

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

DATE:	February 1, 2011 (SNOW DATE – February 3, 2011 – 7:30 PM)
TIME:	7:30 P.M.
PLACE:	Lillis Administration Building – Room 2

REVISED AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

- 1. Call to Order**
- 2. Public Comment**

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

- 3. Discussion and Possible Action**
 - A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence**
 - B. Monthly Reports**
 1. Purchase Resolution D-633
 2. Budget Position as of 1/30/11
 - C. Driver Education Program**
- 4. Adjourn**

Sub-Committee Members: **Mr. Tom McSherry, Chairman**
Mrs. Alexandra Thomas
Mr. Rodney Weinberg
Mr. Bill Wellman

Alternates: **Mr. David A. Lawson**
Mrs. Lynette Rigdon

GEORGE C. BUCKBEE
TOWN CLERK

2011 JAN 31 P 4: 09

NEW MILFORD, CT

Please Note: If the meeting takes place on the snow day, it will be deemed to be a special meeting, and, therefore, no additional items beyond those listed on the agenda may be considered by the sub committee.

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
February 8, 2011

As of January 28, 2011

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **None currently**

2. **CERTIFIED STAFF**

b. **APPOINTMENTS**

1. **None currently**

3. **NON-CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **None currently**

4. **NON-CERTIFIED STAFF**

b. **APPOINTMENTS**

1. **None currently**

5. **SUBSTITUTES**

a. **APPOINTMENTS**

1. **Mr. Justin Carretta**, Substitute Teacher
Move that the Board of Education appoint **Mr. Justin Carretta** as a Substitute Teacher effective February 9, 2011.
2. **Mr. Mark Ferrandino**, Substitute Teacher
Move that the Board of Education appoint **Mr. Mark Ferrandino** as a Substitute Teacher effective February 9, 2011.
3. **Mr. James Fitzgerald**, Substitute Teacher
Move that the Board of Education appoint **Mr. James Fitzgerald** as a Substitute Teacher effective February 9, 2011.

Education History:

BA: Ithaca College
Major: Writing
MA: Kutztown Univ.
Major: Secondary Ed/English

Education History:

BS: UConn
Major: Chemistry
MS: SCSU
Major: Autism Spectrum
Disorders/Sped cert

Education History:

BS: Univ. of Massachusetts
Major: Mech. Engineering
JD: Ohio Northern Univ.
College of Law
Major: Law
MA: Sacred Heart University
Major: Elementary Education

4. **Ms. Valerie Herstatt**, Substitute Teacher
Move that the Board of Education appoint **Ms. Valerie Herstatt** as a Substitute Teacher effective February 9, 2011.

5. **Ms. Rebecca Koval**, Substitute Teacher
Move that the Board of Education appoint **Ms. Rebecca Koval** as a Substitute Teacher effective February 9, 2011.

6. **Mrs. Jill Lucas**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Jill Lucas** as a Substitute Teacher effective February 9, 2011.

Education History:

BM: WCSU
Major: Music

Education History:

BS: Lesley University
Major: Math & Elem. Ed.

Education History:

BA: Wesconn
Major: Business Admin.

6. **BAND STAFF**
 - a. **RESIGNATIONS**
 1. **None currently**

7. **BAND STAFF**
 - b. **APPOINTMENTS**
 1. **None currently.**

7. **COACHING STAFF**
 - a. **RESIGNATIONS**
 1. **None currently**

7. **COACHING STAFF**
 - b. **APPOINTMENTS**
 1. **None currently.**

8. **LEAVES OF ABSENCE**
 1. **None currently**

NEW MILFORD PUBLIC SCHOOLS
PURCHASE RESOLUTION D-633
BOE MEETING DATE: 2/8/11

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
41449	Connecticut Transportation – Out of District Transportation	\$14,672.00	15-511-2710
41515	All-Star Transportation – Umbrella Insurance Policy	\$48,000.00	15-511-2710
41528	Sullivan, Schoen, Campane & Connon – To Encumber Legal Funds for: Special Ed. Due Process Cases, Expulsion Hearings and Negotiations	\$30,000.00	15-332-2310

