

**PORTAGE AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
NOVEMBER 13, 2013**

<u>Mr. JT Bandzuh</u>	2015_____
<u>Mrs. Cindy Brickley, Secretary</u>	2015_____
<u>Mr. Jason Corte</u>	2013_____
<u>Mr. Matthew Decort</u>	2013_____
<u>Mrs. Kathy Hough</u>	2015_____
<u>Mr. John Jubina</u>	2013_____
<u>Mr. Christian Smith</u>	2013_____
<u>Mr. Dennis Squillario, Treasurer</u>	2015_____
<u>Mr. Erik Thrower</u>	2015_____
<u>Mr. Richard J. Bernazzoli</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Eric Zelanko</u> Technology and Curriculum Director/Grant Writer	_____
<u>Mr. Michael Kunko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>Dennis McGlynn, Esquire</u> Solicitor	_____
<u>Leaana Fordick</u> Student Representative	_____
<u>Richard Wolford</u> Student Representative	_____

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**I. CALL TO ORDER**

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

**II. ROLL CALL**

The Recording Secretary will please call the roll.

**III. RECOGNITION OF VISITORS**

Those who wish to speak should limit their remarks to three but no longer than five minutes.

**IV. THIRD READING OF PROPOSED DISTRICT POLICIES**

**V. ROUTINE MATTERS**

**1. NEXT REGULAR MEETING**

The Reorganization Meeting will be held December 4, 2013 beginning at 6:30 p.m. in the elementary school auditorium with the Regular Meeting immediately following.

**2. APPROVING THE MINUTES**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

The Administration recommends approving the October board meetings minutes with the revision that under line item . A copy of the minutes was distributed with the advance agenda.

**3. REPORTS**

Appalachia Intermediate Unit 08 Board Director **Kathy Hough**

Vo-Tech Operating Committee representative **JT Bandzuh**

Superintendent **Richard J. Bernazzoli**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

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Director of Technology and Curriculum / Grant Writer **Mr. Eric Zelanko**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Michael J. Kunko**

Student Representatives:

Points of Discussion by Board Members:

**4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_  
(Roll Call Vote)

**A. Treasurers' Reports**

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

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**B.**

General Fund Invoices (Page 10)	\$1,082,435.46
Cafeteria Fund Invoices (Page 3B)	\$72,080.89
Elementary Activity Fund Expenditures (Page 5)	\$4,473.37
Athletic Fund Invoices (Page 9)	\$52,633.54
Junior/Senior High School Activity Fund Expenditures (Page 6A)	\$11,140.85
Capital Reserve Fund Invoices (10.1)	\$0.00
Capital Projects Fund Invoices (10.2)	\$0.00
 Total Invoices paid	 \$1,222,764.11

**C.**

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$1,478.08
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$20,016.42
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$58,087.81
Mrs. Mandichak - Portage Area School District – EIT (Delinquent)	\$0.00
Berkheimer Tax Administrators PASD – EIT (Current)	\$38,381.69
 Total Taxes	 \$117,964.00

**5. APPROVING BUDGET TRANSFERS**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_ (Roll Call Vote)

The Administration recommends approving the Final Schedule of Budge Transfers for the 2012-2013 school year. The schedule of Transferred Amounts was provided with the advance agenda.

**6. APPROVING AGREEMENT WITH GOODWILL INDUSTRIES**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_ (Roll Call Vote)

The administration recommend approving a Statement of Work Agreement with Goodwill Industries to provide opportunities for students who qualify to obtain vocational skills in a work setting. The cost to the district would be \$39.50 per hour per student as services are provided.

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**7. APPROVING AMERICORPS IN-KIND CONTRIBUTIONS**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

(Roll Call Vote)

The Administration recommends approving AmeriCorps In-Kind Contributions in the amount of \$7,793.44.

**8. APPROVING ADVERTISING FOR SUBSTITUTE CAFETERIA AND CUSTODIAL PERSONNEL**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

The Administration requests permission to advertise for substitute cafeteria and custodial personnel.

**9. APPROVING POLICY REVISION**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

The Administration recommends approving revisions to Policy 302 Employment of the Superintendent as presented with the advance agenda. The revision is as follows:

The Board or its consultants ~~shall~~ **may choose to** screen the applicants on the basis of their documents submitted, and determine ~~five (5)~~ **a candidate or** candidates to be invited for personal interviews at the expense of the school district. No interviews shall be granted except on the invitation of the Board.

