

MINUTES

Boulder Elementary School District No. 7
Regular Meeting

September 14, 2020
Boulder Elementary School

Board members present:

Carrie Harris Matt Strozewski Andrea Dolezal Niki Conroy – Via Zoom

Administrators present:

Maria Pace, Superintendent/Principal
Britton Mann, District Clerk

Staff: Devyn Ottman – Zoom Meeting Operator

Visitors: Zoom Participants

CALL
ELEMENTARY
BOARD TO ORDER The Elementary Board was called to order at 5:30 p.m. by Carrie, who led the Pledge of Allegiance.

AGENDA REVIEW None.

APPROVAL OF
MINUTES Andrea motioned to approved the minutes for the regular August meeting. Matt seconded, all attendees approved. Matt motioned to approved the special August meeting minutes, Andrea seconded, all attendees approved.

APPROVAL OF
CLAIMS Claims were present at the meeting for review and approval. Carrie asked about the Transformative Reading Teacher Group claim. Ms. Pace explained that this was the Literacy Grant consultant. All fees are paid from the Literacy Grant. Carrie also asked about the solar panel payment and if the project was finished. Ms. Pace stated that Onsite Energy mailed the grant check to Northwestern Energy who in turn mailed the check payable to BES. Britton deposited the check and made the check out to Onsite Energy. Niki asked why a payroll report was not included along with the claims report. Britton stated that she could also run a payroll report for the board to see and start including it with the packet. Niki asked Carrie if there were any objections and Carrie stated no. Andrea motioned to approve claims and warrants with the prior month ending with warrant # 8956 and the current warrant numbers 8957-9002 in the amount of \$211,924.22. Matt seconded, all attendees approved.

APPROVAL OF
STUDENT
ACTIVITIES Andrea motioned to approve September 2020 Student Activities. Matt seconded, all attendees approved. Niki asked if Britton would bring the Student Activities binder to each board meeting. Britton stated that she would start doing that going forward.

PUBLIC COMMENT Carrie read the Public Comment and instructed participants to please provide their name prior to asking any questions. Andrea Sarchet was on Zoom and wanted to address the board. She stated that she appreciates all that the staff and teachers are currently doing for the family. With that being said, she would like to see more communication from the school to families. There needs to be clear communication on the website because right now the information is outdated. Matt asked if we are and running with the new website. Ms. Pace stated that we are still transitioning with the new company and they are working consistently to get this done for us. Matt also asked about the devices going out to students. Ms. Pace stated that she had to prioritize and focus on getting the in person learning up and running first. She also stated that obtaining support from the board, parents and community is essential while the staff is working through the daily challenges. Ms. Pace went on to say that during this time there are many staff doing quadruple the tasks. Matt asked if anymore assistance is needed. Ms. Pace said no, it's just logistical right now and she is asking for grace and patience from everyone so we can serve the children the best way possible. She went on to say that the chrome books have been deployed to each classroom. Every student is already assigned one if the school needs to move to remote learning. Niki stated that communication needs to be the top priority, and this has always been an issue at this school.

COMMUNICATIONS **LETTERS:** None at this time.
STUDENT ISSUES: None

COMMENDATIONS
/RECOGNITIONS

Ms. Pace stated that BES has an amazing staff and has really come together. Lisa in the kitchen and Dave along with the rest of the staff have pulled together and helps out where needed.

UNFINISHED
BUSINESS

None

COMMITTEE
REPORTS

Leadership – Chair and Vice chair: Eric Rykal & Carrie Harris: This committee did meet.

1. Discussed the difficulties in getting subs for the school. There was discussion on hiring a full time temporary position who would act as a float, maybe 30 hours per week.
2. Grant discussion
3. Set the agenda

Handbook/Policy – Matt Strozewski & Niki Conroy: This committee did not meet.

Budget/Finance and Negotiations/Personnel – Carrie Harris & Niki Conroy: This committee did not meet.

Facilities – Matt Strozewski & Andrea Dolezal: This committee did not meet.

Transportation – Andrea Dolezal & Eric Rykal: This committee did not meet.

ADMINISTRATORS
REPORT

Ms. Pace provided notes for the official minutes.

NEW BUSINESS

Personnel –

1. Family Engagement Coordinator – Ms. Pace recommended Rochelle Hesford for a 1-year position working 10 hours per week. Matt motioned to hire Rochelle Hesford as the Family Engagement Coordinator based on the recommendation from Ms. Pace. Andrea seconded, all attendees approved.
2. Para educator – Ms. Pace recommended hiring Ronnie Wilkinson. This positions will end in December when Kayla Hecht is done with her student teaching. Andrea motioned to hire Ronnie Wilkinson as the Para educator. Matt seconded, all attendees approved.
3. Substitutes – Sandy Marion applied for kitchen and custodian sub. Matt motioned to approved Sandy Marion as a kitchen and custodian sub, Andrea seconded all attendees approved.

Non Resident Student Acceptance – *Standing Agenda Item* – Ms. Pace recommended MN to be allowed to attend Boulder Elementary. Andrea motioned to accept MN as on out of district student. Matt seconded, all attendees approved.

Liquidation of School Property – *Standing Agenda Item* – None

TFS – Britton wanted the board to know that the TFS has been submitted, however there are changes that she would like to make and she has until December 10th to submit those changes and will apprise the board of said changes.

Superintendent Goals – The Leadership committee felt it would be ok to postpone the Superintendent's long term goals and focus on short term goals at this time.

COVID 19 Update – There are protocols in place for staff and families. Outbreak Response Protocols for K-12 have been issued.

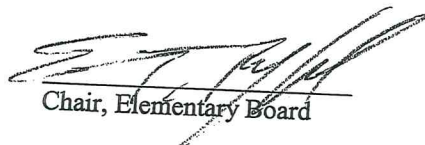
Sub Pay – Matt motioned to increase the sub pay to \$90 per day for non-certified personnel and \$100 per day for certified personnel. Andrea seconded, all attendees approved.

TOPICS FOR
FUTURE AGENDAS

Family Engagement Coordinator
TFS
Superintendent Goals

ADJOURNMENT

Matt motioned to adjourn at 6:50, Niki seconded, which passed unanimously.


Chair, Elementary Board


Clerk, Elementary Board