • Mr. Littlefield said he felt it was premature to talk about a lease when they are trying to figure out East Street School. • Mr. Schemm said it would be good to get the details of a lease agreement. • Mrs. McInerney felt the Board should continue moving forward and not wait. She said it was a good idea to see what the lease might entail. • Mrs. Faulenbach said the lease agreement was mentioned at the last Board meeting and the 	<p>H. Pickett District Property 1. Request for Lease Agreement from the Town</p> <p>Motion made that Joshua Smith, Superintendent of Schools, and the Board Chair talk to the Mayor about an agreement on a possible move to John Pettibone School.</p>

	<p>Board does need to know its responsibilities cost wise. But she said the Board should figure out East Street first and not get too much information thrown at it.</p> <p>Mrs. Chastain moved to amend the motion to ask for a draft agreement.</p> <ul style="list-style-type: none"> • Mr. Dahl asked Mr. Coppola if he would accept that as part of his motion and he said he would. • Mr. Smith suggested the motion should say Board Chair or designee. • Mr. Coppola accepted the addition of designee. <p>The main motion that Joshua Smith, Superintendent of Schools, and the Board Chair or designee talk to the Mayor about a draft agreement on a possible move to John Pettibone School passed 7-1.</p> <p>Aye: Mrs. Chastain, Mrs. Faulenbach, Mr. Schemm, Mr. Dahl, Mr. McCauley, Mrs. McInerney, Mr. Coppola No: Mr. Littlefield</p>	<p>Motion amended to ask for a draft agreement.</p> <p>The main motion that Joshua Smith, Superintendent of Schools, and the Board Chair or designee talk to the Mayor about a draft agreement on a possible move to John Pettibone School passed.</p>
11.	<p>Items of Information</p> <p>A. Field Trip Report</p> <ul style="list-style-type: none"> • Mr. Coppola said he was excited to see the students going to the Hollywood Christmas parade and asked if they would need help with fundraising and Ms. DiCorpo said they would be doing a lot of fundraisers. <p>B. Textbook Previews</p> <ul style="list-style-type: none"> • Ms. DiCorpo said there will be two books in December for approval. <p>C. Air Conditioning at SMS</p> <ul style="list-style-type: none"> • Mr. Coppola said this was being investigated and Mr. Smith said this would be a Facilities 	<p>Items of Information</p> <p>A. Field Trip Report</p> <p>B. Textbook Previews</p> <p>C. Air Conditioning at SMS</p>

	discussion at budget time because the cost to do the A/C at Schaghticoke would be \$1.4 million and to do the elementary schools as well the cost would be about \$2.5 million.	
12.	Adjourn Mr. McCauley moved to adjourn the meeting at 9:45 p.m., seconded by Mr. Coppola and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 9:45 p.m.

Respectfully submitted:



Wendy Faulenbach
Secretary
New Milford Board of Education

**New Milford Board of Education
Special Meeting Minutes
November 16, 2016
Lillis Administration Building – Board Room**

Present:	Mr. David A. Lawson, Chairperson Mrs. Angela C. Chastain Mr. Robert Coppola Mr. Bill Dahl Mrs. Wendy Faulenbach Mr. Dave Littlefield @ 6:50 p.m. Mr. Brian McCauley Mrs. Tammy McInerney Mr. J.T. Schemm
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RECEIVED
TOWN CLERK

2016 NOV 17 P 1:36

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NEW MILFORD, CT

Also Present:	Mr. Joshua Smith, Superintendent of Schools Mr. Nick Caruso, CABA Senior Staff Associate for Field Service
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1. A.	Call to Order Pledge of Allegiance The Board workshop special meeting of the New Milford Board of Education was called to order at 6:30 p.m. by Mr. Lawson. The Pledge of Allegiance and a moment of silence immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3. A.	Discussion CABA Senior Staff Associate for Field Service Nick Caruso will facilitate discussion regarding Board roles, responsibilities and goal setting. <ul style="list-style-type: none"> Mr. Caruso presented on the role of the Board. He said studies have shown that a successful Board has a shared vision in which they have: set clear expectations, created conditions for success, set up system accountability for the expectations, built public will and learned together as a Board team. Mr. Caruso talked about the importance of having a cohesive voice. Board members agreed that work needs to be 	Discussion A. CABA Senior Staff Associate for Field Service Nick Caruso will facilitate discussion regarding Board roles, responsibilities and goal setting.

	<p>done on communicating a consistent, clear message and talked about having an organized, structured communications plan, both internal and external.</p> <ul style="list-style-type: none">• Mr. Caruso said it is important for the Board to answer the question “Why? What is the reason they exist?” He said it all starts with improving student achievement. Once the question has been answered, the Board should look at how it impacts what it does and how to express this to constituents.• Discussion included how the Board and Superintendent work together to drive forward action and how that action would be evaluated.• The consensus of the Board was that they would like to continue with additional sessions on vision, including goal setting and evaluation, and on communications.	
4.	<p>Adjourn</p> <p>Mr. Dahl moved to adjourn the meeting at 8:10 p.m., seconded by Mr. McCauley and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:10 p.m.</p>

Respectfully submitted:



Wendy Faulenbach
Secretary

New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
December 13, 2016
**as of December 9, 2016

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

1. ****Mr. Joseph Dragone**, School Counselor, Sarah Noble Intermediate School

Move that the Board of Education approve the resignation, due to retirement, of **Mr. Joseph Dragone** as School Counselor at Sarah Noble Intermediate School effective February 4, 2017.

Retirement

2. **Mrs. Kristen Mars**, Special Education Teacher, New Milford High School

Move that the Board of Education approve the resignation of **Mrs. Kristen Mars** as Special Education Teacher at New Milford High School effective November 29, 2016.

Took position elsewhere

b. **NON-RENEWALS**

1. **None**

2. **CERTIFIED STAFF**

b. **APPOINTMENTS**

1. ****Mrs. Patricia Parker-Knight**, English Teacher, Schaghticoke Middle School

Move that the Board of Education appoint **Mrs. Patricia Parker-Knight** as an English Teacher at Schaghticoke Middle School effective tentatively January 13, 2017.
2016-2017 Salary: \$58,791 (step 6F), pro-rated to start date

Education History:
BS: WCSU
Major: English

Work Experience:
5 ½ yrs. Danbury Public Schools

Replacing: M. Gil-Rogers

2. **Ms. Julia Taborsak**, Literacy Coach, Schaghticoke Middle School

Move that the Board of Education appoint **Ms. Julia Taborsak** as a Literacy Coach at Schaghticoke Middle School effective January 3, 2017.
2016-2017 Salary: \$57,074 (step 6E), pro-rated to start date

Education History:
BS: WCSU
Major: Secondary Education
Graduate work Quinnipiac College
Major: Educational Leadership/Literacy

Work Experience:
4 yrs. New Milford High School
3 yrs. Bethel

Replacing: Mary Lavoie

3. NON-CERTIFIED STAFF

a. RESIGNATIONS

1. **Mrs. Elizabeth DePalma**, Paraeducator, Hill and Plain School
Move that the Board of Education approve the resignation of **Mrs. Elizabeth DePalma** as Paraeducator at Hill and Plain School effective November 18, 2016.
2. **Mrs. Lynn Holmes**, School Nurse, New Milford High School
Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Lynn Holmes** as School Nurse at New Milford High School effective January 31, 2017.
3. **Mrs. Elizabeth Obstgarten**, Library Clerk, Schaghticoke Middle School
Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Elizabeth Obstgarten** as Library Clerk at Schaghticoke Middle School effective January 11, 2017.
4. **Ms. Jane Reed**, Custodian/Groundskeeper, New Milford High School
Move that the Board of Education approve the resignation of **Ms. Jane Reed** as a Custodian/Groundskeeper at New Milford High School effective October 28, 2016.

Personal Reasons

Retirement

Retirement

Personal Reasons

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

1. **Mrs. Janet Angione**, Paraeducator, Hill and Plain School
Move that the Board of Education appoint **Mrs. Janet Angione** as a Paraeducator at Hill and Plain School effective December 14, 2016.
2. **Mrs. Toni Bentley**, Paraeducator, Schaghticoke Middle School
Move that the Board of Education appoint **Mrs. Toni Bentley** as a Paraeducator at Schaghticoke Middle School effective December 14, 2016.
3. **Mrs. Mary Brodeur**, Paraeducator, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mrs. Mary Brodeur** as a Paraeducator at Sarah Noble Intermediate School effective December 14, 2016.

