

NEW MILFORD BOARD OF EDUCATION  
NEW MILFORD, CONNECTICUT 06776

MEETING  
AGENDA

GEORGE C. BUCKBEE  
TOWN CLERK

2009 MAY - 8 A 9:59

NEW MILFORD, CT

**Date:** Tuesday, May 12, 2009  
**Time:** 7:30 p.m.  
**Place:** Sarah Noble Intermediate School - LMC

1. **CALL TO ORDER**  
Pledge of Allegiance
2. **STAFF RECOGNITION**  
Schaghticoke Middle School Team 7 Green – Navajo Project  
Ms. Keli Solomon, VFW Citizenship Education Award  
Mrs. Cecilia Page, Mrs. Kathy Fischer & Mrs. Kathy Shemeley – Outstanding Support of the John J. McCarthy Observatory & Planetarium
3. **PUBLIC COMMENT**  
The Board welcomes Public Participation and asks that speakers please limit their comments to 3 minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.
4. **PTO REPORT**
5. **STUDENT REPRESENTATIVES' REPORT**
6. **APPROVAL OF MINUTES**
  - A. Approval of the following Board of Education Meeting Minutes
    1. Regular Meeting Minutes April 7, 2009
7. **SUPERINTENDENT'S REPORT**
8. **BOARD CHAIRMAN'S REPORT**
9. **COMMITTEE REPORTS**
  - A. Facilities Sub-Committee – Mr. McSherry
  - B. Operations Sub-Committee – Mrs. Faulenbach
  - C. Policy Sub-Committee – Mrs. Llerena
  - D. Committee on Learning – Mr. Lawson
10. **DISCUSSION AND POSSIBLE ACTION**
  - A. Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence
  - B. Monthly Reports
    1. Request for Budget Transfers
    2. Purchase Resolution D-617
    3. Budget Position as of 4/30/09
  - C. Gifts & Donations
    1. Exhibit B: PTO Gifts & Donations
    2. Exhibit C: WalMart Donation
  - D. Technology Plan
  - E. Siemens' Energy Efficiency Program
  - F. Textbook Approvals for Grades 10 & 12

- G. Early Retirement Program
  - 1. New Milford Education Association
  - 2. New Milford Administrators' Association
- 11. **ITEMS FOR DISCUSSION**
  - A. Field Trips – May 2009
  - B. Textbook Previews
- 12. **EXECUTIVE SESION**
  - A. That the Board of Education move into Executive Session for the purpose of discussing the Superintendent's annual performance review and that the Superintendent be invited into that session for the same purpose.
- 13. **DISCUSSION AND POSSIBLE ACTION**
  - A. Election of Superintendent to new, three-year contract.
  - B. Authorization of Board Chair to negotiate new, three-year contract.
- 14. **ADJOURN**

**ITEMS OF INFORMATION**

Facilities Sub-Committee Meeting Minutes – May 5, 2009  
 Operations Sub-Committee Meeting Minutes – May 5, 2009

**FUTURE DATES**

|   |   |
|---|---|
| <b>Policy Sub-Committee Meeting</b><br><b>May 19, 2009 – 6:30 p.m.</b><br><b>Lillis Administration Bldg., Rm. 2</b> | <b>Operations Sub-Committee</b><br><b>June 2, 2009 – 7:30 p.m.</b><br><b>Lillis Administration Bldg., Rm. 2</b> |
| <b>Committee on Learning</b><br><b>May 19 2009 – 7:30 p.m.</b><br><b>Lillis Administration Bldg., Rm. 2</b>         | <b>Board of Education</b><br><b>Reception</b><br><b>June 9, 2009</b><br><b>6:15 – 7:15 p.m.</b>                 |
| <b>Facilities Sub-Committee</b><br><b>June 2, 2009 – 6:30 p.m.</b><br><b>Lillis Administration Bldg., Rm. 2</b>     | <b>Board of Education</b><br><b>June 9, 2009 – 7:30 p.m.</b><br><b>Sarah Noble Intermediate School – LMC</b>    |

New Milford Board of Education  
 Regular Meeting Minutes  
 April 7, 2009  
 Sarah Noble Intermediate School Library Media Center

GEORGE C. BUCKBEE  
 TOWN CLERK *gn*

2009 APR -9 A 9:21

NEW MILFORD, CT

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|----------|---|
| Present: | Mr. Thomas McSherry, Board Vice-Chairperson<br>Mrs. Wendy Faulenbach<br>Mrs. Amy Llerena<br>Mrs. Julie Turk<br>Mrs. Elizabeth Finney<br>Mrs. Alexandra Thomas |
| Absent:  | Dr. Lisa Diamond<br>Mr. David Lawson  |

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| Also Present: | Dr. JeanAnn C. Paddyfote, Superintendent of Schools<br>Mr. Thomas Mulvihill, Assistant Superintendent<br>Mr. David Elmore, Director of Information Technology<br>Ms. Ellamae Baldelli, Director of Human Resources<br>Mr. John Turk,<br>Mr. Greg Shugrue, Principal, New Milford High School<br>Mr. Leo Rogoza, Assistant Facilities Manager<br><br>Daniel Holland, Student Representative |
|---------------|--|

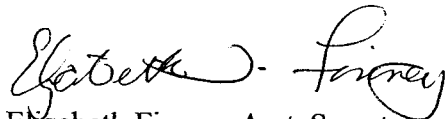
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| 1. | Call to Order<br>The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.   | Call to Order<br>Pledge of Allegiance   |
| 2. | Staff & Student Recognition <ul style="list-style-type: none"> <li>• Dr. Paddyfote introduced Mrs. Eileen Reed who is actively involved in the Science Horizons Regional Fair and is a department chair at NMHS. Mrs. Reed introduced the students who put projects into the Fair. The students took 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> in their respective groups.</li> <li>• Dr. Paddyfote asked Mr. Mulvihill to recognize Ms. Denise Duggan for her work on the strategic plan. Mr. Mulvihill noted that Ms. Duggan has reached out to the community and created a resource list; she has organized a work fair for high school students to learn about careers; and she has taught AED certifications to teachers.</li> </ul> The meeting was recessed at 7:37 pm for a brief recognition event. The meeting reconvened at 7:51 pm. | Staff Recognition—Mrs. Eileen Reed & Ms. Denise Duggan<br>Student Recognition<br><br>Recess for a Brief Reception |
| 3. | Public Comment <ul style="list-style-type: none"> <li>• There was none.</li> </ul>  | Public Comment  |