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
1101	KINDERGARTEN	677,818.00	648,508.00	291,531.18	357,052.93	76.11-	100.0 %
1102	NON DEPT INSTRUCT GR 1-5	6,754,724.00	6,700,904.00	3,014,722.46	3,544,945.51	141,236.03	97.9 %
1103	BUSINESS EDUCATION	239,565.00	281,191.00	140,314.83	140,411.19	464.98	99.8 %
1104	ENGLISH/LANGUAGE ARTS	1,774,274.00	1,789,139.00	817,481.76	912,487.29	59,169.95	96.7 %
1105	FOREIGN LANGUAGE	964,977.00	974,706.00	453,354.02	515,913.85	5,438.13	99.4 %
1106	HOME ECONOMICS	177,803.00	177,803.00	85,195.83	91,779.78	827.39	99.5 %
1107	INDUSTRIAL ARTS	298,649.00	298,649.00	145,050.12	151,172.24	2,426.64	99.2 %
1108	MATHEMATICS	1,538,736.00	1,522,469.00	742,620.18	753,297.30	26,551.52	98.3 %
1109	MUSIC	787,177.00	773,735.00	336,974.83	411,079.44	25,680.73	96.7 %
1110	PHYSICAL EDUCATION	917,745.00	946,295.00	421,413.86	519,285.83	5,595.31	99.4 %
1111	SCIENCE	1,551,417.00	1,609,264.00	726,530.16	855,661.70	27,072.14	98.3 %
1112	SOCIAL STUDIES	1,519,815.00	1,413,717.00	671,744.93	725,528.02	16,444.05	98.8 %
1113	PATIENT CARE TECHNOLOGY	16,635.00	16,635.00	6,323.61	8,030.49	2,280.90	86.3 %
1116	HEALTH AND SAFETY	305,547.00	281,441.00	120,183.42	151,654.51	9,603.07	96.6 %
1118	CAREER EDUCATION	27,712.00	27,712.00	13,836.64	14,605.37	730.01-	102.6 %
1119	COMPUTER EDUCATION	371,551.00	372,310.00	213,456.69	113,316.75	45,536.56	87.8 %
1120	DRIVER EDUCATION	58.00	58.00	2,395.21-	2,453.21	.00	100.0 %
1121	REMEDIAL READING	849,633.00	851,201.00	390,763.67	452,199.54	8,237.79	99.0 %
1123	ENGLISH AS A SECOND LANG	133,407.00	125,907.00	54,212.13	67,058.83	4,636.04	96.3 %
1124	DISTRIBUTIVE EDUCATION	56,012.00	56,012.00	24,645.28	31,366.72	.00	100.0 %
1127	ART	837,878.00	838,498.00	391,032.02	441,336.14	6,129.84	99.3 %
1128	GENERAL INSTRUCT SUPPLIES	376,140.00	375,213.00	167,087.80	72,842.13	135,283.07	63.9 %
1129	SUBSTITUTE TEACHERS	340,909.00	340,909.00	169,642.93	12,414.14	158,851.93	53.4 %
1130	INSTRUCTIONAL TESTING	106,330.00	105,734.00	59,826.31	34,718.70	11,188.99	89.4 %
1131	NON DEPT INSTRUCT GR 6-12	111,610.00	112,414.00	41,065.05	19,602.20	51,746.75	54.0 %
1210	GIFTED TALENTED/ENRICHMNT	109,200.00	109,200.00	43,100.55	59,922.40	6,177.05	94.3 %
1211	EXCEL-EXPER. CTR EARLY MAN	390,429.00	390,779.00	242,822.98	188,295.37	40,339.35-	110.3 %
1212	SPECIAL ED-NON CATEGORICL	4,853,210.00	4,872,777.00	2,149,478.02	2,775,583.81	52,284.83-	101.1 %
1215	TRANSITION 18-21 PROGRAM (LHTC)	177,413.00	176,172.00	128,943.45	38,387.14	8,841.41	95.0 %
1250	CHAPTER I PROGRAM	.00	.00	.00	.00	.00	.0 %
1270	TUTORIAL	210,779.00	210,779.00	79,791.06	.00	130,987.94	37.9 %
1271	HOMEBOUND INSTRUCTION	57,050.00	57,050.00	39,906.49	.00	17,143.51	70.0 %
1290	OTHER SPECIAL EDUCATION	292,163.00	292,894.00	173,268.17	115,146.34	4,479.49	98.5 %
1291	SPEC ED PARA SUBSTITUTES	69,026.00	58,510.00	42,920.33	.00	15,589.67	73.4 %
1310	ADULT ED-BASIC PROGRAM	86,441.00	86,441.00	42,789.22	.00	43,651.78	49.5 %
1311	ADULT ED-HIGH SCHL EQUIV	5,191.00	5,191.00	1,486.78	.00	3,704.22	28.6 %
2113	SOCIAL WORK SERVICES	249,202.00	249,202.00	116,099.99	132,172.20	929.81	99.6 %
2120	GUIDANCE SERVICES	952,641.00	952,641.00	427,099.98	493,511.79	32,029.23	96.6 %
2130	HEALTH SERVICES	906,171.00	906,420.00	467,072.95	438,317.55	1,029.50	99.9 %
2140	PSYCHOLOGICAL SERVICES	453,299.00	453,299.00	204,377.52	238,124.70	10,796.78	97.6 %
2150	SPEECH AND HEARING	765,201.00	768,467.00	365,832.33	390,577.68	12,056.99	98.4 %
2211	STAFF DEVELOPMENT & TRAIN	55,600.00	55,600.00	33,048.01	659.00	21,892.99	60.6 %
2212	CURRICULUM DEVELOPMENT	118,625.00	118,029.00	78,459.42	34,718.86	4,850.72	95.9 %
2222	LIBRARY SERVICES	654,776.00	656,362.00	283,113.68	338,229.78	35,018.54	94.7 %
2223	AUDIO-VISUAL SERVICES	21,428.00	21,428.00	2,739.56	165.00	18,523.44	13.6 %
2224	EDUCATIONAL TELEVISION	1,600.00	1,600.00	462.26	.00	1,137.74	28.9 %
2310	BOARD OF EDUCATION	151,750.00	151,750.00	144,219.97	34,335.88-	26,805.85-	117.7 %
2320	CENTRAL ADMINISTRATION	339,912.00	346,237.00	202,911.55	120,782.77	22,542.68	93.5 %
2410	OFFICE OF THE PRINCIPAL	2,563,684.00	2,553,819.00	1,490,731.53	998,173.67	64,913.80	97.5 %
2490	OTHER SCHOOL ADMINSTRATN	81,983.00	81,983.00	16,534.63	52,426.97	13,021.40	84.1 %
2510	FISCAL SERVICES	448,845.00	448,845.00	257,297.14	146,020.89	45,526.97	89.9 %
2590	OTHER BUSINESS SUPPRT SERV	474,633.00	477,193.00	371,798.89	15,954.20	89,439.91	81.3 %
2610	CUSTODIAL & HOUSEKEEPING	1,905,243.00	1,905,243.00	1,164,024.13	76,453.02	664,765.85	65.1 %