\$13.04 per hour - Hire Rate
\$13.38 per hour - Job Rate
(after completion of probationary period)

Replacing: A. Damalas

\$13.04 per hour - Hire Rate
\$13.38 per hour - Job Rate
(after completion of probationary period)

Replacing: M. Warren

\$13.04 per hour - Hire Rate
\$13.38 per hour - Job Rate
(after completion of probationary period)

Replacing: A. Crookshank

5. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. None

6. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. None

7. BAND STAFF

a. RESIGNATIONS

1. None

8. BAND STAFF

b. APPOINTMENTS

1. **Ms. Rachel Rubino**, Winter Percussion Visual Caption Head for Marching Band, New Milford High School
Move that the Board of Education appoint **Ms. Rachel Rubino** as Winter Percussion Visual Caption Head for Marching Band at New Milford High School effective December 15, 2016.
2. **Mr. Barry Zhou**, Winter Percussion Volunteer for Marching Band, New Milford High School
Move that the Board of Education appoint **Mr. Barry Zhou** as Winter Percussion Volunteer for Marching Band at New Milford High School effective December 15, 2016.

2016-2017 Stipend: \$1895

Volunteer

9. COACHING STAFF

a. RESIGNATIONS

1. ****Ms. Nicole Madorran**, Varsity Girls' Lacrosse Coach, New Milford High School
Move that the Board of Education approve the resignation of **Ms. Nicole Madorran** as Varsity Girls' Lacrosse Coach at New Milford High School effective November 14, 2016.
2. ****Mr. Anthony Nocera**, JV Girls' Lacrosse Coach, New Milford High School
Move that the Board of Education approve the resignation of **Mr. Anthony Nocera** as JV Girls' Lacrosse Coach at New Milford High School effective November 9, 2016.
3. ****Mr. Howie Senior**, Volunteer Girls' Lacrosse Coach, New Milford High School
Move that the Board of Education approve the resignation of **Mr. Howie Senior** as Volunteer Girls' Lacrosse Coach at New Milford High School effective November 15, 2016.

Personal Reasons

Personal Reasons

Personal Reasons

4. **Mr. Shawn Stanco**, JV Boys' Basketball Coach, New Milford High School
Move that the Board of Education approve the resignation of **Mr. Shawn Stanco** as JV Boys' Basketball Coach at New Milford High School effective November 14, 2016.

Personal Reasons

10. COACHING STAFF

b. APPOINTMENTS

1. **Mr. Andrew Bimonte**, Volunteer Boys' Basketball Coach, New Milford High School
Move that the Board of Education appoint **Mr. Andrew Bimonte** as Volunteer Boys' Basketball Coach at New Milford High School effective December 14, 2016.
2. **Mr. Kevin Fanelli**, Volunteer Boys' Basketball Coach, New Milford High School
Move that the Board of Education appoint **Mr. Kevin Fanelli** as Volunteer Boys' Basketball Coach at New Milford High School effective December 14, 2016, pending receipt of coaching permit.
3. **Mr. Benjamin Germain**, JV Boys' Basketball Coach, New Milford High School
Move that the Board of Education appoint **Mr. Benjamin Germain** as JV Boys' Basketball Coach at New Milford High School effective December 14, 2016.
4. **Mr. Cody Norlander**, Freshman Boys' Basketball Coach, New Milford High School
Move that the Board of Education appoint **Mr. Cody Norlander** as Freshman Boys' Basketball Coach at New Milford High School effective December 14, 2016, pending receipt of coaching permit.

Volunteer

Volunteer

2016-2017 stipend: \$3657

2016-2017 stipend: \$2813

11. LEAVES OF ABSENCE

1. **Mrs. Michele Christensen**, Special Education Teacher, Schaghticoke Middle School
Move that the Board of Education approve to extend an unpaid leave of absence for **Mrs. Michele Christensen** through January 13, 2017.
2. **Mrs. Katherine Ciparelli**, Elementary Teacher, Hill and Plain School
Move that the Board of Education approve to extend an unpaid leave of absence for **Mrs. Katherine Ciparelli** through April 16, 2017.

Unpaid Leave of Absence

Unpaid Leave of Absence

3. Mr. Douglas Thompson, English Teacher, Schaghticoke Middle School

Unpaid Leave of Absence

Move that the Board of Education approve an unpaid leave of absence for **Mr. Douglas Thompson** beginning December 12, 2016 through a date to be determined (approximately January 31, 2017).

10. DISCUSSION AND POSSIBLE ACTION

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
OPERATIONS WEB PAGE UNDER DECEMBER 6, 2016**

- B. Monthly Reports
 - 1. Budget Position dated 11/30/16
 - 2. Purchase Resolution: D-693
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. PTO – Exhibit B
- G. Tutor Rate

10. DISCUSSION AND POSSIBLE ACTION

**THE FOLLOWING COMMITTEE ON LEARNING ITEMS
CAN BE PREVIEWED IN THE OFFICE OF THE ASSISTANT
SUPERINTENDENT**

- E. Approval of New Program or Course
 - 1. AP Human Geography
 - 2. AP Environmental Science
- F. Approvals of the Following Curricula
 - 1. Sixth Grade Digital Citizenship
 - 2. Seventh Grade Introduction to Computer Applications
 - 3. Eighth Grade Intermediate Computer Applications
 - 4. Introduction to Computer Programming
 - 5. AP Computer Science
 - 6. English I: CP and Honors
 - 7. English II: CP and Honors
 - 8. English III: CP and Honors
 - 9. Literature & Media Studies
 - 10. Architectural Drafting I

10. DISCUSSION AND POSSIBLE ACTION

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
FACILITIES WEB PAGE UNDER DECEMBER 6, 2016**

- I. East Street Lillis ADA Plan Bid
- J. Pickett District Property: Proposed Memorandum of Understanding

Students

Reporting to Parents/Guardians - Report Cards

It is the belief of the Board that communication between school and home is vital to the growth and education of each student. A good rule of thumb is that parents should be kept informed enough so that they are not surprised by any grade reported on the report card.

Parent-Teacher Communication

Recognizing its responsibility to keep parents/guardians informed of student welfare and progress in school, it is the policy of the New Milford Board of Education to maintain an accurate and effective system of reporting that will adequately communicate a student's level of achievement.

The Superintendent of Schools is authorized to develop and implement procedures to encourage parent-teacher communication. These procedures shall require at least two flexible parent-teacher conferences for each school year. In addition, such procedures may include school newsletters, required regular contact with all parents, additional flexible parent-teacher conferences, drop-in hours for parents, home visits and the use of technology such as student/parent database communication systems, email, or ~~homework hotlines~~ **Parent Portal** to allow parents to check on their children's assignments and students to get assistance if needed.

The Superintendent of Schools shall be responsible for the establishment and maintenance of the District's reporting system, as approved by the Board.

Standards

1. The reporting system shall be appropriate to grade level and curriculum content.
2. The reporting system shall include regularly scheduled written reports, such as report cards and progress reports, as well as parent-teacher conferences and any other means of communication **such as Parent Portal** that may be deemed necessary and effective. The school calendar shall include the dates that report cards will be issued and parent-teacher conferences held. Parent-teacher conferences shall be scheduled at such times to ensure the greatest participation by parents/guardians.
3. The reporting system shall be clear and easily understandable.
4. Teachers shall maintain the standard to notify parents/guardians regarding a student's performance whenever such notification would serve the best interest of the student (ex: when a student is in danger of failing or when there is a significant drop in grade or class, performance).
5. Individual results of standardized tests shall be available to parents/guardians.

Students

Reporting to Parents/Guardians - Report Cards

6. If parents are separated or divorced, both have equal rights to be informed of their child's progress unless there is an order from the court to the contrary. Non-custodial parents shall receive written reports and conference notifications upon a written request to the School Principal.

Legal Reference: Connecticut General Statutes

10-15b - Access of parent or guardian to student's records

46b-56 Access to records of minor children by non-custodial parent

10-221(f) – Board of Education to prescribe rules, policies
and procedures

Policy adopted: June 12, 2001
Policy revised: June 12, 2007
Policy revised: March 12, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Bylaws of the Board**Meetings of the Board**

The Board of Education is a legal body which exists only when its members are assembled in official session. It is the responsibility of the Board to publicly convene for the purpose of conducting official business as required.

It is the policy of the Board to hold a regular meeting on the ~~second~~ **third** Tuesday of each month. The Board shall also, when need dictates, conduct special meetings as called by the Board Chairperson, or upon request of three Board members. An agenda, prepared in accordance with the standards set forth in this policy, shall be publicly posted at least twenty-four hours prior to the time a meeting of the Board is to convene.

Official transactions of the Board shall ordinarily be conducted at the regular meeting. A special meeting, which has been called for a specific purpose, shall only address the specific order of business for which the meeting has been called.

1. So that the Board may be well prepared for meetings, all members shall receive the written agenda, as well as supporting information for items to be considered, at least two business days before a meeting of the Board.
2. The Board shall meet in executive session as needed, in accordance with the circumstances prescribed by the Freedom of Information Act.
3. All meetings of the Board are open to the public. An "Opportunity For The Public To Be Heard" shall be scheduled at every meeting.
4. The agenda of all meetings shall be prepared by the Superintendent in consultation with the Board Chairperson. ~~Board members may also request items for inclusion on the agenda.~~ Every effort should be made to prepare an agenda that will not require a meeting to extend more than three hours.
5. The following guidelines should be followed when listing agenda items; however, when necessary and reasonable, the Board may change the order of business on an agenda so that those items of particular interest to the public in attendance may be considered early in the meeting.
 - a. Recommended motions, including approval of minutes
 - b. Items for Discussion - reports, schedules, communications, etc.