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| 4. | PTO Report <ul style="list-style-type: none"> <li>• There was none.</li> </ul>  | PTO Report   |
| 5. | Student Representative's Report <ul style="list-style-type: none"> <li>• Poetry week is underway with a poetry slam on Thursday.</li> <li>• Spring break is next week.</li> <li>• There will be a college fair in Hartford on April 30<sup>th</sup>.</li> <li>• All School Musical sold out for every performance.</li> <li>• There was a Cricket Club exhibition March 19<sup>th</sup>.</li> </ul>   | Student Representatives Report   |
| 6. | Approval of Minutes<br><br>Mrs. Finney moved to approve the regular meeting minutes of March 10, 2009, seconded by Mrs. Turk and unanimously approved.  | Approval of Minutes<br><br>Motion made and passed unanimously to approve minutes from the Regular Meeting—3/10/09. |
| 7. | Superintendent's Report <ul style="list-style-type: none"> <li>• Dr. Paddyfote reported that the security grant of approximately \$68,000 had been received on March 31<sup>st</sup> and she thanked Mr. Turk and Mr. Calhoun for their work on the grant. The money has been deposited into the Capital Reserve Account.</li> <li>• April 1<sup>st</sup> was a professional service development day with a focus on technology offerings since teachers need 15 hours of credit in technology.</li> <li>• The school break begins end of day Thursday, April 9<sup>th</sup> until Monday April 20<sup>th</sup>.</li> <li>• Mr. Wellman asked about the federal funds available to help deal with the current budget crisis. He said no one seems to have any idea about whether these funds are available to the Board of Education. Dr. Paddyfote said the Board would be able to use some of the funds but they are not intended to supplant the budget. There are 3 areas and New Milford qualifies for the IDEA area but for new and innovative programs.</li> <li>• Mr. Turk noted that he would be meeting with Congressman Chris Murphy about these funds on Wednesday, April 8<sup>th</sup>.</li> <li>• Mr. Wellman asked the Board Chair to ask Congressman Murphy for guidance from Secretary of Education for this current budget situation. This might help save teachers jobs. He said according to the Department of Education website there is over \$750,000,000 available to the State of Connecticut.</li> </ul> | Superintendent's Report  |
| 8. | Board Chairman's Report <ul style="list-style-type: none"> <li>• Mr. McSherry had nothing to report on behalf of the Chair.</li> </ul>  | Board Chairman's Report  |
| 9. | Committee Reports<br><br>Facilities Committee <ul style="list-style-type: none"> <li>• Mr. Rogoza reported that the Facilities committee had received a report on the Siemens Building technology report which suggested a potential savings of \$1.3 - \$1.8 million through</li> </ul>  | Committee Reports<br><br>Facilities Committee  |

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|      | <p>installation of state of the art equipment. The committee will receive the list soon and will need to prioritize potential replacements.</p> <p>Operations Committee</p> <ul style="list-style-type: none"> <li>Mrs. Faulenbach said the operations committee looked at the monthly reports and revised exhibit A.</li> </ul> <p>Policy Committee</p> <ul style="list-style-type: none"> <li>Mrs. Llerena said the committee had reviewed the 1000 policy series on community relations and these will come to the Board in June.</li> </ul> <p>Committee on Learning</p> <ul style="list-style-type: none"> <li>Mr. Mulvihill reported that 4 new curricula were looked at and will be approved tonight.</li> </ul>  | <p>Operations Committee</p> <p>Policy Committee</p> <p>Committee on Learning</p>                 |
| 10.  | <p>Discussion and Possible Action</p>  | <p>Discussion and Possible Action</p>  |
| 10A. | <p>Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Mrs. Faulenbach moved to approve the amended Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as recommended by the Superintendent, seconded by Mrs. Thomas.</p> <ul style="list-style-type: none"> <li>Dr. Paddyfote noted that there was a revision to non-certified staff appointments, item 4.B.1. that Mrs. Lia Bauso had been withdrawn.</li> </ul> <p>Motion passed unanimously.</p>   | <p>Motion made and passed unanimously to approve Exhibit A</p>                                   |
| B.   | <p>Monthly Reports</p> <ol style="list-style-type: none"> <li>Request for Budget Transfers</li> <li>Revised Budget Position as of 3/31/09</li> </ol> <p>Mrs. Thomas moved to approve the Monthly Reports: Request for Budget Transfers, Budget Position as of 3/31/09, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> <li>Mrs. Thomas said there had been a question about the transfer from electric to natural gas and wondered if that had been answered. Mr. Turk said it was an error on his part, that he had received a check for approximately \$60,000 for heating assistance and had put it one account and transferred it out of another account. Also he had under budgeted the natural gas since he had no history.</li> </ul> <p>The motion passed unanimously.</p> | <p>Monthly Reports</p> <p>Motion made and passed unanimously to approve the monthly reports.</p> |
| C.   | <p>Approval of the following curricula</p> <ol style="list-style-type: none"> <li>English 10 (English II)</li> <li>American Studies</li> </ol>   | <p>Approval of curricula</p>   |

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|     | <p>3. Portfolio Workshop<br/>         4. Sculpture</p> <p>Mrs. Thomas moved to approve the following curricula:<br/>         1. English 10 (English II)<br/>         2. American Studies<br/>         3. Portfolio Workshop<br/>         4. Sculpture</p> <p>Seconded by Mrs. Llerena</p> <ul style="list-style-type: none"> <li>• Mrs. Thomas said she was very excited about this curricula and appreciated the hard work of the teachers.</li> <li>• Mr. Wellman said he would abstain from this motion as he had concerns with the American Studies program and aspects that he felt should have been included in the curriculum.</li> </ul> <p>Motion passed 6-0-1<br/>         Aye: Thomas, Finney, Llerena, McSherry, Faulenbach, Turk<br/>         Abstain: Wellman</p> | <p>Motion made and approved to accept the following curricula:<br/>         1. English 10 (English II)<br/>         2. American Studies<br/>         3. Portfolio Workshop<br/>         4. Sculpture</p> |
| 11. | <p>Items for Discussion<br/>         Field Trips April 2009</p> <ul style="list-style-type: none"> <li>• Mr. Wellman asked about the National Marketing Testing Conference. Mr. Mulvihill said 3 marketing students had competed in the state competition and had qualified for the national championships.</li> </ul> <p>Textbook Previews</p>   | <p>Items for Discussion</p>  |
| 12. | <p>Adjourn</p> <p>Mrs. Thomas moved to adjourn the meeting at 8:06 p.m., seconded by Mrs. Faulenbach and passed unanimously.</p>  | <p>Adjournment</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:06 p.m.</p>   |