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
2620	MAINTENANCE & REPAIR	3,048,024.00	3,048,024.00	1,477,448.87	1,182,759.14	387,815.99	87.3 %
2630	BUILDING USE ADMINISTRATION	26,825.00-	26,825.00-	25,410.06-	648.00	2,062.94-	92.3 %
2710	REIMBURSABLE TRANSPORT	4,147,256.00	4,147,256.00	2,149,066.95	2,012,429.18	14,240.13-	100.3 %
2790	NON-REIMBURSABLE TRANSPRT	.00	.00	1,307.50	.00	1,307.50-	.0 %
2810	PLANNING & EVALUATION	24,800.00	24,800.00	2,500.92	5,823.95	16,475.13	33.6 %
2820	COMMUNICATION & COMM/STAFF RELATION	14,100.00	14,100.00	90.00	.00	14,010.00	.6 %
2830	RECRUITING/PERSONNEL SERV	172,158.00	172,158.00	104,501.21	59,031.57	8,625.22	95.0 %
2840	TECHNOLOGY	223,204.00	223,204.00	146,720.85	6,703.16	69,779.99	68.7 %
2910	SOCIAL SECURITY	595,826.00	595,826.00	330,058.68	.00	265,767.32	55.4 %
2920	MEDICARE	390,914.00	390,914.00	223,441.50	.00	167,472.50	57.2 %
2930	LIFE INSURANCE	109,714.00	109,714.00	64,318.11	43,681.89	1,714.00	98.4 %
2940	DISABILITY INSURANCE	108,225.00	108,225.00	50,864.00	51,136.00	6,225.00	94.2 %
2950	MEDICAL INSURANCE	7,147,373.00	7,147,373.00	4,169,298.00	.00	2,978,075.00	58.3 %
2960	UNEMPLOYMENT INSURANCE	188,799.00	271,244.00	83,695.71	104,809.00	82,739.29	69.5 %
2970	OTHER BENEFITS	685,947.00	685,947.00	556,210.00	104,865.00	24,872.00	96.4 %
2980	PENSION-NON CERTIFIED EMPLOYEES	623,143.00	623,143.00	633,454.00	.00	10,311.00-	101.7 %
3210	INTERSCHOLASTIC SPORTS	531,411.00	532,248.00	279,537.15	85,816.95	166,893.90	68.6 %
3211	INTRAMURAL SPORTS	30,786.00	30,786.00	5,682.00	.00	25,104.00	18.5 %
3212	OTHER STUDENT ACTIVITIES	191,874.00	191,874.00	75,011.78	3,080.70	113,781.52	40.7 %
6110	TUITION-CONN PUB SCHL DIS	609,060.00	609,060.00	540,160.80	90,995.25	22,096.05-	103.6 %
6130	TUITION-NON PUBLIC SCHL	858,608.00	858,608.00	787,872.69	652,409.26	581,673.95-	167.7 %
7002	CAPITAL-TECHNOLOGY	139,197.00	139,197.00	8,812.52	1,797.00	128,587.48	7.6 %
** FINAL TOTAL **		56,945,211.00		29,731,588.27		5,719,463.85	
			56,945,211.00		21,494,158.88		90.0 %
"FINAL TOTAL" 1/31/2010		56,945,211.00		29,196,414.98		6,036,705.49	89.4%
Variance		0.00	0.00	535,173.29	-217,931.65	-317,241.64	0.6%