(cf. 9323 – Construction/Posting of Agenda and 9325.2 – Order of Business)

Bylaws of the Board

Meetings of the Board (continued)

6. All actions of the Board shall be recorded as the Board Minutes and kept on file as the permanent official record of the Board meeting proceedings.
7. A majority of the Board members (five) shall constitute a quorum for the transaction of business. (cf. 9325.1 – Quorum)
8. “Robert’s Rules of Order, Revised” shall govern the proceedings of the Board except when in conflict with the Board Bylaws.
9. A meeting of the Board may be canceled by the agreement of a majority of the Board.
10. A listing of the regular meetings of the Board of Education shall be posted with the Town Clerk no later than January 31 of each year.

Legal Reference: Connecticut General Statutes

1-206 Denial of access to public records or meetings.

1-225 Meetings of government agencies to be public.

1-227 Mailing of notice of meetings to persons filing written request.

1-228 Adjournment of meetings. Notice.

1-229 Continued hearings. Notice.

1-230 Regular meetings to be held pursuant to regulation, ordinance or resolution.

10-218 Officers. Meetings

Bylaw adopted by the Board: January 9, 2001
Bylaw revised by the Board: November 7, 2005
Bylaw revised by the Board: November 14, 2006
Bylaw revised by the Board: June 12, 2012

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

DRAFT**Board of Education Regular Meeting Dates****January 2017 - December 2017****DRAFT****Version #1**

(items in yellow are holidays or days when schools are not in session)

<u>COMMITTEE</u>	<u>TIME/PLACE</u>	<u>JAN.</u>	<u>FEB.</u>	<u>MAR.</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG.</u>	<u>SEPT.</u>	<u>OCT.</u>	<u>NOV.</u>	<u>DEC.</u>
Policy	6:45-Rm.2/Lillis	N/A	7	7	4	2	6	4	1	5	3	7	5
COL	7:30-Rm.2/Lillis	N/A	7	7	4	2	6	4	1	5	3	7	5
Facilities	6:45-Rm.2/Lillis	N/A	14	14	11	9	13	11	8	12	10	14	12
Operations	7:30-Rm.2/Lillis	N/A	14	14	11	9	13	11	8	12	10	14	12
Board of Ed	7:30-SNIS Media Center		21	21	18	16	20*	18	15	19	17	21	19**
Board of Ed	7:00-SNIS	17											
Budget Hearings	Media Center	18											
		24											
		25											
Budget Hearings: Tuesday, January 17, Wednesday, January 18 and Tuesday, January 24, 2017.													
Budget Adoption: Wednesday, January 25, 2017.													
Please keep Thursday, January 19 and 26, 2017 as possible dates for rescheduling due to weather related issues.													
*June 20, 2017 - Board Reception will begin at 6:00 p.m. at SNIS													
**December 19, 2017 - Annual Meeting will begin at 7:00 p.m.													
**December 19, 2017 - Regular Meeting will begin at 7:30 p.m.													

Revised 11-10-16

DRAFT

**Board of Education Regular Meeting Dates
January 2017 - December 2017**

DRAFT**Version #2**

(items in yellow are holidays or days when schools are not in session)

<u>COMMITTEE</u>	<u>TIME/PLACE</u>	<u>JAN.</u>	<u>FEB.</u>	<u>MAR.</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG.</u>	<u>SEPT.</u>	<u>OCT.</u>	<u>NOV.</u>	<u>DEC.</u>
Policy	6:45-Rm.2/Lillis	N/A	21	21	18	16	20	4	1	5	3	7	5
COL	7:30-Rm.2/Lillis	N/A	21	21	18	16	20	4	1	5	3	7	5
Facilities	6:45-Rm.2/Lillis	N/A	7	7	4	2	6	11	8	12	10	14	12
Operations	7:30-Rm.2/Lillis	N/A	7	7	4	2	6	11	8	12	10	14	12
Board of Ed	7:30-SNIS Media Center		14	14	11	9	13*	18	15	19	17	21	19**
Board of Ed	7:00-SNIS	17											
Budget Hearings	Media Center	18											
		24											
		25											
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**December 19, 2017 - Regular Meeting will begin at 7:30 p.m.													



NEW MILFORD PUBLIC SCHOOLS
Office of the Assistant Superintendent

50 East Street
New Milford, Connecticut 06776
(860) 354-3235 FAX (860) 210-2643

TO: Joshua Smith, Superintendent
FROM: Ms. Alisha DiCorpo, Assistant Superintendent (AD)
DATE: December 9, 2016
RE: Textbook Approvals –Grade 12, Grade 11-12

The textbooks listed below have been on review by the Board of Education. I ask that you recommend adoption of these books by the Board at the December meeting.

Reading Children's Literature: A Critical Introduction: by Carrie Hintz, Eric L. Tribunella
(Bedford St. Martin) Grade 12

Informed by recent scholarship and interest in cultural studies and critical theory, this book is a compact core text that introduces students to the historical contexts, genres, and issues of children's literature. A beautifully designed and illustrated supplement to the individual literary works assigned. It provides helpful apparatus that makes it a complete resource for working with children's literature both during and after the course.

Course: Children's Literature
Cost of Book: \$65.00
Number of Copies Needed: 60
Total: \$3900.00

Essentials of Comparative Politics With Cases: By Patrick H. O'Neil, Karl Fields, Don Share
(W.W. Norton and Co) Grade 11-12

The present text is outdated because many of the featured countries have changed their form of govt. This book provides all the tools professors need to introduce the study and comparison of political systems.

Course: AP Government
Cost of Book: \$87.50
Number of Copies Needed: 20
Total: \$1750.00

APPROVED FIELD TRIPS December 2016

<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adult</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NMHS	9-12	11/17/16	Thursday	10	2	CIAC Sportsman Conference Aqua Turf	0	\$0.00
NMHS	11-12	12/8/16	Thursday	30	3	Yale Art Gallery/Beinecke Rare Book Library	2	\$28.00
NMHS	9-12	12/14/16	Wednesday	31	1	Candlewood Valley Health and Rehab	0	\$0.00
NMHS	11-12	1/10/2017	Tuesday	13	1	Full Circle Promotions	1	\$15.00
NMHS	9-12	1/12/2017	Thursday	30	2	Metropolitan Museum of Art	2	\$45.00
NMHS	9-12	3/4/2017	Saturday	26	1	Trumbull High School (Band)	0	\$0.00
NMHS	9-12	3/6/2017	Monday	100	11	Boston Symphony Hall (Band)	1	\$125.00
NMHS	9-12	3/11/2017	Monday	26	2	Norwalk High School (Band)	1	\$0.00
NMHS	9-12	3/12/2017	Tuesday	45	2	CCSU (Band)	1	\$25.00
NMHS	9-12	3/18/2017	Saturday	26	2	Westhill High School (Band)	0	0.00
NMHS	9-12	3/25/2017	Saturday	26	2	Newtown HS and Bunnell HS (Band)	0	0.00
NMHS	9-12	4/1/2017	Saturday	26	1	Trumbull High School (Band)	0	0.00
NMHS	9-12	4/8/2017	Saturday	26	1	Westhill High School (Band)	0	0.00



NEW MILFORD PUBLIC SCHOOLS
Office of the Assistant Superintendent

50 East Street
New Milford, Connecticut 06776
(860) 354-3235 FAX (860) 210-2643

TO: Joshua Smith, Superintendent
FROM: Ms. Alisha DiCorpo, Assistant Superintendent *AD*
DATE: December 8, 2016
RE: Textbook Preview –Grades 9-12

The textbook listed below will be brought before the Board of Education for adoption at the next Board of Education meeting. Board members may review this book, which will be located in the Assistant Superintendent's office, between the hours of 8:00 a.m. and 4:00 p.m.

Human Geography: Landscapes of Human Activities: by Mark D. Bielland
(McGraw Hill) Grades 9-12

The design of this book is appropriate for the fundamental study of geography. Focus areas are approached with in-depth analysis including relevant current events as examples. It is suitable for 21st Century learning. The topics include spatial interaction, urbanization, cultural geography and population trends. The College Board recommends this book, topics align with the AP exam, and layout of the book is beneficial for student use. Readability is appropriate for grades 9-12. This textbook also has comprehensive summary and review sections.