Respectfully submitted,

  
 Elizabeth Finney, Asst. Secretary  
 Board of Education

NEW MILFORD PUBLIC SCHOOLS

**EXHIBIT A**

Regular Meeting of the Board of Education  
Sarah Noble Intermediate School  
New Milford, Connecticut  
May 12, 2009

Revised 5/12/09

ACTION ITEMS

A. Personnel

**1. CERTIFIED STAFF**

**a. RESIGNATIONS**

1. **\*\*Mrs. Barbara Greaney**, Elementary Teacher, Northville Elementary School

**Move** that the Board of Education accept the resignation, due to retirement, of **Mrs. Barbara Greaney** as an Elementary Teacher at Northville Elementary School effective June 30, 2009.

Retirement

2. **Mrs. Kristen Willenbrock**, Elementary Teacher, Hill and Plain School

**Move** that the Board of Education accept the resignation of **Mrs. Kristen Willenbrock** as an Elementary Teacher at Hill and Plain School effective June 30, 2009.

Personal Reasons

**2. CERTIFIED STAFF**

**b. APPOINTMENTS**

1. None currently

**3. NON-CERTIFIED STAFF**

**a. RESIGNATIONS**

1. None currently

**4. NON-CERTIFIED STAFF**

**b. APPOINTMENTS**

1. **Ms. Kristen Hallecks**, Paraeducator, New Milford High School  
**Move** that the Board of Education appoint **Ms. Kristen Hallecks** as a paraeducator at New Milford High School effective May 13, 2009 to the end of the 2008-09 school year only.

Hire Rate: \$12.29 per hour  
Replace: B. Shapiro  
\$13.59 per hour

**5. SUBSTITUTES**

**a. APPOINTMENTS**

1. **Ms. Stephanie Weise**, Substitute Teacher  
Move that the Board of Education appoint **Ms. Stephanie Weise** as a Substitute Teacher effective May 13, 2009.

*Education History:*  
BA: WCSU  
Major: Marketing

**6. COACHING STAFF**

**a. RESIGNATIONS**

1. **\*\*Mr. William Kersten**, JV Girls' Basketball Coach, New Milford High School  
Move that the Board of Education accept the resignation of **Mr. William Kersten** as JV Girls' Basketball Coach at New Milford High School effective May 13, 2009.
2. **Mr. James Mullin**, Assistant Girls' Varsity Basketball Coach, New Milford High School  
Move that the Board of Education accept the resignation of **Mr. James Mullin** as Assistant Girls' Basketball Coach at New Milford High School effective May 13, 2009.

Personal Reasons

Personal Reasons

**7. COACHING STAFF**

**b. APPOINTMENTS**

1. **\*\*Mr. William Kersten**, Head Girls' Varsity Basketball Coach, New Milford High School  
Move that the Board of Education appoint **Mr. William Kersten** as Head Girls' Varsity Basketball Coach at New Milford High School effective November 15, 2009 pending renewal of coaching permit and renewal of CPR courses.
2. **\*\*Mr. Mark Matrigali**, Volunteer Boys' Varsity Football Coach, New Milford High School  
Move that the Board of Education appoint **Mr. Mark Matrigali** as Volunteer Boys' Football Coach at New Milford High School effective May 13, 2009 pending receipt of coaching permit, first aid and CPR courses.
3. **Mr. Anthony Nocera**, Volunteer Girl's Softball Coach, New Milford High School  
Move that the Board of Education appoint **Mr. Anthony Nocera** as Volunteer Girls' Softball Coach at New Milford High School effective May 13, 2009.
4. **\*\*Ms. Mary Van Doren**, Head Girls' Swimming Coach, New Milford High School  
Move that the Board of Education appoint **Ms. Mary Van Doren** as Head Girls' Swimming Coach at New Milford High School effective August 15, 2009 pending receipt of coaching permit, first aid and CPR courses.

2009-10 Stipend: \$5,476

Volunteer Coach

Volunteer Coach

2009-10 Stipend: \$4,199



**8. LEAVES OF ABSENCE**

- 1. \*\*None currently**

**\*\* items revised since 5/8/09**



Office of the  
Assistant Superintendent

# MEMORANDUM

**TO:** Dr. JeanAnn C. Paddyfote, Superintendent  
**FROM:** Thomas A. Mulvihill, Assistant Superintendent  
**DATE:** May 12, 2009  
**SUBJECT: Textbook Approvals – Grades 10 and 12**

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The textbooks listed below have been on review by the Board of Education. I ask that you recommend adoption of these books by the Board at the May meeting.

## **GRADE 10**

**Monkey: Folk Tale of China** – Waley, Arthur – Grove Press – 1943

“Monkey”, more commonly known as “Journey to the West” is the story of a Chinese monk (9<sup>th</sup> century) who ventures across China to India in search of sacred Buddhist scriptures. Guided by “Monkey”, who has studied Taoist immortality, the companions find adventure and enlightenment.

## **GRADE 12**

**Out of Mao’s Shadow** – Pan, Phillip P. – Simon & Schuster – 2008

This book offers stories of individual’s lives who were tainted by the communist revolution in China and who are trying to rebuild and find a place in the “new” China.

**Rivertown: Two Years on the Yangtze** - Hessler, Peter – Harper Collins – 2001

A Peace Corps worker spends two years on the Yangtze and seeks to both establish a relationship with his students and blend into his surroundings. Yet, the cultural barriers prove more difficult than he first realized.