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
111	SALARY-CERTIFIED	27,172,115.00	27,073,631.00	12,668,603.50	13,962,137.28	442,890.22	98.4 %
112	SALARY-NON-CERTIFIED	7,757,786.00	7,773,825.00	4,166,590.28	2,008,011.83	1,599,222.89	79.4 %
200	EMPLOYEE BENEFITS	9,849,941.00	9,932,386.00	6,111,340.00	304,491.89	3,516,554.11	64.6 %
321	INSTRUCTIONAL PROGRAMS	41,565.00	41,565.00	8,735.00	14,265.00	18,565.00	55.3 %
322	PROGRAM IMPROVEMENT	43,260.00	43,260.00	27,406.06	3,331.34	12,522.60	71.1 %
323	PUPIL SERV. (COUNSEL, GUID)	533,556.00	533,556.00	261,498.72	246,695.84	25,361.44	95.2 %
324	STAFF SERVICES (TRAINING)	91,100.00	91,100.00	32,954.16	36,025.50	22,120.34	75.7 %
331	AUDIT SERVICES	10,000.00	10,000.00	10,000.00	.00	.00	100.0 %
332	LEGAL SERVICES	97,000.00	97,000.00	116,510.01	30,000.00	49,510.01	151.0 %
333	MEDICAL SERVICES	25,000.00	25,000.00	18,000.00	7,000.00	.00	100.0 %
336	INSURANCE SERVICES	9,000.00	9,000.00	1,188.00	660.00	7,152.00	20.5 %
339	PURCH. SERVICES-OTHER	1,563,243.00	1,563,243.00	716,085.08	683,567.58	163,590.34	89.5 %
411	WATER	65,160.00	65,160.00	44,756.58	20,403.42	.00	100.0 %
412	SEWAGE	34,080.00	34,080.00	28,901.00	.00	5,179.00	84.8 %
413	FIRE DISTRICT	1,151.00	1,151.00	1,393.18	.00	242.18	121.0 %
421	GARBAGE AND REFUSE	72,196.00	72,196.00	42,403.81	27,528.89	2,263.30	96.9 %
431	INSTRUCT EQUIPMENT REPAIR	14,472.00	14,472.00	4,826.56	338.00	9,307.44	35.7 %
432	NON-INSTRUCT EQUIPMENT REPAIR	70,799.00	70,799.00	36,971.11	7,791.72	26,036.17	63.2 %
433	BUILD & GROUNDS-REPAIR	253,689.00	253,689.00	152,956.10	25,110.66	75,622.24	70.2 %
442	NON-INSTRUCT EQUIPMENT-RENT	221,079.00	221,902.00	94,703.90	72,513.90	54,684.20	75.4 %
511	PUPIL TRANSPORTATION-CONTRACT	4,322,827.00	4,322,827.00	2,137,228.24	2,012,429.18	173,169.58	96.0 %
513	PUPIL TRANSPORTATION-OTHER	2,700.00	2,700.00	.00	.00	2,700.00	.0 %
515	FIELD TRIPS	95,357.00	95,357.00	52,756.88	9,960.80	32,639.32	65.8 %
521	PROPERTY/LIABILITY INS	336,987.00	336,987.00	336,220.00	.00	767.00	99.8 %
523	MEDICAL INSURANCE-SPORTS PROGRAM	21,000.00	21,000.00	15,345.00	.00	5,655.00	73.1 %
531	TELEPHONES	106,744.00	106,744.00	47,369.26	39,289.08	20,085.66	81.2 %
532	POSTAGE	50,370.00	50,370.00	17,611.00	21,039.21	11,719.79	76.7 %
540	ADVERTISING EXPENSE	9,541.00	9,541.00	.00	.00	9,541.00	.0 %
550	PRINTING EXPENSE	62,080.00	62,080.00	23,330.49	4,122.00	34,627.51	44.2 %
560	TUITION EXPENSE	3,000.00	3,000.00	.00	.00	3,000.00	.0 %
561	TUITION-CONN LEA	697,919.00	697,919.00	540,160.80	90,995.25	66,762.95	90.4 %
563	TUITION-PRIVATE FACILITY	1,234,214.00	1,234,214.00	787,872.69	652,409.26	206,067.95	116.7 %
580	TRAVEL EXPENSES	34,387.00	34,387.00	13,208.27	5,847.98	15,330.75	55.4 %
611	INSTRUCTIONAL SUPPLIES	561,997.00	560,080.00	276,683.01	49,863.62	233,533.37	58.3 %
612	NON-INSTRUCTIONAL SUPPLIES	187,664.00	187,664.00	70,579.81	24,889.51	92,194.68	50.9 %
613	MAINTENANCE SUPPLIES	181,376.00	181,376.00	114,455.97	32,926.24	33,993.79	81.3 %
614	MAINTENANCE COMPONENTS	36,923.00	36,923.00	6,849.79	2,140.00	27,933.21	24.3 %
619	GROUNDSKEEPING SUPPLIES	6,355.00	6,355.00	1,989.15	2,506.20	1,859.65	70.7 %
622	ELECTRICITY	1,050,126.00	1,050,126.00	451,316.70	598,691.40	117.90	100.0 %
623	BOTTLED GAS	1,265.00	1,265.00	1,091.97	171.31	1.72	99.9 %
624	OIL	246,005.00	246,005.00	102,836.02	135,786.98	7,382.00	97.0 %
625	NATURAL GAS	350,931.00	350,931.00	50,659.64	300,271.36	.00	100.0 %
626	GASOLINE	40,631.00	40,631.00	15,693.79	14,306.21	10,631.00	73.8 %
641	TEXTS-NEW/NON-CONSUMABLE	67,552.00	67,552.00	22,787.73	13,108.19	31,656.08	53.1 %
642	TEXTS-REP/ADD NON-CONSUMABLE	69,464.00	70,391.00	38,252.61	3,892.00	28,246.39	59.9 %
644	TEXTS-REP/ADD CONSUMABLE	69,753.00	69,753.00	64,635.95	554.97	4,562.08	93.5 %
645	LIBRARY BOOKS	70,011.00	70,011.00	25,583.14	20,076.82	24,351.04	65.2 %
646	WORKBOOKS	55,386.00	55,386.00	45,138.48	527.54	9,719.98	82.5 %
647	PERIODICALS	29,748.00	29,748.00	20,921.88	3,564.68	5,261.44	82.3 %
720	BUILDINGS & IMPROVEMENTS	2,000.00	2,000.00	738.35	.00	1,261.65	36.9 %
731	INSTRUCTIONAL EQUIPMENT-NEW	109,899.00	110,664.00	1,748.71	1,439.10	107,476.19	2.9 %
732	INSTRUCTIONAL EQUIPMENT-REPLACEMENT	14,562.00	13,964.00	4,117.70	.00	9,846.30	29.5 %
733	NON-INSTRUCTIONAL EQUIPMENT-NEW	133,325.00	133,325.00	98,749.99	2,228.14	32,346.87	75.7 %

