

## Colebrook School Board Meeting Minutes

<b>Date</b>	4/6/21
<b>Time</b>	6:00 pm.
<b>Location</b>	Colebrook Elementary School Library
<b>Chairperson</b>	Brian LaPerle

### Attendance

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

School Board Members		Principal		SAU Members			
P	John Falconer	P	Nathan Lebel	P	Kim Wheelock	P	Debra Taylor
P	Craig Hamelin	P	Deb Greene			P	Cheryl Covill
P	Brian LaPerle	P	Tracey McKinnon				
R	Michael Pearson						

**Public in Attendance:** Cindy Lou Amey, John Duxbury from APP (American Performance Polymers)

Please Note: There is a 25-person limit for meetings. Mask & Pre-Screening is REQUIRED. If you have a pending COVID-19 test (no matter the reason) or if you identify a potential recent exposure you should **not** attend a public meeting. Access is available to the designated restroom and meeting room only.

Zoom Link: <https://us02web.zoom.us/j/88482756807?pwd=a2ZSbzYySzVTd01rWTFKtZiVWkvdz09>

### Minutes

Item	Subject	Action
1.	The meeting was called to order at 6:00 pm by Brian LaPerle	
2.	<b>Agenda Adjustments:</b> <ul style="list-style-type: none"> <li>Added Non-Public Session – RSA 91-A:3, II(c)</li> </ul>	
3.	<b>Hearing of the Public:</b> <ul style="list-style-type: none"> <li>Cindy addressed the board and talked in detail about all the plans and the expansion at the APP building on Gould Street. She spoke on how this could affect the school in the upcoming year. Spoke about the new machinery coming and hopes to be able to hire locally. If they are unable to fill the positions then they will have to operate mechanically.</li> <li>Cindy spoke about having the school do a CTE program to allow the students to learn skills hands-on. Cindy passed out a list of jobs that are available at the facility. The company is anticipating 250 – 300 people by the end of the year.</li> <li>J. Falconer mentioned that APP is here to stay so we need to be ready to accommodate them.</li> </ul>	

	<ul style="list-style-type: none"> <li>• B. LaPerle asked what percentage of travel is outside the area.</li> <li>• C. Hamelin mentioned that housing within the area is very scarce.</li> <li>• Keep the APP plans on the agenda every week and look at adding more classrooms. Come back with a list of different options to accommodate more students. Maybe setting up a modular not sure if they can get them and the timeline could be an issue.</li> </ul>	
4.	<p><b>Reading of the Minutes:</b>  <b><u>J. Falconer / D. Greene:</u> Motion to approve the minutes of March 16, 2021, with the following correction</b></p> <ul style="list-style-type: none"> <li>○ Item 2 – remove duplicate bullet of SAU #7 Technology Committee.</li> </ul>	Vote: Motion Carried
5.	<p><b>Special Reports:</b>  <b><u>J. Falconer / D. Greene:</u> Motion to approve the School Board Annual Mtg of March 2, 2021, with the following corrections.</b></p> <ul style="list-style-type: none"> <li>○ Misspelled last names</li> <li>○ Article 7 – should be John spoke on the motion not Craig</li> </ul>	Vote: Motion Carried
6.	<p><b>Principal’s Report:</b> Kim Wheelock</p> <ul style="list-style-type: none"> <li>• Program of Studies 2021-2022 – have the board review the Program of Studies and talk about it at the next meeting.</li> <li>• Kim has been working on grant writing, setting up IEP meetings, making phone calls to parents and emails, observations, evaluation reports.</li> <li>• Putting interview committee together for Art, Science, History, AP, Title I, &amp; Pre-school.</li> <li>• Changes happening – Wheelock is moving from Kindergarten to 1<sup>st</sup> grade which was vacated by Brady who will be doing Title I next year.</li> <li>• Adding 6<sup>th</sup> grade back into middle school schedule eliminated that position and allowed for a full-time Business position to be added.</li> <li>• The schedule next year for Colebrook will be 55 minute periods.</li> </ul>	
7.	<p><b>Superintendent’s Report:</b> Debra Taylor</p> <ul style="list-style-type: none"> <li>• Spoke on her Report of Progress: Superintendent Goals for 2020-2021.</li> <li>• New hires: <ul style="list-style-type: none"> <li>○ K-12 Art teacher – Michelle Desmond</li> <li>○ MS HS History / Humanities teacher – Scott Neary</li> <li>○ Pre-school teacher – Mariah Noyes</li> <li>○ MS HS Science teacher – Nikkole Wowaka</li> </ul> </li> </ul> <p><b><u>D. Greene / N. Lebel:</u> motion to accept the 4 new teachers that Superintendent mentioned above.</b></p> <ul style="list-style-type: none"> <li>• Full-time business teacher back in</li> <li>• 5<sup>th</sup>-grade teacher – Abbey Norris</li> </ul> <p><b><u>J. Falconer / C. Hamelin:</u> motion to accept the 5<sup>th</sup>-grade teacher.</b></p> <ul style="list-style-type: none"> <li>• Debra asked the board about signing contracts in advance. J. Falconer mentioned the nothing has changed from before, so it was okay.</li> <li>• There are 25 Support Staff contracts for the board to be signed and out of the 25 3 are outside of the agreement.</li> <li>• Wayne Frizzell is finalizing the paperwork on the sale of the Colebrook Academy building, asking 1.3 million.</li> </ul>	<p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p>
8.	<p><b>Business Administrator’s:</b> Cheryl Covill</p> <ul style="list-style-type: none"> <li>• Disposal of Technology Equipment</li> </ul>	