## APPROVED FIELD TRIPS - MAY 2009

| <b>Class</b>                                    | <b>Trip Date</b> | <b># Students</b> | <b># Adults</b> | <b>Destination</b>   | <b>Fee</b> | <b>Subs</b> |
|---|------------------|-------------------|-----------------|--|------------|-------------|
| HILL & PLAIN-Grade 2                            | 5/12/2009        | 105               | 34              | Berkshire Theater - "The Giving Tree"  | \$7.55     | NO          |
| HILL & PLAIN-Grade 3                            | 5/21/2009        | 120               | 16              | 3rd grade students will tour SNIS  | \$0.00     | NO          |
| HPS & NES-Grade 2                               | 6/1/2009         | 38                | 2               | HPS students will tour NES school and the NES students will tour HPS school                                      | \$2.35     | NO          |
| NES-Grade 2                                     | 6/3/2009         | 110               | 24              | <b>New Milford Town Green</b><br><b>Note: This trip was originally scheduled for 10/28/08 &amp; was approved</b> | \$1.65     | NO          |
| NMHS-Grades 10 & 11                             | 4/28/2009        | 7                 | 1               | Boehringer-Ingelheim   | \$0.00     | YES - 1     |
| NMHS-Grade 12                                   | 4/28-5/3/2009    | 3                 | 1               | National Marketing Testing Conference-DECA<br>Garden Grove, CA   | \$545.00   | YES - 1     |
| NMHS-Grades 9-12                                | 5/7/2009         | 18                | 4               | Great Hollow Wilderness School<br>New Fairfield, CT  | \$0.00     | NO          |
| NMHS  | 5/15/2009        | 215               | 6               | Lake Compounce<br>Bristol, CT  | \$30.00    | YES - 4     |
| NMHS  | 5/21/2009        | 24                | 4               | Brighton Beach Avenue<br>Brighton Beach, Brooklyn, New York  | \$45.00    | NO          |
| NMHS-Grades 11 & 12                             | 5/28/2009        | 13                | 2               | Yale University / The MacMillan Center<br>Yale Russian Symposium   | \$25.00    | YES - 2     |
| SNIS-Grade 5                                    | 5/5/2009         | 190               | 28              | Sullivan Farm - Students will study colonial times   | \$3.00     | NO          |
| SNIS-Grade 5                                    | 5/7/2009         | 190               | 28              | Sullivan Farm - Students will study colonial times   | \$3.00     | NO          |
| SNIS-Grade 5                                    | 5/15/2009        | 42                | 3               | The Elliott Pratt Center   | \$0.00     | NO          |
| JPS-Grade 1                                     | 6/1/2009         | 115               | 8               | Rainbow's End Butterfly Farm<br>Pawling, New York  | \$4.87     | NO          |
| JPS-Grade 2                                     | 6/1/2009         | 100               | 6*              | Sullivan Farm  | \$1.79     | NO          |
| SMS   | 6/1/2009         | 45                | 2               | SNIS, JPS, & Chestnut Grove Sr. Housing  | \$0.00     | YES - 1     |
| <b>** Chaperones will meet at Sullivan Farm</b> |                  |                   |                 |  |            |             |



Office of the  
Assistant Superintendent

# MEMORANDUM

**TO:** Dr. JeanAnn C. Paddyfote, Superintendent  
**FROM:** Thomas A. Mulvihill, Assistant Superintendent  
**DATE:** May 12, 2009  
**SUBJECT:** **Textbook Preview – Grades 8, 11, & 12**

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The textbooks listed below will be brought before the Board of Education for adoption at the May Board meeting. Board members may review these books, which are located in the Assistant Superintendent's office.

## **GRADE 8**

**Nothing But The Truth** – AVI, McDougal Litell – 1997

This is a documentary dealing with social issues such as patriotism, honesty, loyalty, and other character education aspects which we are incorporating into our lessons.

## **GRADES 11 & 12**

**Introduction to Forensic Science & Criminalistics** – Gaensslen, Harris, & Lee, McGraw Hill – 2008

This is a comprehensive introductory text that is aligned with our proposed curriculum. The text covers all of the major types of forensic work done by crime laboratories. It is focused and concise with an emphasis on science skills.

**Creative Writing Four Genres in Brief** – Starkey, David, Bedford/St. Martins – 2009

This text offers concise, accessible instruction in literary basics, short models of literature to analyze, admire, and emulate. The text follows the creative writing curriculum closely and offers inventive and imaginative assignments that inspire and motivate.

**GRADE 12**

**I Dream My Brother Plays Baseball** – Siedlarz, Lisa L., Clemson University Press  
2009

A collection of poetry about war from the soldier's, family's, and the "objective" point of view. The author is from Connecticut who is available to meet with the students and talk about her work.

New Milford Board of Education  
 Facilities Sub-Committee  
 May 5, 2009  
 Lillis Administration Building, Room 2

GEORGE C. BUCKBEE  
 TOWN CLERK

2009 MAY -8 A 9:59

NEW MILFORD, CT

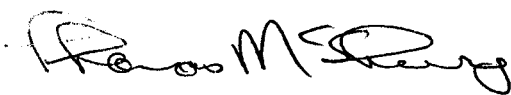
|          |  |
|----------|--|
| Present: | Mr. Thomas McSherry, *Chairman                 |
|          | Mrs. Wendy Faulenbach*                         |
|          | Mrs. Julie Turk*                               |
|          | Dr. Lisa Diamond, ex-officio Board chairperson |
|          | * Sub-Committee Members                        |

|              |   |
|--------------|---|
| Also Present | Dr. JeanAnn C. Paddyfote, Superintendent of Schools       |
|              | Mr. Thomas Mulvihill, Assistant Superintendent of Schools |
|              | Mr. John Calhoun, Facilities Manager                      |
|              | Mr. Leo Rogoza, Assistant Facilities Manager              |
|              | Mr. John Turk, Director of Fiscal Services                |
|              | Mr. William Knipple, Energy Education Manager             |