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
734	NON-INSTRUCTION EQUIPMENT-REPLACEM	27,729.00	27,729.00	11,382.73	.00	16,346.27	41.0 %
810	DUES & FEES	80,102.00	80,102.00	53,109.00	1,249.00	25,744.00	67.9 %
900	FEE REVENUE	278,116.00-	278,116.00-	133,837.80-	.00	144,278.20-	.0 %
910	TUITION REVENUE	95,200.00-	95,200.00-	90,112.00-	.00	5,088.00-	.0 %
920	GRANT REVENUE STATE	849,895.00-	849,895.00-	.00	.00	849,895.00-	.0 %
960	MEDICAID REIMBURSEMENT	60,000.00-	60,000.00-	16,837.50-	.00	43,162.50-	.0 %
965	VENDOR REBATE REVENUE	67,700.00-	67,700.00-	5,980.23-	.00	61,719.77-	.0 %
998	TRANSFER IN	.00	.00	17,892.00-	.00	17,892.00	.0 %
** FINAL TOTAL **		56,945,211.00		29,731,588.27		5,719,463.85	
			56,945,211.00		21,494,158.88		90.0 %
"FINAL TOTAL" 1/31/2010		56,945,211.00	56,945,211.00	29,196,414.98	21,712,090.53	6,036,705.49	89.4%
Variance		0.00	0.00	535,173.29	-217,931.65	-317,241.64	0.6%