**10. APPROVING ADVERTISING FOR FALL BIDS**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

The Administration requests permission to advertise for fall sports bids.

**11. APPROVING DISTRICT POLICIES**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

The Administration recommends approving the following policies:

- 103.1 Non-Discrimination – Qualified Students with Disabilities
- 113.1 Discipline of Students with Disabilities
- 113.2 Behavior Support
- 123.2 Sudden Cardiac Arrest
- 209.1 Food Allergy Management
- 805.1 Relations with Law Enforcement Agencies



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**6. HIRING A JUNIOR HIGH ASSISTANT WRESTLING COACH**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
(Roll Call Vote)

The Administration recommends hiring Paul Husar, Jr. as the junior high assistant wrestling coach beginning with the 2013-2014 school year. Salary will be based on the current contract between the district and the PAEA for extracurricular activities.

**IX. BOARD REQUESTS / USE OF FACILITIES**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
(Roll Call Vote)

Request for Approved Travel:

<b>Requester</b>	<b>Destination</b>	<b>Date(s)</b>	<b>Approximate Cost</b>
Rebecca Single/Cynthia Rozansky	PCTM Math Conference Seven Spring Resort Champion, PA	November 6-8, 2013	\$390.00
Ray Trybus, Mary Kenny, Bernie Gorba and Gayle Price	PA Science Teachers Association State conference in State College	December 4-6, 2-13	\$1,900.00
Mary Ann George	Keystone Administration Training Session	November 7, 2013 8:00 a.m. to 1:30 p.m.	\$14.13
Emily Horn/Francine Ressler	Response to Interventin (RtII) Workshop in Harrisburg	November 19-20, 2013	\$1,223.06
Jude Decort	Non-Violent Crisis Intervention Training Refresher IU 08, Duncansville	November 22, 2013 8:00 a.m. – 12:30 p.m.	\$124.73

Request for Approved Field Trip:

<b>Requester</b>	<b>Destination</b>	<b>Date(s)</b>	<b>Approximate Cost</b>
Brian Randall	Take 67 students to College Algebra/Pre- Calculus/Calculus Math Play at Carlow University in Pittsburgh	April 10, 2014 7:45 a.m. to 2:45 p.m.	\$499.86
Gayle Price	Attend four cheerleading competitions	November 2, 5, 10 and 23, 2013	\$482.00
Jennifer Pisarski	Take 24 student council members to the Curve Game, Altoona, PA	May 24, 2013 8:30 a.m. to 2:30 p.m.	\$0.00 (Student Council)
Brian Randall, SADD Club	Trip to Pirate Game	May 23, 2013 3:00 p.m. - ?	\$0.00 (SADD Club)
Alysia N. Dalesio	Take 4 students to Edinboro University for a college tour	November 22, 2013 6:00 a.m. – 8:15 p.m.	\$85.00 (Sub)

Requests for Use of Facilities:

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<b>Requester</b>	<b>Purpose</b>	<b>Facility</b>	<b>Date(s)</b>
Portage Football Boosters	Alumni Football Game	Football Stadium	November 17, 2013 5:00 – 10:00 p.m.
Brad Rosemas, Matt Bartoletti, Travis Kargo	Intermural Basketball League	Len Chappell and Elementary Gymnasiums	December 7, 14 and 24, 2014 9:00 a.m. to 1:00 p.m.
Doug Conlon	Recreation	Elementary Gymnasium	December 14, 2013 12:00 – 2:00 p.m.
Vanessa Hildebrand/Spinning Sapphires twirling group	Baton practice	High School Auditorium	Various dates as can be scheduled with the Athletic Office
Vanessa Hildebrand/Spinning Sapphires twirling group	Dance and Baton Competition	High School Gymnasium, Auditorium, locker rooms and restrooms	January 19, 2013
Friends of the Band	Mustang Hustle	Elementary Gym and Lobby	November 8 & 15, 2013 7:00 p.m. – 12:00 a.m.
George Wozniak, Girls Jr Hi Basketball Coach	Hold an end of season party	HS Cafeteria	November 7, 2013 3:30 – 5:00 p.m.
Leanna Fordick and Abbey Koenigsberg	Donkey basketball for Senior Project.	Len Chappell Gymnasium	February 15, 2014 5:00 p.m. to 10:00 p.m.

**X. MOTION TO MAKE THE AGENDA PART OF THE MINUTES**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**XI. MOTION SHOULD BE MADE TO ADJOURN THE MEETING**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Time: \_\_\_\_\_