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| 1.  | The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:30 p.m. by Mr. McSherry.  | Call to Order           |
| 2.  | No public comment   | Public Comment          |
| 3A. | <p>Energy Education Update</p> <ul style="list-style-type: none"> <li>Mr. Knipple presented an update on energy education for the period October 2006 to February 2009. Energy education is a 'program of awareness'.</li> <li>Mr. Knipple reviews all energy invoices; CAP, an independently owned company, developed a software to compare costs from the base year through to present; the comparison revealed a savings of over \$700,000.</li> </ul>   | Energy Education Update |
| 3B. | <p>Siemens Update</p> <ul style="list-style-type: none"> <li>John Calhoun introduced representatives of Siemens and CCM.</li> <li>Mr. Drummond of Siemens made a Powerpoint presentation.</li> <li>Four facilities have been visited with improvements noted including the replacement of at least one boiler at those schools, as well as other technical recommendations for more efficient operation. Emphasis on financial aspect with guaranteed savings paying for all costs; the program is budget neutral – no more being spent in the future than is spent now,</li> </ul> | Siemens Update          |

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|    | <p>money spent on utilities will be redirected to equipment with savings belonging to the district.</p> <ul style="list-style-type: none"> <li>• The term of the program is 20 years; no payments until installations are complete. An extensive contract is being reviewed by attorneys and includes measurement and verification of savings. Project cost is \$3,737,174, with annual guaranteed savings \$235,241. If more is spent than is saved, Siemens pays the difference.</li> <li>• Mr. McSherry asked about the bidding procedure. Siemens have global capacity for purchasing; their on-site engineers handle the bids. Siemens makes about 7% above project costs.</li> <li>• Mrs. Faulenbach asked if the district could get out of the program earlier than the 20 years. The reply indicated that the district could repay the loan taken for the project at any time without penalty after the first year.</li> <li>• Engineers present from Siemens urged an early decision to allow necessary lead time particularly for the boilers which take up to 12 weeks to receive followed by installation before the heating season and during the time when schools are unoccupied.</li> </ul> |             |
| 4. | <p>Adjourn<br/>         Mr. McSherry moved to adjourn the meeting at 7:12 p.m. Motion seconded by Mrs. Turk and passed unanimously.</p>   | Adjournment |

Respectfully submitted,



Thomas McSherry, Chairman  
 Operations Sub-Committee

**New Milford Board of Education  
 Operations Sub-Committee  
 May 5, 2009  
 Lillis Administration Building, Room 2**

|          |   |
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| Present: | Mrs. Wendy Faulenbach,* Committee Chairperson         |
|          | Mr. Thomas McSherry*                                  |
|          | Mrs. Julie Turk*                                      |
|          | Mrs. Amy Llerena, Board member seated for the meeting |
|          | Dr. Lisa Diamond, ex-officio Board chairperson        |
|          | * Committee Members                                   |

GEORGE C. BUCKBEE  
 TOWN CLERK

2009 MAY - 8 A 9:59

NEW MILFORD, CT

|               |  |
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| Also Present: | Dr. JeanAnn C. Paddyfote, Superintendent of Schools                |
|               | Mr. John Turk, Director of Fiscal Services                         |
|               | Mr. David Elmore, Director of Technology                           |
|               | Ms. EllaMae Baldelli, Director of Human Resources                  |
|               | Mrs. Adele Johnson, Director of Pupil Personnel & Special Services |
|               | Ms. Sandra Sullivan, Director of Food & Nutrition Services         |

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|------|---|---|
| 1.   | The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach.   | Call to Order   |
| 2.   | Public comment.   | No public Comment   |
|      | Mrs. Faulenbach seated Mrs. Llerena for the absent Mrs. Finney,   |   |
| 3.   | Discussion and Possible Action  | Discussion and Possible Action  |
| 3A.  | Exhibit A. Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence.<br><br>Mrs. Turk moved to bring Exhibit A to the full Board for possible action and approval. Motion seconded by Mr. McSherry and passed unanimously.   | Exhibit A—Personnel<br><br>Motion passed unanimously to bring Exhibit A to the full Board for approval. |
| 3B1. | Request for Budget Transfers <ul style="list-style-type: none"> <li>When asked by Mrs. Faulenbach, Mr. Turk reported the projected balance in the transportation account could be used for textbooks.</li> <li>Dr. Paddyfote commented on the purchase of spelling books due to a change in program. Grant money will be used for training of staff in June.</li> </ul> | Request for Budget Transfers  |
| 3B2. | Purchase Resolution <ul style="list-style-type: none"> <li>Mrs. Faulenbach inquired about the equipment that is being reconditioned and Mr. Turk responded it is football helmets and lacrosse pads.</li> </ul>   | Purchase Resolution   |



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| 3B3. | <p>Budget position as of April 30, 2009 with 97.8% expended.</p> <p>Mrs. Turk moved to bring monthly reports to the full Board for discussion and possible action. Motion seconded by Mr. McSherry and passed unanimously.</p>  | <p>Budget Position as of April 30, 2009</p> <p>Motion passed unanimously to bring monthly reports to the full Board for possible action and approval.</p>                    |
| 3C   | <p>Department of Nutrition and Food Service Update</p> <ul style="list-style-type: none"> <li>• Mr. Turk and Sandra Sullivan presented a status report for the program for the 2008-2009 school year.</li> <li>• Expenses and revenues are down.</li> <li>• Ms. Sullivan noted sales of lunches are steady, however, breakfast and al a carte sales are down, probably due in part to the economy.</li> <li>• Salaries are down; Pettibone has decreased staff and one staff hour has been decreased at both the high school and Schaghticoke. Purchasing practices changed by joining a buying group.</li> <li>• Dr. Paddyfote reported in June the Healthy Food Certification will be on the agenda.</li> </ul> | <p>Department of Nutrition and Food Service Update</p> <p>No action required for Nutrition and Food Service update.</p>  |
| 3D.  | <p>Drivers Ed Update</p> <ul style="list-style-type: none"> <li>• Mr. Turk reported the program should break even.</li> </ul>   | <p>Drivers Ed Update</p>   |
| 3E.  | <p>Siemens Update</p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote noted this item, with the recommendation of the full Board, should be sent to the Town Council and Board of Finance for approval.</li> </ul> <p>Mr. McSherry moved to bring the Siemens Update to the full Board for discussion and recommendation to send to the Town Council for approval. Mrs. Turk seconded the motion which passed unanimously.</p>   | <p>Siemens Update</p> <p>Motion passed unanimously to bring Siemens Update to the full Board for discussion and recommendation to send to the Town Council for approval.</p> |
| 3F.  | <p>Emergency Preparedness Report</p> <ul style="list-style-type: none"> <li>• Mr. Turk presented the annual report as per Board policy. Mr. Rogoza, Assistant Facilities Manager, is an ex-officio member of the Town of New Milford's Local Emergency Planning Committee.</li> <li>• The application for the school security grant proved successful; an application was filed for a three year grant (COPS Hiring Recovery Program).</li> </ul>   | <p>Emergency Preparedness Report</p>   |