**New Milford Board of Education
 Operations Sub-Committee
 February 3, 2011
 Lillis Administration Building, Room 2**

GEORGE C. BUCKBEE
 TOWN CLERK
 JM
 2011 FEB -7 P 2:26
 NEW MILFORD, CT

Present:	Mr. Thomas Mc Sherry, Chairman
	Mrs. Alexandra Thomas
	Mr. William Wellman
	Mr. Rodney Weinberg

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Dr. Maureen McLaughlin, Assistant Superintendent
	Mrs. Adele Johnson, Director Pupil Personnel Services
	Mr. Gregg Miller, Director of Fiscal Services
	Mrs. Ellamae Baldelli, Director of Human Resources

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m., by Mr. Mc Sherry..	Call to Order
2.	Public Comment None	No Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
3.A.	<p>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <ul style="list-style-type: none"> Ms. Baldelli reported that interviews for substitute teachers have had to be rescheduled; attempts will be made to complete them before the Board meeting. <p>Mrs. Thomas moved to bring Exhibit A: Personnel Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the Board for approval. Motion seconded by Mr. Weinberg.</p> <p>In favor: Mr. Mc Sherry, Mrs. Thomas, Mr. Wellman, Mr. Weinberg</p>	<p>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Motion made and passed unanimously to bring Exhibit A Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the Board for approval.</p>
3B 1,2.	<p>Purchase Resolution D-633 and Budget Position as of 1/30/11</p> <ul style="list-style-type: none"> Mr. Wellman asked about the \$30,000 for account 15-332-2310. Mr. Miller explained this is to cover additional costs associated with expulsions, due process hearings, and negotiations. 	Purchase Resolution D-633 and Budget Position as of 1/30/11