Cost of Book: \$166.25
Number of Copies Needed: 25
Total: \$4131.25

**New Milford Board of Education
Policy Sub-Committee Minutes
November 15, 2016
Lillis Administration Building, Room 2**

Present: Mr. J.T. Schemm, Chairperson
Mrs. Wendy Faulenbach
Mr. Dave Littlefield
Mrs. Tammy McInerney

Also Present: Mr. Joshua Smith, Superintendent
Ms. Alisha DiCorpo, Assistant Superintendent
Ms. Roberta Pratt, Director of Technology

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NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mr. Schemm.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Discussion and Possible Action A. Policies for Review: 1. 9320 Meetings of the Board: Version 1 and Version 2 <ul style="list-style-type: none"> Mrs. McInerney asked if the goal was to send one of these versions back to the Board for approval and Mr. Schemm said yes. Mrs. Faulenbach asked if there would be a motion to that effect and Mr. Schemm said he would entertain a motion. He said he prefers Version #1. Mrs. McInerney moved to bring Policy 9320 Meetings of the Board: Version #1 to the full Board for approval. Motion seconded by Mr. Schemm. <ul style="list-style-type: none"> Mr. Littlefield said he prefers Version #2 	Discussion and Possible Action A. Policies for Review: 1. 9320 Meetings of the Board: Version 1 and Version 2 Motion made to bring Policy 9320 Meetings of the Board: Version #1 to the full Board for approval.

	<p>which spells out the procedure to get an item on the agenda.</p> <ul style="list-style-type: none">• Mr. Schemm said he prefers Version #1. He thinks changing the Board meetings to the third Tuesday after sub-committees makes sense. He feels that the additional language about adding agenda items in Version #2 could clutter future agendas with items that will not move forward at the Board level. He prefers to keep agendas tight for efficiency and productivity. He also questioned the selection of the number three and asked why that should be the magic number and if so why not include three members of the public requesting an item.• Mr. Littlefield said the idea is to make sure the minority voice is heard and that if three members think it is important enough to be added it would not be “clutter”. This procedure would make sure that all voices are heard.• Mrs. Faulenbach agreed saying that current policy allows three Board members to call a meeting, so why not have three members be able to add an item. She thinks it would provide a nice check and balance system for items that were not vetted through sub-committees for whatever reason.• Mrs. Faulenbach asked when the switch to the third Tuesday would go into effect. Mr. Smith said he had prepared two versions of a meeting calendar for next year for discussion, one with the change taking effect in February after the budget meetings, the other in July. The Board attorney who works with us on policy said an effective date could be added to the approval line when the Board makes its determination. The calendars also list sub-committee dates for each month in accord with current policy. Individual meetings can be canceled or date shifted as special meetings if needed once the calendar is published.• Mrs. McNerney asked if the goal was to recommend a version of the calendar to the full Board.• Mr. Schemm said he would prefer to have that	
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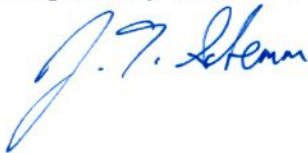
	<p>discussion at the full Board with all members present.</p> <ul style="list-style-type: none">• Mr. Littlefield said he thinks the change makes perfect sense and sees no reason to hold off. He is not a big fan of adding sub-committees in the summer but thinks having regular Board meetings then could be helpful to the business of the district.• Mr. Schemm said he agreed but liked the option of listing them so they are available if needed.• Mrs. McInerney worried about reaching a quorum in the summer when vacations are frequent.• Mrs. Faulenbach agreed that the discussion should take place at the full Board but said she would prefer to begin the change in February for cohesion and so that people would have the schedule for the year upfront.• Mr. Smith said he had asked Attorney Cannon for clarity on sub-committee motions and Attorney Cannon said the Board could bring items to the full meeting at any time without a motion from sub-committee. The motion from sub-committee is more to allow weighing in of Board members and for efficiency of action at the Board meeting.• Mr. Schemm said regarding the language in 9320 Version #2 of three members requesting an item agenda, he would prefer to add that language to 9130 where the work of sub-committees is addressed since that is where the real work of the Board takes place.• Mrs. McInerney said she agrees with Mr. Schemm and asked if there had been a problem in the past with an item not being brought forward from sub-committee.• Mrs. Faulenbach said there had been and gave the example of the topic of East Street being brought forward from the Facilities sub-committee as an item under the Chair's report versus for discussion as she wanted. After some back and forth, it was added to the	
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<ul style="list-style-type: none">agenda and resulted in a lengthy discussion.• Mrs. McInerney said in that case the system worked without this change.• Mrs. Faulenbach said she is concerned with possible future issues.• Mr. Littlefield said not every Board member is on a sub-committee and a member can only speak to an item if they are on the committee.• Mr. Schemm said public comment is allowed at the beginning and end of every sub-committee meeting so members are free to use that as a viable option. He does not feel the current system is broken.• Mrs. Faulenbach said she thought the Board should look at both versions again and decide as a whole which one they want. Mr. Schemm called for a vote on the motion. <p>Motion failed 2-2. Aye: Mr. Schemm, Mrs. McInerney No: Mrs. Faulenbach, Mr. Littlefield</p> <p>Mrs. Faulenbach moved to bring Policy 9320 Meetings of the Board: Versions #1 and #2 to the full Board for discussion and approval.</p> <p>Motion seconded by Mr. Schemm.</p> <ul style="list-style-type: none">• Mr. Schemm said he thought the discussion is complicated by the fact that the policy reflects two changes: the switch to the third Tuesday and the discussion on adding agenda items.• Mrs. Faulenbach said she would withdraw her motion and suggest instead that a new version of the policy be created and sent to the Board in which only the first and last sentence under 9320(a)#4 be included. She said perhaps the simplified language would move the policy forward. Further discussion about adding agenda items could be incorporated into other policies such as the two to follow. <p>The motion was withdrawn.</p>	<p>Motion failed.</p> <p>Motion made to bring Policy 9320 Meetings of the Board: Versions #1 and #2 to the full Board for discussion and approval.</p> <p>The motion was withdrawn.</p>
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<p>Mrs. Faulenbach moved to bring Policy 9320 Meetings of the Board, adjusted to include third Tuesday language and removal of all but the first and last sentence under 9320(a)#4, to the full Board for approval.</p> <p>Motion seconded by Mr. Littlefield.</p> <p>Motion passed unanimously.</p> <p>2. 9130 Board Committees</p> <p>3. 9323 Construction of the Agenda</p> <ul style="list-style-type: none"> • Mr. Schemm said these policies were up for first review and added the language regarding three members requesting an agenda item. • Mrs. Faulenbach said 9130 also references the appointment of standing committees by no later than the January regular meeting of the Board. She asked if the budget hearings were considered regular meetings and Mr. Smith said they were. • Mrs. Faulenbach reiterated that this is about checks and balances to keep the system working. • Mr. Smith said the new calendars presented adhere to 9130(c)#2 which says all standing committees shall plan to meet once a month. • Mr. Smith said the Board has had discussions in the past about members not on a sub-committee being allowed to participate and this is addressed on 9130(a). He offered to research to see how other districts and CABA handle similar situations since the policy is under discussion for other possible changes. • Mrs. Faulenbach said she believed it had to do with the definition of a quorum. Mr. Smith said he was offering to research as there appeared to be multiple opinions on this topic. • The consensus of the committee was to bring both policies back to the next meeting for further discussion before bringing them to the 	<p>Motion made and passed unanimously to bring Policy 9320 Meetings of the Board, adjusted to include third Tuesday language and removal of all but the first and last sentence under 9320(a)#4, to the full Board for approval.</p> <p>2. 9130 Board Committees</p> <p>3. 9323 Construction of the Agenda</p>
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	full Board for first review.	
4.	Public Comment <ul style="list-style-type: none">• There was none.	Public Comment
5.	Adjourn Mrs. McInerney moved to adjourn the meeting at 7:26 p.m. seconded by Mrs. Faulenbach and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:26 p.m.

Respectfully submitted:



J.T. Schemm, Chairperson
Policy Sub-Committee

**New Milford Board of Education
Committee on Learning Minutes
November 15, 2016
Lillis Administration Building, Room 2**

Present: Mr. William R. Dahl, Chairperson
Mr. Dave Littlefield
Mrs. Tammy McInerney

Absent: Mr. Brian McCauley

Also Present: Mr. Joshua Smith, Superintendent of Schools
Ms. Alisha DiCorpo, Assistant Superintendent of Schools
Ms. Roberta Pratt, Director of Technology
Mrs. Shana Bergonzelli-Graham, Teacher, New Milford High School
Mr. Jeffrey Bronn, Teacher, New Milford High School
Dr. Kathleen DelMonico, English Dept. Chair, New Milford High School
Mr. Bradford Jones, Teacher, New Milford High School
Mrs. Jennifer LaCava, Teacher, New Milford High School
Mrs. Jennifer Morrison, Teacher, Schaghticoke Middle School
Ms. Julia Rose, Teacher, New Milford High School
Mr. Greg Shugrue, Principal, New Milford High School
Mr. Eric Williams, Assistant Principal, New Milford High School

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NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:32 p.m. by Mr. Dahl.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Presentation A. New Milford High School PLTW <ul style="list-style-type: none"> Ms. DiCorpo said the PLTW Engineering Design and Development class is the senior capstone course for the pathway which now begins in middle school. Mr. Jones said students come up with their own problem to solve through open ended design. They are required to research the idea, look at similar items which have patent, present the concept to adult groups, design a brochure, and build a prototype. They keep an engineering notebook, 	Presentation A. New Milford High School PLTW

course binder, and electronic portfolio. He said this is the closest a course can come to duplicating professional work.