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| 3G.                 | <p>Technology Plan.</p> <ul style="list-style-type: none"> <li>• Mr. Elmore, in conjunction with others, updated the Plan as required at the State level for technology grants and on the Federal level to participate in the Universal E-Rate.</li> <li>• The Plan's strategies were taken directly from the district's five-year Strategic Plan.</li> <li>• The Technology Plan is a three year plan (2009-2012). The Plan must be approved by the Board and reviewed and approved by the State.</li> </ul> <p>Mr. McSherry moved to send the Technology Plan to the full Board for approval. Mrs. Llerena seconded the motion which passed unanimously.</p> | <p>Technology Plan</p> <p>Motion passed unanimously to send Technology Plan to full Board for approval.</p>  |
| 3H.<br>3H1.<br>3H2. | <p>Gifts and Donations</p> <p>Exhibit B: PTO Gifts</p> <p>Exhibit C: WalMart Donation</p> <p>Mr. McSherry moved to send gifts and donations to the full Board for approval. Motion seconded by Mrs. Llerena and passed unanimously.</p>  | <p>Gifts and Donations</p> <p>Exhibit B: PTO Gifts</p> <p>Exhibit C: WalMart Donation</p> <p>Motion passed unanimously to send Gifts and Donations to the full Board for approval.</p> |
| 4.                  | <p>Items of Information</p> <p>COP's Hiring Recovery Program (CHRP) Grant;<br/>Youth Agency Grant.</p>   | <p>Items of Information</p> <p>No action required.</p>   |
| 5.                  | <p>Adjourn</p> <p>Mrs. Turk moved to adjourn the meeting at 7:55 p.m., seconded by Mr. McSherry. Motion passed unanimously.</p>  | <p>Adjourn at 7:55 p.m.</p>  |

Respectfully submitted,

*Wendy A. Faulenbach*  
 Wendy A. Faulenbach, Chair  
 Operations Sub-Committee

New Milford Board of Education  
 Regular Meeting Minutes  
 May 12, 2009  
 Sarah Noble Intermediate School Library Media Center

GEORGE C. BUCKBEE  
 TOWN CLERK

2009 MAY 14 P 4:13

NEW MILFORD, CT

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| Present: | Mr. Thomas McSherry, Board Vice-Chairperson<br>Mrs. Wendy Faulenbach<br>Mrs. Amy Llerena<br>Mrs. Elizabeth Finney<br>Mrs. Alexandra Thomas<br>Mr. David Lawson<br>Mr. Bill Wellman |
| Absent:  | Dr. Lisa Diamond<br>Mrs. Julie Turk  |

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| Also Present: | Dr. JeanAnn C. Paddyfote, Superintendent of Schools<br>Mr. Thomas Mulvihill, Assistant Superintendent<br>Mr. David Elmore, Director of Information Technology<br>Ms. Ellamae Baldelli, Director of Human Resources<br>Mr. John Turk, Director of Fiscal Services<br>Mr. Greg Shugrue, Principal, New Milford High School<br>Mr. John Calhoun, Facilities Manager<br>Mrs. Dana Ford, Principal, Schaghticoke Middle School<br><br>Daniel Holland, Student Representative<br>Ryan Partelow, Student Representative |
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| 1. | Call to Order<br>The meeting of the New Milford Board of Education was called to order at 7:31 pm. The Pledge of Allegiance immediately followed the call to order.  | Call to Order<br>Pledge of Allegiance  |
| 2. | Staff & Student Recognition <ul style="list-style-type: none"> <li>• Dr. Paddyfote introduced Dana Ford and Lisa Mosey who recognized Team 7 Green at Schaghticoke Middle School for their Navajo Project.</li> <li>• Dr. Paddyfote asked Mrs. Ford to introduce Keli Solomon who received a VFW Citizenship Education Award.</li> <li>• Dr. Paddyfote asked Dr. Nadeau to introduce Cecilia Page; Les Weintraub to introduce Kathy Fischer; and Mrs. Murray to introduce Kathy SHEMELEY for their work with the John J. McCarthy Observatory and Planetarium.</li> </ul> <p>The meeting was recessed at 7:48 pm for a brief recognition event. The meeting reconvened at 8:02 pm.</p> | Staff & Student Recognition<br>Team 7 Green<br><br>Keli Solomon, VFW Citizenship Education Award<br>Cecilia Page, Kathy Fischer, Kathy SHEMELEY, John J. McCarthy Observatory and Planetarium work<br><br>Recess for a Brief Reception |