	<ul style="list-style-type: none"> • Mr. Mc Sherry noted re-negotiations are now done every two years. • Mr. Wellman asked if encumbering that amount obligated its expenditures; Mr. Miller replied in the negative. • Mrs. Thomas inquired if there were any changes in the budget position report since last month. • Mrs. Johnson and Mr. Miller commented on the excess costs which Mr. Miller hopes to have a payment at the end of the month. • Mr. Miller added the budget is in good shape; trending exactly the way we want it to trend. • Mrs. Thomas asked about the substitute teacher expense; Mr. Miller explained that account does not spend evenly; expenditures come late in the year. • Mr. Mc Sherry inquired of Adele Johnson about the percentage being cut from the State; Mrs. Johnson noted there is no way to know ahead of time. Mr. Miller explained we are anticipating 77% reimbursement; excess costs were brought down to 60-65% level, therefore, we should be in good shape for this year and next year unless there is a large change. <p>Mr. Weinberg moved to bring Monthly Reports: Purchase Resolution D-633 and Budget Position as of 1/30/11 to the full Board for approval. Mrs. Thomas seconded the motion which passed unanimously.</p> <p>In favor: Mr. Mc Sherry, Mrs. Thomas, Mr. Wellman, Mr. Weinberg</p>	<p>Motion passed unanimously to bring monthly reports: purchase resolution D-633 and budget position as of 1/30/11 to the board for approval.</p>
<p>3.C.</p>	<p>Driver Education Program</p> <ul style="list-style-type: none"> • Dr. Paddyfote reported the driver education program was started many years ago because there were no driver education schools in town. She noted that running the program is an administrative burden to the district because the program does not fall 	<p>Driver Education Program</p>

under the responsibility of the high school, middle school or adult education program. Consequently, the driver education teacher reports to the Director of Fiscal Services and the Superintendent.

- Basically, the Board of Education is sub-contracting the program to a teacher, with the Board assuming all of the responsibility for insurance, and purchase of the vehicle. Currently, the Board of Education owns the PT Cruiser; the driver education teacher schedules appointments; it is a huge responsibility for the district to monitor the program. Dr. Paddyfote recommends discontinuing the program at the end of the school year—June 30, 2011.
- Mr. Weinberg inquired about the number of students served by the program; Mr. Miller estimates in the 3 sessions 12-14 students enroll in each session; students pay \$540 each. The other driver schools in New Milford have fees, some higher, some lower.
- The PT Cruiser has 54,000 miles, estimated mileage at the end of the year: 58-60,000. The vehicle has one more year of use. The original cost was \$14,000 and it currently has a trade in value of \$6500.
- Mrs. Thomas commented on the potential hazardous risk that is not shared; the program serves a small group of students and is a program that has run its course.
- Mr. Wellman asked if credits were offered for the course; Dr. Paddyfote replied in the negative.

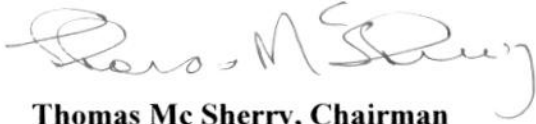
Mrs. Thomas moved to bring to the full board the elimination of the driver education program as of June 30, 2011. Mr. Weinberg seconded the motion which passed unanimously.

In favor: Mr. Mc Sherry, Mrs. Thomas,
Mr. Wellman, Mr. Weinberg

Motion made and passed unanimously to bring to the full board the elimination of the driver education program as of June 30, 2011.

4.	Adjourn Mrs. Thomas moved to adjourn the meeting at 7:53 p.m., seconded by Mr. Weinberg. Motion passed unanimously. In favor: Mr. Mc Sherry, Mrs. Thomas, Mr. Wellman, Mr. Weinberg.	Adjourn Motion made and passed unanimously to adjourn at 7:53 p.m.
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Respectfully submitted,



Thomas Mc Sherry, Chairman
Operations Sub-Committee