- Mr. Dahl asked if students select the course in middle school. Mr. Smith said all 7th grade students get a taste of the course and then in 8th grade it is a full elective choice.
- Mr. Dahl asked if students can jump in at a later grade if they did not elect it early on and Mr. Jones said they could and that the courses have varied grade levels enrolled.
- PLTW student James Kane presented his idea for an improved oil splatter guard saying he thought his prototype would improve on existing models with a few innovations.
- Students Darius Baker and Michael Carroll presented their idea for a portable power pack which looks at combining solar, wind, and hand crank power for a portable charger for people living off the grid.
- Students Matt Adamou and Tommy Schneider call their project the U-Desk. They are seeking to redesign a student desk to make it comfortable for right or left hand students and to improve the comfort of the seat and back support.
- Students Devin Collentine and Codie Holick are designing a car coin sorter which will use a digital display and dispenser and hopefully cut down on distracted driving.
- Students Cesar Gavilano and Kurt Jonke call their project a Tail Pipe Turbine. They are seeking to capture the excess energy not used by cars, and more specifically motorcycles, to power a plug in device to be used for device charging. They visited BMW and Harley Davidson in Danbury the previous week and were told that there would be a big market for their product if they are successful with its creation.
- Mr. Jones thanked the committee for hearing the presentations as they are a course requirement. He said students will also present in March at the CT Science and Engineering Fair and in May at an as yet to be determined venue.

4.	Discussion and Possible Action	Discussion and Possible Action
A.	<p data-bbox="237 359 737 390">Request for New Program or Course</p> <ol style="list-style-type: none"> <li data-bbox="269 432 634 464">1. AP Human Geography <li data-bbox="269 470 683 501">2. AP Environmental Science <ul style="list-style-type: none"> <li data-bbox="277 543 984 795">• Ms. DiCorpo said these two courses were discussed last month. At that time questions were asked about AP course enrollment. She said last year there were 526 students enrolled and 504 tests taken for a 94% participation rate. Ms. DiCorpo said currently the district pays half of the assessment cost. <li data-bbox="277 802 972 907">• Mr. Littlefield said he had heard that students who did not take the test this year would only receive Honors level credit. <li data-bbox="277 913 976 1018">• Mr. Shugrue said that will go into effect next year; students and parents will be required to sign an acknowledgment. <li data-bbox="277 1024 980 1318">• Mr. Dahl asked about the case of students taking multiple AP classes who can't handle taking all the tests. Mr. Shugrue said in his experience, that is rare, as students who take these courses can usually handle the test taking piece as well. He said that the courses can be helpful in learning lessons in time management and stress management as well. <li data-bbox="277 1325 967 1535">• Mr. Dahl asked if Mr. Shugrue thought there was value to the class without the exam. Mr. Shugrue said he thought they went part and parcel. He said the district makes a financial commitment with these classes and they try to guard against students just taking the class to pad their transcript. <li data-bbox="277 1541 967 1688">• Mr. Shugrue said they reviewed other district practices to see if there was a trend. He said most require the AP test for AP credit and some require payment at the beginning of the year. <li data-bbox="277 1694 951 1904">• Ms. DiCorpo distributed a handout on college readiness which showed the value to students of taking an AP course. She said test scores also provide data for the district to see if what we are doing for instruction is working or if adjustments need to be made. <li data-bbox="277 1911 967 1942">• Ms. DiCorpo also showed a chart of enrollment in 	<p data-bbox="1013 359 1463 432">A. Request for New Program or Course</p> <ol style="list-style-type: none"> <li data-bbox="1045 438 1419 470">1. AP Human Geography <li data-bbox="1045 476 1468 508">2. AP Environmental Science

new courses added over the last seven years.

- Mr. Dahl asked if there is a committee at the high school that looks at what AP courses to add and if students should take tests etc. Mr. Shugrue said that is discussed at Leadership Team meetings with department chairs. They also look at other high schools to see what courses show high interest. That is where the push for AP Human Geography and AP Environmental Science came from.
- Mr. Shugrue said they are encouraging students to try at least one AP class to experience the academic rigor and pace. This gives students a chance to practice such skills as time management before college when they may have fewer supports. Mr. Shugrue said the high schools around us offer more AP classes and have high enrollment in those classes. He said this is having a negative effect on New Milford's college readiness score. He said NMHS has great students and teachers and deserves recognition as well but outsiders use the college readiness score frequently for comparison.
- Mr. Dahl said the committee approves policy but the high school sets the practice and that everyone needs to be on the same page regarding changes. It is not good to hear after the fact. Mr. Shugrue said he agreed and would work to improve communication on expectations for future clarity.
- Mrs. McInerney asked if there might be more enrollment if there was less of a financial obligation. Mr. Shugrue said he thinks the choice of offerings is much more of a factor.
- Mr. Smith said there are many other schools with higher enrollment percentages that do not pay anything towards the test. He said New Milford already provides funding in cases of financial need.
- Mr. Littlefield asked if a letter would go home to parents about the change in practice for next year and Mr. Shugrue said it would in conjunction with course selection. Mr. Littlefield asked if there was any score requirement for AP credit and Mr. Shugrue said no, just that students take the test.

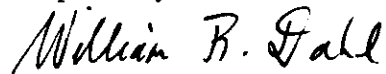
	<p>Mrs. McInerney moved to bring the request for new program or course: AP Human Geography and AP Environmental Science to the full Board for approval, seconded by Mr. Littlefield and passed unanimously.</p> <p>B. Review and Approval of Curriculum</p> <ol style="list-style-type: none"> 1. Sixth Grade Digital Citizenship 2. Seventh Grade Introduction to Computer Applications 3. Eighth Grade Intermediate Computer Applications <ul style="list-style-type: none"> • Mrs. Morrison said 6th graders have this class once every six days for the year. They begin with a study of copyright and social media usage with the theme of digital citizenship. The second semester focuses on keyboarding skills. In 7th grade, students have the class twice every six days for the year. It features an introduction to word processing and an introduction to spreadsheets. A class newspaper is the final project for this unit. Second semester focuses on coding applications. Mrs. Morrison said there is a lot of different options offered due to individual student background and experience with coding. The end goal is to use coding for creation of a project. In 8th grade, the focus is on publications. Students are exposed to Publisher and Google tools and must create a brochure of some kind based on interest. Second semester will include a unit on data including what data is collected and what businesses do with it. Students do an independent study as a final project which could involve such things as photo editing or virtual reality for example. They must make a tutorial as part of the project to teach others what they have learned. • Mr. Dahl asked if the class was only offered once in six days due to the schedule and if a block might help student retention. Mr. Smith said the class is treated like a special. He said previously courses 	<p>Motion made and passed unanimously to bring the request for new program or course: AP Human Geography and AP Environmental Science to the full Board for approval.</p> <p>B. Review and Approval of Curriculum</p> <ol style="list-style-type: none"> 1. Sixth Grade Digital Citizenship 2. Seventh Grade Introduction to Computer Applications 3. Eighth Grade Intermediate Computer Applications
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	<p>were semester based, but they felt current practice leads to more consistency over the full year.</p> <ul style="list-style-type: none"> • Mrs. Morrison said she keeps all her lessons online for student access as needed. <p>4. Introduction to Computer Programming</p> <p>5. AP Computer Science</p> <ul style="list-style-type: none"> • Mrs. Bergonzelli-Graham said these classes build on the middle school foundation. The Introductory course offers a gentle introduction to programming which is meant to engage student interest in further study in AP Computer Science. She said the committee has already heard the great benefits of AP classes. She did want to stress how important she thinks it is to foster student interest in this field as there are so many opportunities for future growth. <p>6. English I: CP and Honors</p> <ul style="list-style-type: none"> • Ms. DelMonico said this course has been redesigned, separating units by genre for organization. Students start with the short story and focus on reading and presentation. • Mr. Williams said the course offers a choice of texts using common assessments. • Mrs. McInerney asked if this freshman class offered CP and Honors placement. Ms. DelMonico said it does and there is a lot of flexibility between the levels at the start of the year. <p>7. English II: CP and Honors</p> <ul style="list-style-type: none"> • Mr. Bronn said this sophomore curriculum has been revised to include more challenge and diversity in its four major units. Teachers have a choice of several texts for each unit, allowing for individual interest and differentiation. • Mr. Dahl asked if current events are ever brought into the study and Mrs. LaCava said they are. She said there is also quite a bit of non-fiction study included. She said she is particularly proud of the assessments included in the course. 	<p>4. Introduction to Computer Programming</p> <p>5. AP Computer Science</p> <p>6. English I: CP and Honors</p> <p>7. English II: CP and Honors</p>
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<p>8. English III: CP and Honors</p> <ul style="list-style-type: none"> • Ms. Rose said this junior curriculum which focuses on America literature has been revised to include more diversity and a digital literacy piece. • Ms. DelMonico said there is a strong use of primary documents as well. <p>9. Literature & Media Studies</p> <ul style="list-style-type: none"> • Ms. DelMonico said this is a brand new senior level course that was approved last year. She said it is a very meaty course which she feels would be a worthy candidate for college credit. • Mr. Littlefield asked if it was an elective and Ms. DelMonico said all senior level English courses are electives. <p>10. Architectural Drafting I</p> <ul style="list-style-type: none"> • Mr. Williams said this is a revision of a full year course. The first semester is focused on hand drawing of plans. The second semester moves on to computer assisted AUTO CAD. • Mrs. DiCorpo said the current text is quite old so she had asked the teacher to review it for possible update. Mr. Williams said much of the work uses online resources, but they are looking into it. • Mr. Dahl thanked all the presenters and said he was very impressed by the quality of the work. <p>Mrs. McNerney moved to bring the following curricula:</p> <ol style="list-style-type: none"> 1. Sixth Grade Digital Citizenship 2. Seventh Grade Introduction to Computer Applications 3. Eighth Grade Intermediate Computer Applications 4. Introduction to Computer Programming 5. AP Computer Science 6. English I: CP and Honors 7. English II: CP and Honors 8. English III: CP and Honors 9. Literature & Media Studies 10. Architectural Drafting I 	<p>8. English III: CP and Honors</p> <p>9. Literature & Media Studies</p> <p>10. Architectural Drafting I</p> <p>Motion made and passed unanimously to bring the following curriculum to the full Board for approval:</p> <ol style="list-style-type: none"> 1. Sixth Grade Digital Citizenship 2. Seventh Grade Introduction to Computer Applications 3. Eighth Grade Intermediate Computer Applications 4. Introduction to Computer Programming
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	to the full Board for approval, seconded by Mr. Littlefield and passed unanimously.	5. AP Computer Science 6. English I: CP and Honors 7. English II: CP and Honors 8. English III: CP and Honors 9. Literature & Media Studies 10. Architectural Drafting I
5.	Public Comment <ul style="list-style-type: none">• There was none.	Public Comment
6.	Adjourn Mrs. McNerney moved to adjourn the meeting at 9:00 p.m. seconded by Mr. Littlefield and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 9:00 p.m.