	<ul style="list-style-type: none"> <li>○ Older printers</li> <li>○ Monitors</li> <li>● Cheryl asked the board what they would like her to do with them, <ul style="list-style-type: none"> <li>○ 1. Sell to the highest bidder</li> <li>○ 2. Donate to a charity</li> <li>○ 3. Local staff</li> <li>○ 4. Town dump</li> </ul> </li> </ul> <p><b><u>D. Greene / J. Falconer:</u> motion to offer the used technology equipment to other staff members first and then to the public.</b></p> <ul style="list-style-type: none"> <li>● Cheryl will be requesting a quote to pave the SAU driveway for summer work.</li> <li>● Club reading program is moving forward, Melissa Shaw will be using the academy building.</li> <li>● Cheryl went over the Budget Analysis</li> <li>● Grant funds available from fiscal year 2019 and 2020 <ul style="list-style-type: none"> <li>○ Title II and Title IV grants have been written to support summer work in Competency-Based Learning and Responsive Classroom.</li> <li>○ ESSER II funds – Colebrook will receive \$613,578 (Funds must be used for COVID-related expenses).</li> </ul> </li> <li>● Cheryl asked to board to authorize the entire staff to have the training for Medicaid bills.</li> </ul> <p><b><u>D. Greene / J. Falconer:</u> motion to authorize the entire staff to have the proper training for Medicaid bills.</b></p>	<p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p>
9.	<p><b>NH School Board Association Business:</b> John Falconer</p> <ul style="list-style-type: none"> <li>● Workshops coming up next week</li> <li>● Keep checking your email.</li> </ul>	
10.	<p><b>Co-Curricular Committee Report:</b> Brian LaPerle</p> <ul style="list-style-type: none"> <li>● Deb &amp; Nate to get together with Brian to set up a time.</li> </ul>	
11.	<p><b>Building Committee:</b> Craig Hamelin</p> <ul style="list-style-type: none"> <li>● Wayne Frizzell is waiting on the survey from York Land Services, LLC from Berlin, NH.</li> <li>● Cheryl is working on a list of work and dates that have been done at the Colebrook Academy.</li> <li>● The attorney is working on signing off of no lead @ Colebrook Academy.</li> <li>● Cheryl mentioned the cost of the survey is \$3,600.00.</li> </ul> <p><b><u>J. Falconer / C. Hamelin:</u> motion to move forward with the survey.</b></p>	<p>Vote: Motion Carried</p>
12.	<p><b>Policy Committee Report:</b> Deb Greene</p> <ul style="list-style-type: none"> <li>● None</li> </ul>	
13.	<p><b>Negotiations Committee Report:</b> John Falconer</p> <ul style="list-style-type: none"> <li>● Contracts to be signed after meeting.</li> </ul>	
14.	<p><b>Curriculum Committee Report:</b> Tracey McKinnon</p> <ul style="list-style-type: none"> <li>● None</li> </ul>	
15.	<p><b>Technology Committee Report:</b> Nathan Lebel</p> <ul style="list-style-type: none"> <li>● None</li> </ul>	

16.	<b>Connecticut River Collaborative Committee Report: Brian LaPerle</b> <ul style="list-style-type: none"> <li>• Didn't have a meeting.</li> <li>• Brian gave a rundown of the different models and the easiest one to sell would be having a new school, the problem is funding.</li> </ul>	
17.	<b>Unfinished Business:</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
18.	<b>New Business:</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
19.	<b>Other Business:</b> <ul style="list-style-type: none"> <li>• Crosswalk @ Dunkin Donuts – suggested speaking with Mike Ouellett from the Planning Board and Greg Placy Selectmen.</li> </ul>	
20.	<b>Information:</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
21.	<b>Non-Public Session:</b> <ul style="list-style-type: none"> <li>• RSA 91-A:3,II(c)</li> </ul>	
22.	<b>Meeting:</b> <ul style="list-style-type: none"> <li>• SAU #7 Board Meeting – Thursday, April 8, 2021 – Stewartstown Community School</li> <li>• Colebrook School Board Meeting: Tuesday, April 20, 2021 – CA &amp; CES library</li> </ul>	
23.	<b>Adjournment:</b> <ul style="list-style-type: none"> <li>• General School Board meeting ended @ 8:01 p.m.</li> </ul>	

Respectfully Submitted,  
Dorothy Uran  
Recording Clerk

24.	<p><b><u>J. Falconer / C. Hamelin:</u> motion to enter into Non-Public Session in accordance with RSA 91-A:3, II(c) at 8:05 pm</b>  ROLL CALL VOTE: J. Falconer – Yes, D. Greene – Yes, C. Hamelin – Yes, B. LaPerle – Yes, N. Lebel – Yes, T. McKinnon – Yes, M. Pearson – Yes</p> <p>Debra Taylor was invited to stay for the Non-Public Session.</p> <p><b><u>J. Falconer / D. Greene:</u> motion to leave Non-Public Session at 8:16 pm.</b>  ROLL CALL VOTE: J. Falconer – Yes, D. Greene – Yes, C. Hamelin – Yes, B. LaPerle – Yes, N. Lebel – Yes, T. McKinnon – Yes, M. Pearson – Yes</p> <p><b><u>J. Falconer / D. Greene:</u> motion to adjourn the meeting at 8:16 pm.</b></p>	<p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p>
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Respectfully Submitted,  
Nathan Lebel  
Colebrook School Board  
Secretary

**Adopted 04/20/2021**