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| 3. | <p>Public Comment</p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>   | Public Comment  |
| 4. | <p>PTO Report</p> <ul style="list-style-type: none"> <li>• PTO will grant twelve \$1,000 scholarships to seniors at NMHS soon.</li> <li>• For the first time they will have a booth at the Village Fair Days.</li> <li>• The next meeting is May 26<sup>th</sup> at 7 pm at Northville Elementary School.</li> </ul>  | PTO Report  |
| 5. | <p>Student Representative's Report</p> <ul style="list-style-type: none"> <li>• Summer reading choices are posted on the high school website.</li> <li>• Senior art show was May 1<sup>st</sup> – 3<sup>rd</sup>.</li> <li>• National Honor Society inductions were May 7<sup>th</sup>; Spanish Honor Society Inductions were May 11<sup>th</sup>.</li> <li>• The Junior Prom was May 9<sup>th</sup> at Ethan Allan Inn.</li> <li>• May 14<sup>th</sup> is a band concert and 28<sup>th</sup> is a chorus concert.</li> </ul>   | Student Representatives Report  |
| 6. | <p>Approval of Minutes</p> <p>Mrs. Llerena moved to approve the regular meeting minutes of April 7, 2009 as amended, seconded by Mrs. Thomas and approved 6 – 0 - 1.</p> <p>Amendment: Mr. Wellman was present but was not listed as such.</p> <p>Ayes: Llerena, Finney, Thomas, McSherry, Faulenbach, Wellman<br/>         Abstain: Lawson</p> <p>Mr. Wellman asked in reference to the minutes if the meeting with John Turk and Congressman Murphy took place regarding the stimulus funding and was there any direction. Mr. McSherry said this question was not an agenda item and did not relate to the approval of the minutes.</p>  | <p>Approval of Minutes</p> <p>Motion made and passed to approve minutes from the Regular Meeting as amended—4/7/09.</p> |
| 7. | <p>Superintendent's Report</p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote reported that a recent recognition event sponsored by the Western CT Superintendents' Association honored two high school and two middle school students.</li> <li>• Eleven students were inducted into the Spanish Honor Society and 14 into the German Honor Society. Next week is the French Honor Society induction.</li> <li>• May 20<sup>th</sup> is the academic awards ceremony at SMS and the 21<sup>st</sup> and 22<sup>nd</sup> will be a presentation of Willy Wonka, Jr.</li> <li>• The June Board recognition program will take place from 6:15 – 7:15, before the next Board of Education meeting. Currently 42 students will be recognized.</li> <li>• Dr. Paddyfote announced, in response to a question at the Operations Committee, that the PTO had contributed \$94,000 through April of this year.</li> </ul> | Superintendent's Report   |
| 8. | <p>Board Chairman's Report</p> <ul style="list-style-type: none"> <li>• Mr. McSherry reported on behalf of the Chair that the Sherman contract for the high school would hopefully be finalized shortly.</li> </ul>   | Board Chairman's Report   |

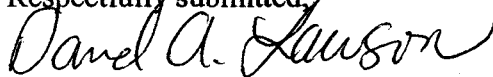
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|      | <ul style="list-style-type: none"> <li>There will be an ad hoc committee to review proposals for the Board's legal representatives on May 26<sup>th</sup> for any Board member who would like to serve on the committee. Interested members should contact Dr. Diamond.</li> </ul>  |   |
| 9.   | <p>Committee Reports</p> <p>Facilities Committee</p> <ul style="list-style-type: none"> <li>Mr. McSherry said the Facilities committee heard the Siemens project report which will also be part of tonight's agenda.</li> <li>They also had a report from Mr. Knipple on the energy education project.</li> </ul> <p>Operations Committee</p> <ul style="list-style-type: none"> <li>Mrs. Faulenbach said the operations committee looked at the monthly reports and revised exhibit A; the Nutrition and Food Service report; Driver's Education report; the Emergency Preparedness report and the technology plan that is on tonight's agenda.</li> </ul> <p>Policy Committee</p> <ul style="list-style-type: none"> <li>Mrs. Llerena said the next meeting will be May 19<sup>th</sup> to consider the 1000 series policies for the June Board meeting.</li> </ul> <p>Committee on Learning</p> <ul style="list-style-type: none"> <li>Mr. Lawson said the next meeting will be May 19<sup>th</sup> to consider some curricula, the NEASC update report for the high school and an update on the Sarah Noble Action Plan.</li> </ul> | <p>Committee Reports</p> <p>Facilities Committee</p> <p>Operations Committee</p> <p>Policy Committee</p> <p>Committee on Learning</p> |
| 10.  | Discussion and Possible Action  | Discussion and Possible Action  |
| 10A. | <p>Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Mrs. Faulenbach moved to approve the amended Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as recommended by the Superintendent, seconded by Mrs. Thomas and passed unanimously.</p>  | <p>Revised Exhibit A</p> <p>Motion made and passed unanimously to approve Exhibit A.</p>  |
| B.   | <p>Monthly Reports</p> <ol style="list-style-type: none"> <li>Request for Budget Transfers</li> <li>Purchase Resolution D-617</li> <li>Revised Budget Position as of 4/30/09</li> </ol> <p>Mrs. Thomas moved to approve the Monthly Reports: Request for Budget Transfers, Purchase Resolution D-617 and Budget Position as of 4/30/09, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> <li>Mr. Lawson asked for an update on the budget position to which Mr. Turk responded that he had learned that the school district was likely to get the full excess costs amount back, approximately \$378,000. The budget position is slightly higher than last year at 97.8% where it was 96% last year at this time.</li> </ul>   | <p>Monthly Reports</p> <p>Motion made and passed unanimously to approve the monthly reports.</p>                                      |

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|      | <p>buildings to which Mr. McSherry said there would be further discussion.<br/>         Motion passed unanimously.</p>   | <p>necessary legal review, and any further necessary approval and funding by the Town Council and/or the Board of Finance.</p>   |
| F.   | <p>Textbook Approvals for Grades 10 &amp; 12<br/>         Mrs. Faulenbach moved to approve textbooks for grades 10 &amp; 12, seconded by Mrs. Llerena and passed unanimously.</p>  | <p>Text book approvals<br/>         Motion made and approved to approve textbooks for grades 10 &amp; 12.</p>  |
| G.1. | <p>Early Retirement Program<br/>         1. New Milford Education Association<br/>         Mrs. Finney moved that the Board execute the Memorandum of Agreement with the New Milford Board of Education Association to implement an early retirement incentive program, seconded by Mrs. Thomas.</p> <ul style="list-style-type: none"> <li>• Mr. Wellman said this plan did not seem beneficial from a cost point of view as there were increased base load costs in subsequent years and asked if they could be quantified or could they not be made until it was known who would take the package to which Mr. Turk there was no way to know until people actually took the package.</li> <li>• Mr. Wellman asked if there would be increased base load costs to which Mr. Turk said there would be.</li> <li>• Mr. Wellman asked how the retirement plan would operate, would costs be pushed forward such that costs would be saved now but would be traded for costs next year to which Mr. Turk said there was a savings in each of the next three years.</li> <li>• Mr. Wellman said it seemed that this plan was trading off experienced teachers for less experienced teachers. He said the plan suggested that experienced teachers were not worth what they are currently being paid. He said he would rather keep experienced employees who might be better able to remain productive as teachers.</li> <li>• Mr. McSherry said that is a philosophical difference.</li> <li>• Mr. Lawson said this was a win-win for all as there is a net savings for the long run and this program is not uncommon.</li> <li>• Mrs. Llerena said this is not a new program and is something that is and has been done.</li> <li>• Mrs. Thomas said she agreed with Mr. Wellman regarding the concern of losing experienced teachers, but said she was counting on the administration to bring candidates who might not have the least amount of experience and that the administrators would nurture new teachers.</li> <li>• Mrs. Faulenbach noted that the teachers hired do not need to be</li> </ul> | <p>Early Retirement Program<br/>         Motion made and approved to execute the Memorandum of Agreement with the New Milford Board of Education Association to implement an early retirement incentive program.</p> |