Respectfully submitted:



William R. Dahl, Chairperson
Committee on Learning

**New Milford Board of Education
Facilities Sub-Committee Minutes
December 6, 2016
Lillis Administration Building—Room 2**

Present: Mr. Robert Coppola, Chairperson
Mrs. Angela C. Chastain
Mr. David A. Lawson
Mr. Brian McCauley, Alternate

Absent: Mr. Bill Dahl

Also Present: Mr. Joshua Smith, Superintendent
Ms. Alisha DiCorpo, Assistant Superintendent
Mr. Anthony Giovannone, Director of Fiscal Services and Operations
Mr. Kevin Munrett, Facilities Manager
Mr. Nestor Aparicio, Assistant Facilities Manager
Ms. Roberta Pratt, Director of Technology
Ms. Ellamae Baldelli, Director of Human Resources

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NEW MILFORD, CT

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Coppola. Mr. McCauley was seated in the absence of Mr. Dahl.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> Greg Mullen read a letter from Steven Looney in which he expressed his continued concerns about the lack of a plan or cost analysis of moving BOE to the JPS building. Mr. Mullen called what is going on bullying and bribery and said he has concerns about the costs quoted by the Mayor and what taxpayers can expect going forward. He said the Board should do a full study, as they have with other issues in the past, before signing any lease agreement. Peter Mullen said prior budgets have shown that the East Street building is very expensive to maintain and that it has always been a money pit. He asked what has changed. He also said that he believes it is the only Town building that is not ADA compliant. In the past the Board may have not had any options to move to an ADA compliant building but they do now. He encouraged the move to JPS for these reasons. 	<p>Public Comment</p>

	<ul style="list-style-type: none"> Michael Barnes said the Board has considered a move to Pettibone in the past but decided against it and he asked what has changed. He said costs are very likely far in excess of numbers given by the Mayor and will result in only a shifting of costs to the taxpayer from the BOE to the Town side. He said the Board is acting with no plan, no professional estimates, and no town-wide public input. 	
3.	<p>Discussion and Possible Action</p> <ul style="list-style-type: none"> Mr. Coppola said, to clarify, that the discussion will be regarding the East Street building and the Pickett District Property, formerly John Pettibone School. <p>A. East Street</p> <ul style="list-style-type: none"> Mr. Coppola said previous discussions resulted in a request for the cost to do an ADA compliance review of the East Street building. Mr. Smith said RFP's were requested for engineering specifications to do the study and two bids were received. The memo included in the Board packet gives a recommendation should the Board decide to move forward. Mrs. Chastain asked if the proposals were just for East Street and Mr. Smith said yes. Mrs. Chastain asked to see the full scope of the proposals submitted and Mr. Smith said he would provide them. Mr. McCauley asked why there was such a difference in price between the proposals. Mr. Munrett said he didn't know since both vendors attended the same walkthrough and were given the same RFP. <p>Mr. Lawson moved to bring the bid for East Street ADA compliance to the full Board for discussion and possible action.</p> <p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p>	<p>Discussion and Possible Action</p> <p>A. East Street</p> <p>Motion made and passed unanimously to bring the bid for East Street ADA compliance to the full Board for discussion and possible action.</p>

B.	Pickett District Property	B. Pickett District Property
	<ul style="list-style-type: none">• Mr. Coppola said the Board had previously agreed that the Superintendent and Board Chair or designee would talk to the Mayor about a draft agreement on a possible move to John Pettibone School. He said that he, Mr. Lawson, Mr. Dahl and Mr. Smith met with the Mayor and the draft MOU under consideration is the result. It has been reviewed by legal counsel and Board members received the most recent update by email this afternoon.• Mr. Smith said the most recent copy contains legal counsel's suggestions, a few formatting changes and an adjustment to the square footage based on current usage at East Street. No actual measurements of the potential BOE space have been taken at JPS.• Mr. Coppola said the agreement is a draft for discussion.• Mrs. Chastain said the Board had agreed to have the Superintendent and Chair or designee only talk to the Mayor and asked why others attended.• Mr. Coppola said he asked to attend as Facilities Chair and requested Mr. Dahl's attendance as well.• Mrs. Chastain said she was concerned that this was a quorum of the sub-committee that was unwarned.• Mr. Coppola said if so it was his mistake.• Mrs. Chastain says the document is called a proposed agreement and asked who proposed it, the Board or the Town.• Mr. Coppola said it is simply a starting point to answer questions the Board has.• Mrs. Chastain asked how utilities are broken out and who is paying. She said there is asbestos and mold and asked who is responsible for this remediation. She said money is a big piece of this. She said she wants these items spelled out and that there are too many unknowns right now.• Mr. Coppola said the draft is up for discussion so that the Board could determine what else it	

	<p>wished to add. He said the Town Planner was also at the meeting with the Mayor and that she seems to be working out the details.</p> <ul style="list-style-type: none"> • Mr. Lawson said the costs would be the Town's responsibility. He said based on earlier discussions about responsibility, the Board would be responsible for the interior of its section going forward following the move, would have its own maintenance person, and own security system. • Mrs. Chastain asked if the \$250,000 for the Board's section is separate from the \$275,000 already requested by the Mayor from the Town and Mr. Coppola said it is. Mrs. Chastain said costs are already adding up well over what the Mayor originally claimed was needed. • Mrs. Chastain said she didn't see how moving forward with so many unknowns was helping our students. • Mr. Coppola said he wants to move this topic to a resolution so that the Board can get back to focusing on students. He said this is just taking time away from that work. <p>Mr. McCauley moved to bring the Proposed Memorandum of Understanding Between the Town of New Milford and The New Milford Board of Education for a portion of the Former John Pettibone School Building to the full Board for discussion and possible action.</p> <p>Motion seconded by Mr. Lawson.</p> <p>Motion passed 3-1. Aye: Mr. Coppola, Mr. Lawson, Mr. McCauley No: Mrs. Chastain</p>	<p>Motion made and passed to bring the Proposed Memorandum of Understanding Between the Town of New Milford and The New Milford Board of Education for a portion of the Former John Pettibone School Building to the full Board for discussion and possible action.</p>
<p>4.</p> <p>A. SMS Roof</p>	<p>Items of Information</p> <ul style="list-style-type: none"> • Mr. Munrett said the roof is done and they will do a final walkthrough at the end of the week. • Mr. Lawson asked if there is a checklist review and Mr. Munrett said that would be included. 	<p>Items of Information</p> <p>A. SMS Roof</p>

