

## **EDUCATIONAL SERVICE UNIT 4**

### **Regular Meeting November 13, 2017 5:15 PM ESU 4 Auburn, Nebraska**

President, Cheri Wirthele, called the meeting to order at 5:15 p.m. She announced that copies of this meeting's agenda were made available at the office of the service unit administrator, prior to the meeting date and time as stated above. Also, a copy of the Nebraska Open Meetings Act, Chapter 84, Article 14 is available as a reference.

Gary Schaffer moved that this meeting be declared an open meeting which was preceded by published notice and is hereby declared to be fully convened and in open session. The motion was seconded by Mary Stewart. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Les Stevens, Yes; Gary Schaffer, Yes; Linda Engel, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Roll Call: Present were Board Members Jeff Bacon, Amy Clark, Linda Engel, Allison Hayes, Gary Schaffer, Les Stevens, Mary Stewart, Lana Willman, and Cheri Wirthele. Also present were Administrator Gregg Robke, Treasurer Kathy Taylor, and one guest, Ellen Stokebrand.

Jeff Bacon moved to approve the agenda for November. Lana Willman seconded the motion. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; Linda Engel, Yes; Gary Schaffer, Yes; Les Stevens, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Lana Willman moved to accept the minutes of the previous regular meeting as printed. Gary Schaffer seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Les Stevens, Yes; Gary Schaffer, Yes; Linda Engel, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to approve ESU 4 claims of \$59,603.75 ESU 4 payroll of \$435,230.85, and NCECBVI claims of \$37,434.01 for November. The motion was seconded by Linda Engel. Check #23357 to B-Com Solutions is payment for creation of the Annual Report Flier shared with districts and ESUs, #23379 to ESUCC covers ESUCC Annual Expenses. Check #23400 to Knook & Kranny Cleaning covers both October and November services and #23401 to KSB School Law is partial payment for the policy updates and webinars provided for ESUs and area school districts. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; Linda Engel, Yes; Gary Schaffer, Yes; Les Stevens, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Mary Stewart moved to approve Federal Program claims of \$17,355.18 for November. Jeff Bacon seconded the motion. Most of the checks were reimbursements to schools and teachers. Check #7328 to Nebraska Community Foundation is the Carl Perkins Grant annual payment. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Les Stevens, Yes; Gary Schaffer, Yes; Linda Engel, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Kathy Taylor presented the Treasurer's Report for November. An update regarding the Federal Account was shared. Amy Clark moved to accept the Treasurer's Report as presented. Lana Willman seconded the motion. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; Linda Engel, Yes; Gary Schaffer, Yes; Les Stevens, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Ellen Stokebrand shared a flier with information regarding the Special Education Services and Programs provided by ESU 4. She highlighted the B-FIT Program which is housed in the HTRS Public Schools. We currently have two classrooms; the K-3 room has 5 students while the 5-9 classroom has 6. These students come from Falls City Public Schools, HTRS Public Schools, Johnson-Brock Public Schools and Pawnee City Public Schools. The Life Skills Program at the Learning Center is a transition classroom for those students ages 16-21. There are 8 students in this program. Ellen also provided information regarding the Early Childhood and Early Development Network program. There are currently 23 Special Education staff members at ESU 4 and 2 vacancies; School Psychologist and Deaf and Hard of Hearing Teacher. The Board thanked Ellen for her work and she also thanked the Board for their continued support.

Gregg Robke shared information with the group. A resolution regarding the new policies is on the agenda this evening along with the adoption of the 1000s policies. A copy of the evaluation document currently used to evaluate the administrator was shared. Gregg provided a copy of a service matrix which he uses when visiting with area superintendents. He has made it out the all but 4 districts to

talk to superintendents. Visiting area Board Meetings has been more of a challenge as several of them are on the same night as the ESU 4 Board Meeting. Information regarding negotiating with staff and the budget will be shared in January.

Jeff Bacon moved to declare the following items as surplus:

#1FTRE1427XH1373455 – 1999 Ford Panel Van

#1212-0204 – Sony Laptop

Allison Hayes seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Les Stevens, Yes; Gary Schaffer, Yes; Linda Engel, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Cheri Wirthele moved to approve the Resolution to Delay the Implementation of newly adopted policies until complete. The motion was seconded by Lana Willman. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; Linda Engel, Yes; Gary Schaffer, Yes; Les Stevens, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Les Stevens moved to adopt *Policy #1001 – General Policy Statement* as amended. Gary Schaffer seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Les Stevens, Yes; Gary Schaffer, Yes; Linda Engel, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gary Schaffer moved to adopt *Policy #1002 – Creation, Amendment, and Distribution of Board of Education Policies; Accreditation and Evaluation*. The motion was seconded by Linda Engel. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; Linda Engel, Yes; Gary Schaffer, Yes; Les Stevens, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Amy Clark moved to adopt *Policy #1003 – Vision and Mission Statements*. Lana Willman seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Les Stevens, Yes; Gary Schaffer, Yes; Linda Engel, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to hire Gayle Wurtele, Paraeducator at NCECBVI for the remainder of the 2017-2018 school year. The motion was seconded by Les Stevens. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; Linda Engel, Yes; Gary Schaffer, Yes; Les Stevens, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

A discussion regarding the Administrator's Evaluation was held. Action regarding the evaluation will be taken in December.

Allison Hayes moved to adjourn the meeting at 7:01 p.m. The motion was seconded by Jeff Bacon. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Les Stevens, Yes; Gary Schaffer, Yes; Linda Engel, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Respectfully submitted,

Allison Hayes  
Secretary