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|                  | <p>hired from the bottom but that the Board did need to be cautious but that this plan would save money and positions.</p> <ul style="list-style-type: none"> <li>• Mrs. Finney said the administration could take on the challenge of hiring new teachers.</li> </ul> <p>Motion passed 6-0-1.</p> <p>Aye: Llerena, Finney, Thomas, Lawson, McSherry, Faulenbach<br/>         Abstain: Wellman</p> <p>Mrs. Llerena moved that the Board move to authorize the Board Chair to execute, on the Board's behalf, the individual teacher's Election, Agreement, Release and Waiver Forms when returned to the Superintendent's office, seconded by Mrs. Thomas.</p> <p>Motion passed 6-0-1.</p> <p>Aye: Llerena, Finney, Thomas, Lawson, McSherry, Faulenbach<br/>         Abstain: Wellman</p>   | <p>Motion made and approved to authorize the Board Chair to execute, on the Board's behalf, the individual teacher's Election, Agreement, Release and Waiver Forms when returned to the Superintendent's office.</p>   |
| <p>G.<br/>2.</p> | <p>Early Retirement Program<br/>         New Milford Administrators' Association</p> <p>Mrs. Thomas moved that the Board execute the Memorandum of Agreement with the New Milford Administrators' Association to implement an early retirement incentive program, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> <li>• Mr. Lawson said this was another win-win situation though he is reluctant do it. This would stop the elimination of positions while maintaining the proper care of children, buildings, etc.</li> <li>• Mrs. Thomas asked how many members would be included in this group to which Dr. Paddyfote said 17.</li> </ul> <p>Motion passed 6-0-1.</p> <p>Aye: Llerena, Finney, Thomas, Lawson, McSherry, Faulenbach<br/>         Abstain: Wellman</p> <p>Mr. Lawson moved that the Board move to authorize the Board Chair to execute, on the Board's behalf, the individual administrator's Election, Agreement, Release and Waiver Forms when returned to the Superintendent's office, seconded by Mrs. Thomas.</p> <p>Motion passed 6-0-1.</p> <p>Aye: Llerena, Finney, Thomas, Lawson, McSherry, Faulenbach<br/>         Abstain: Wellman</p> | <p>Early Retirement Program</p> <p>Motion made and approved to execute the Memorandum of Agreement with the New Milford Administrators' Association to implement an early retirement incentive program.</p> <p>Motion made and approved to authorize the Board Chair to execute, on the Board's behalf, the individual administrator's Election, Agreement, Release and Waiver Forms when returned to the Superintendent's office.</p> |
| <p>11.</p>       | <p>Items for Discussion</p>  | <p>Items for Discussion</p>  |

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|       | <p>Field Trips May 2009</p> <ul style="list-style-type: none"> <li>• Mr. Wellman asked why students would be going to Boehringer Ingelheim on a field trip to which Mr. Mulvihill said Boehringer helps students interested in science and math careers.</li> <li>• Mr. Wellman said the Board should be proud of the finalists in the National Marketing Testing Conference.</li> <li>• Mr. Wellman asked about the Brighton Beach field trip to which Mr. Mulvihill said there is a large Russian community there and it is a good experience for students in Russian Studies.</li> <li>• Mr. Wellman asked about the students going to Chestnut Grove to which Mr. Mulvihill responded that was a choral and music performance.</li> </ul> | Field Trips May 2009  |
| 12.   | <p>Executive Session</p> <p>Mrs. Faulenbach moved that the Board enter into Executive Session at 8:52 pm for the purpose of discussing the Superintendent's annual performance review and that the Superintendent be invited into that session for the same purpose, seconded by Mrs. Finney and unanimously approved.</p> <p>Dr. Paddyfote entered Executive Session at 9:00 p.m.</p> <p>The Board returned to public session at 9:11 p.m.</p>   | <p>Executive Session</p> <p>Motion made and approved to enter into executive session to discuss Superintendent's annual performance review.</p>               |
| 13.A. | <p>Motion made by Mrs. Llerena and seconded by Mrs. Finney that the Board elect Dr. JeanAnn C. Paddyfote to a new, three-year term as Superintendent of the New Milford Public Schools.</p> <p>Motion passed unanimously.</p>   | <p>Motion made and passed unanimously to elect Dr. JeanAnn C. Paddyfote to a new, three-year term as Superintendent of Schools.</p>                           |
| 13.B. | <p>Motion made by Mrs. Llerena and seconded by Mrs. Faulenbach that the Board move to authorize the Board Chair to negotiate with the Superintendent on behalf of the Board a new three-year contract.</p> <p>Motion passed unanimously.</p>  | <p>Motion made and passed unanimously to authorize the Board Chair to negotiate with the Superintendent on behalf of the Board a new three-year contract.</p> |
| 14.   | <p>Adjourn</p> <p>Motion made by Mrs. Finney and seconded by Mrs. Faulenbach to adjourn.</p> <p>Motion passed unanimously.</p> <p>The meeting adjourned at 9:14 p.m.</p>  | Adjournment   |

Respectfully submitted,



David A. Lawson, Secretary  
 New Milford Board of Education