<p>B. NMHS Chiller</p> <ul style="list-style-type: none"> • Mr. Munrett said the chiller is tied in but weather did not allow testing so the contractor will return in the spring. <p>C. Five Year Facilities Capital Budget draft</p> <ul style="list-style-type: none"> • Mrs. Chastain said they had previously talked about expanding the parking at NES but she did not see it on this list. Mr. Munrett said he met with all the principals to talk about their needs and the NES principal did mention the parking lot then but had other priorities that were considered more urgent. • Mr. Coppola said he was confused in that the accompanying information sheet mentions parking spaces in item #1. Mr. Smith said this number is quoted to justify the need for the replacement vehicles that plow. • Mrs. Chastain asked how priorities are determined, by safety first? She said if so, the NES parking lot should be considered. • Mr. Coppola asked about the door replacement. Mr. Smith said it is a proposed replacement cycle designed to avoid larger issues. • Mr. Coppola asked about the storage building. Mr. Smith said this was proposed last spring but didn't happen. Right now there is no interior storage for equipment, salt etc. and they are looking at the old tennis courts at SNIS as a possibility to set up some type of protected environment. • Mr. Coppola asked if the barn near the high school could be used and Mr. Smith said it is already full. • Mr. Coppola asked if this included the turf field equipment and Mr. Smith said that equipment does have its own storage shed already. • Mr. Smith said he would like to draw the Board's attention to two other items on the list that are a few years out as they will be particularly pricey: boilers and mechanical systems for HVAC. • Mr. Coppola asked if the NES parking lot 	<p>B. NMHS Chiller</p> <p>C. Five Year Facilities Capital Budget draft</p>
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	<p>could be included in the document. Mr. Smith said it is a working document so can be adjusted as needed. He said if the Board views the parking lot as a priority, it is in the Board's purview to make that request.</p> <ul style="list-style-type: none"> • Mr. Lawson said he appreciates receiving the plan prior to budget deliberations. <p>D. Turf Fields update</p> <ul style="list-style-type: none"> • Mr. Munrett said the fields are being winterized now and will be all set for spring. <p>E. Solar Panel conversation</p> <ul style="list-style-type: none"> • Mr. Munrett said he was advised that the Town is interested in putting solar on the roofs of the schools and there will be a pre-bid walkthrough on December 27th. • Mr. Coppola asked if SMS was included in the discussion. Mr. Smith said he informed the Town that SMS would not be included in consideration due to the new roof. He said this is a Town initiative and many other buildings are considered in the proposal as well. At this point, we are just accommodating the Town's request. • Mr. Lawson says he welcomes discussion if it will result in lowering costs for the district. • Mrs. Chastain asked if this would come back to the Board for approval before work is done and Mr. Smith said he would expect collaboration. • Mr. Coppola said he believed the Board had looked at solar before and asked Mrs. Faulenbach, who was in the audience, for comment. • Mrs. Faulenbach said there was a proposal that went to Town Council a few years back but the Town chose not to act. • Mr. Coppola said any updates would be brought to future meetings. 	<p>D. Turf Fields update</p> <p>E. Solar Panel conversation</p>
5.	<p>Public Comment</p> <ul style="list-style-type: none"> • David Littlefield said he was in attendance 	<p>Public Comment</p>

**New Milford Board of Education
Facilities Sub-Committee Minutes
December 6, 2016
Lillis Administration Building—Room 2**

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	<p>because of concerns he had regarding a lease agreement but after discussion tonight he is more concerned about three members of the Facilities sub-committee meeting with the Mayor. He said the Board might need to check with counsel about the legality of that.</p> <ul style="list-style-type: none">• Mr. Coppola said it was not a Facilities meeting but if there are any legal ramifications it was his mistake.• Susan Johnson said she thinks the move is a case of putting the cart before the horse. She said there is no plan and it is happening too fast. She urged the Board to protect itself with the process.• Greg Mullen said the cost is \$500,000 now which is a big increase from the first money mentioned. He said the Board should be protecting its own interest with regard to any move to JPS.	
6.	<p>Adjourn</p> <p>Mr. Lawson moved to adjourn the meeting at 7:31 p.m., seconded by Mr. McCauley and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:31 p.m.</p>

Respectfully submitted:



Robert Coppola, Chairperson
Facilities Sub-Committee

**New Milford Board of Education
Operations Sub-Committee Minutes
December 6, 2016
Lillis Administration Building—Room 2**

Present: Mrs. Wendy Faulenbach, Chairperson
Mr. Robert Coppola
Mr. Brian McCauley
Mr. J.T. Schemm

Also Present: Mr. Joshua Smith, Superintendent
Ms. Alisha DiCorpo, Assistant Superintendent
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Anthony Giovannone, Director of Fiscal Services and Operations
Mrs. Laura Olson, Director of Pupil Personnel and Special Services
Ms. Roberta Pratt, Director of Technology
Mr. Kevin Munrett, Facilities Manager
Mr. Nestor Aparicio, Assistant Facilities Manager

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NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:35 p.m. by Mrs. Faulenbach.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Presentation <p>A. Substitute Outsourcing Services</p> <ul style="list-style-type: none"> Ms. Baldelli said the two presenters would give an overview of the services they provide for substitute staffing. <ol style="list-style-type: none"> Kelly Educational Staffing Services Sources4Teachers Both presenters spoke about their company's proven track record, successful fill rate, recruiting efforts, and collaboration with participating districts. Mr. Coppola asked how much each one cost. Janice Beekmen, for Kelly Services, said they 	Presentation <p>A. Substitute Outsourcing Services</p> <ol style="list-style-type: none"> Kelly Educational Staffing Services Sources4Teachers

	<p>have a 1.39 markup. Phil Engle, for Sources4Teachers, said their markup is 1.37.</p> <ul style="list-style-type: none"> • Mr. McCauley asked how much input the Board has on substitutes coming into the district and both companies said it is collaborative. • Mr. McCauley said that Kelly claims 100% success improving substitute rates and asked how much of a boost it is. Ms. Beekmen said it is always higher than what the district had but she couldn't say by how much specifically. • Mrs. Faulenbach said the Board recognizes that this area is a challenge and is trying to do the best it can to make sure staff has coverage. • Both companies offer insurance to their employees. They are eligible for unemployment in the summer and will provide Aesop integration with the district at their expense. • Mrs. Faulenbach said the presentations would be discussed by the committee later in the evening. She thanked the presenters for coming. 	
4.	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <ul style="list-style-type: none"> • Mr. Coppola asked if volunteers are covered if they are injured while coaching. Ms. Baldelli said they are and that it follows the same process as with employees through CIRMA. Mr. Coppola asked if they receive any other benefits and Ms. Baldelli said they do not. • Mrs. Faulenbach asked if Ms. Baldelli expects a revision for the Board meeting and she said she did. • Mr. Schemm asked about the coaches recommended for hire pending coaching permit. Ms. Baldelli said they cannot apply for the permit until they have an offer of a position but if for some reason they do not get it, then 	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p>

	<p>they are “unhired”.</p> <ul style="list-style-type: none"> • Mr. Schemm asked about the position under 2B with seven years’ experience that is being hired at step 6E. Ms. Baldelli said there have been freezes so sometimes the steps don’t coincide, especially in non-shortage areas. The beginning step is at the discretion of the Superintendent but we try to adhere to the freezes when possible. • Mr. McCauley asked about the two special education openings. Ms. Baldelli said the leave of absence will be filled with a long term substitute and the other position is posted now. • Mr. Coppola asked when the Board will see the next list of substitutes and Ms. Baldelli said in February. <p>Mr. McCauley moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mr. Schemm.</p> <p>Motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated 11/30/16 2. Purchase Resolution D-693 3. Request for Budget Transfers <ul style="list-style-type: none"> • Mr. Coppola asked about the amount remaining in the certified salary account and Mr. Giovannone said it was a combination of open positions and replacement hires. • Mr. Coppola asked about the non-certified line and Mr. Giovannone said it will move as it is used during the year. • Mr. Giovannone said the revenue lines will begin to fill in over the next few months. • Mr. Schemm asked if the substitute line balance was typical and Mr. Smith said it tends to spike in the winter months and at the end of the year. 	<p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated 11/30/16 2. Purchase Resolution D-693 3. Request for Budget Transfers
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	<ul style="list-style-type: none">• Mr. Giovannone said they will look at making projections for that line once they are six months in.• Mrs. Faulenbach asked for a breakdown of line 52900 Other Employee Benefits and Mr. Giovannone said he would provide that.• Mrs. Faulenbach asked for clarification of line 52810 and Mr. Giovannone said there was a payment in process to the Town at the time the report was generated.• Mrs. Faulenbach asked about the overage in line 54412. Mr. Giovannone said he had thought that was resolved but will check on why it is still showing on the report.• Mrs. Faulenbach asked for detail of the student transportation line that is showing a balance of \$112,659 and Mr. Giovannone said he would review.• Mr. Coppola asked about 55610 and 55630 tuition line balances. Mrs. Olson said these have a balance right now but it could easily be needed before the year is out.• Mr. Coppola asked about excess costs and Mr. Smith said the first payment is due to be received late February/early March. The number can have a big effect on the end of year balance.• Mrs. Faulenbach asked for a breakdown of line 57500 Furniture and Fixtures and Mr. Giovannone said he would provide it.• Mrs. Faulenbach noted that the parking permit line was down slightly.• Mr. Coppola asked what the BCBA Services were for under EdAdvance on the purchase resolution. Mrs. Olson said this is for a subcontracted Board certified behavior analyst.• Mr. Coppola noted that the graduation rental price was a bargain in his opinion. Mr. Smith said others agreed which is why it is so important to set the graduation date as early as possible as we jockey for the space with many other districts.• Mr. Coppola said he was pleased to see just a	
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	<p>few transfer requests.</p> <p>Mr. Coppola moved to bring the monthly reports: Budget Position dated 11/30/16, Purchase Resolution D-693 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p> <p>C. Gifts & Donations 1. PTO — Exhibit B</p> <ul style="list-style-type: none"> • Mr. Coppola thanked the PTO on behalf of the Board. <p>Mr. Coppola moved to bring Gifts & Donations: PTO – Exhibit B to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p> <p>D. Teacher Substitutes</p> <ul style="list-style-type: none"> • Mr. Smith said the lack of substitutes is a huge drain on the schools and Human Resources as they work to provide coverage. • Mr. Coppola said he was originally opposed to using a service due to the expense but now having seen the presentations he realizes there are other costs that will be covered by the provider and he said Ms. Baldelli was right to pursue the idea. • Ms. Baldelli said the service company will pick up the cost for Aesop which currently costs the district over \$10,000. They will pay for summer unemployment, worker's compensation, orientation time etc. She said the district also has increased costs when substitutes are not available and teachers are used for period coverage; increasing the fill rate would cut down on this. She said the 	<p>Motion made and passed unanimously to bring the monthly reports: Budget Position dated 11/30/16, Purchase Resolution D-693, and Request for Budget Transfers to the full Board for approval.</p> <p>C. Gifts & Donations 1. PTO — Exhibit B</p> <p>Motion made and passed unanimously to bring Gifts & Donations: PTO – Exhibit B to the full Board for approval.</p> <p>D. Teacher Substitutes</p>
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	<p>recruitment piece that the companies provide cannot be matched by the district.</p> <ul style="list-style-type: none"> • Mr. Coppola asked which company Ms. Baldelli would recommend and she said she would need to have additional conversations with both before making a recommendation. • Mr. Coppola asked what commitment is required and Ms. Baldelli said it is an annual agreement. • Mrs. Faulenbach said the larger question is if this is the solution to fix the problem. She asked what the timetable for action was. Ms. Baldelli said there is money in the current budget and it could be factored into budget planning for next year. She said she could provide additional data on current fill rates when the Committee returns to meeting in February. • Mrs. Faulenbach said she would appreciate a cost analysis going forward to help prompt action or inaction. • Mr. Schemm asked about other subcontracted services and Mr. Smith said safety monitors and student care workers are the two big groups. • Mr. Smith said if the Board does not choose to go this route they may have to consider other budget options for recruitment and advertising. 	
E. Paraeducator Substitute Rate	<ul style="list-style-type: none"> • Mr. Smith said the district is mandated to raise the para substitute rate in January as it will be below the new minimum wage of \$10.10. He said it is difficult to find and recruit para substitutes now so they have provided historical data for the Board to consider raising the rate to \$12.00 instead. • Mrs. Faulenbach said their line item in the budget position shows some wiggle room now and asked if Mr. Smith was comfortable with it. Mr. Smith said the status quo is not working so he thought it was worth the risk. 	E. Paraeducator Substitute Rate

	<ul style="list-style-type: none"> • Mr. Coppola asked what the hourly rate for a teacher sub is now and Mr. Giovannone said it is \$12.41. • Mr. Smith said the \$12.00 recommendation was based on what surrounding districts are paying. • Ms. Baldelli said a recent email blast she saw showed that many Fairfield County districts are paying para and teacher subs the same rate. She said the gap is closing due to the lean pool. • Mr. McCauley said he liked the idea of paying the same rate. • Mr. Coppola said he had a problem paying a para sub the same amount as a teacher sub who oversees a whole class and is required to have a four year degree. • The committee agreed to table the discussion until February when the topic would be reconsidered. No action was needed to increase the rate to \$10.10 as it is a required regulatory change. <p>F. Tutor Rate</p> <ul style="list-style-type: none"> • Mr. Smith said this rate has not been raised in many years. New Milford requires certified personnel which makes it difficult to recruit at the current rate, especially since this position has no benefits. He is recommending the change for 2017-18. <p>Mr. Coppola moved to bring a recommendation to raise the tutor rate to \$16 per hour beginning in fiscal year 2017-18 to the full Board for approval.</p> <p>Motion seconded by Mrs. Faulenbach.</p> <p>Motion passed unanimously.</p> <p>G. Input for 2017-2018 Budget</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said it has been customary over the years to request Board input prior to 	<p>F. Tutor Rate</p> <p>Motion made and passed unanimously to bring a recommendation to raise the tutor rate to \$16 per hour beginning in fiscal year 2017-18 to the full Board for approval.</p> <p>G. Input for 2017-2018 Budget</p>
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	<p>budget deliberations.</p> <ul style="list-style-type: none"> • Mr. Coppola said all Board members were invited to do this privately as well and he had already shared his thoughts with Mr. Smith. He did want to state publicly his wish to raise the field trip amount to \$50,000. • Mr. Smith said he welcomed discussion during budget deliberations too but it was easier to have the conversations now so there is time to gather any needed information for discussion. • Mrs. Faulenbach said Board members could still ask later in the process if something comes up. • Mr. Coppola said it was his right as a Board member to add suggestions during the budget hearings. 	
5.	<p>Items of Information</p> <p>A. Update on Paraeducator Negotiations</p> <ul style="list-style-type: none"> • Mr. Smith said an executive session is planned for next week's Board meeting. <p>B. Master Bid List schedule</p> <ul style="list-style-type: none"> • Mr. Smith said this list was developed when they realized the septic tank cleaning bid was missed last April while district personnel were in transition. This document lists all known bids going forward with their timeline. • Mrs. Faulenbach asked if these were suggested timelines or etched in stone and Mr. Giovannone said they are dictated by the ending date of the previous contracted bids. • Mr. Smith said the legal item is the only one that is not date specific. • Mrs. Faulenbach asked if this could be added to the website and Mr. Smith said that was the intent. • Mr. Schemm asked if this was discussed at Facilities too since there are several Facilities related items on the list. Mr. Smith said no 	<p>Items of Information</p> <p>A. Update on Paraeducator Negotiations</p> <p>B. Master Bid List schedule</p>

	<p>since this is for the contractual bid piece.</p> <p>C. East Street D. Pickett District Property</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said she asked for these two topics to be put on the Operations agenda as well as they have been in the past with Facilities because she believes there may be a financial component. She also thought additional members on this committee could piggy back on discussion that had already taken place and add their thoughts. She asked the Board Chair for his approval and he agreed. She asked if anyone had additional questions. • Mrs. Faulenbach said what jumped off the page was she doesn't want any financial component to the Board of Education tied to the capital reserve which has limitations for a non-recurring emergency expenditure usage. She feels a separate account should be created that does not limit the Board as to usage. • Mr. Coppola suggested Mrs. Faulenbach bring that up for discussion at the Board meeting. Mr. Coppola agreed the capital was designed for non-reoccurring emergency uses based on the chiller example Mrs Faulenbach provided. • Mrs. Faulenbach also said she would like the full Board to have the opportunity to meet with legal counsel directly before signing the agreement, perhaps in executive session. • Mr. Giovannone reminded the Board that the decision could have budgetary implications regarding utilities etc. • Mr. Coppola agreed that decisions needed to be made to end the uncertainty. • Mrs. Faulenbach heard Mr. Coppola say "well then you better make certain the attorney is available next week". 	<p>C. East Street D. Pickett District Property</p>
<p>6.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • Tammy McInerney spoke as a parent with a special needs child in favor of raising the para 	<p>Public Comment</p>

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	<p>substitute rate. She said that while a teacher substitute does have responsibility for a whole class, para subs perform invaluable functions that most people would not want to do. They care for children with very specific physical and/or behavioral needs and are very much needed. She hopes for further discussion down the road.</p> <ul style="list-style-type: none">• Mrs. Faulenbach clarified that it was agreed to add it as a topic for the February committee meeting.	
7.	<p>Adjourn</p> <p>Mr. McCauley moved to adjourn the meeting at 9:33 p.m. seconded by Mr. Schemm and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 9:33 p.m.</p>

Respectfully submitted:



Wendy Faulenbach, Chairperson
Operations Sub-Committee