

School Administrative Unit #7
Winter Meeting Minutes

Date	December 13, 2018
Time	6:00 p.m.
Location	Stewartstown Community School

Attendance

School Board Members

Clarksville		Colebrook		Columbia		Pittsburg	
E	Michel Dionne	E	John Falconer	P	Chris Brady	P	Lindsey Gray
P	Heather Mitchell	P	David Gales	P	Stacey Campbell	E	Reggie Parker
E	Judy Roche	E	Deb Greene	P	Cara Lariviere	P	Willard Ormsbee
		E	Craig Hamelin			P	Toby Owen
		P	Brian LaPerle			P	Billie Paquette
		P	Michael Pearson				
		P	David Thatcher				

Stewartstown		SAU #7		Public	
P	Kathleen Covell	P	Bruce Beasley, Superintendent		
P	Philip Pariseau	P	Cheryl Covell, Business Administrator		
P	Kara Sweatt	P	Mandie Hibbard, Special Services Coordinator		

Minutes

Item	Subject	Action
1.	Vice Chairman, Chris Brady called the meeting to order at 6:03 p.m.	
2.	Hearing of the Public: <ul style="list-style-type: none"> • None 	
3.	Minutes: <ul style="list-style-type: none"> • Reviewed the minutes of meeting of November 15, 2018 • <u>L. Gray / K. Sweatt:</u> Motion to approve the minutes from November 15, 2018 with one correction on #4: change MSD 50 to SAU 7. 	Vote: 11-0
4.	Superintendent's Report: Bruce Beasley <ul style="list-style-type: none"> • Written report attached • I am planning to share a draft of the 2019-2020 school calendar with the SAU 7 board at our meeting. Please keep in mind that there is a Governor's task force that could determine that no student days should occur prior to Labor Day. I am hoping that local control prevails and that we can set our calendar as we see fit. I will have two options to share with you at our upcoming meeting. • At a recent administrative meeting we discussed some inconsistencies starting to occur in our Understanding by Design (UbD) work. The principals have put together a proposal to re-energize that effort and sustain the initiative with new teachers as they join our teaching ranks. I look forward to sharing this proposal with you. 	

	<ul style="list-style-type: none"> • Students involved in the collaborative work continue to share that they enjoy attending the other schools. We are expecting better numbers for the next semester than we had during the second semester last year. This includes students that are planning to participate in LNA licensing course being offered through the Coos County Nursing home. Once again we are trying to offer Anatomy and Physiology in the block prior to the LNA course at Coos County. This will give students interested in the nursing track a chance to complete a possible running start course. • The Collaborative Committee will meet again on December 6 in Stewartstown. I believe that this committee is going to focus on one possible option that will require a deeper look and understanding. While I do not have a crystal ball to predict the next steps for the committee, I am planning to advocate that we take an option to the local taxpayers and ask them if they are interested in a committee taking a deeper look to answer questions on issues like educational opportunities, taxes/funding, and governance. I should have additional information to share with you at the meeting in Stewartstown. • Karen Conroy and I have been invited to speak at an upcoming Kiwanis meeting on December 11th. We have been asked to share the work of the collaborative committee with the Kiwanis membership. I feel that this is the beginning of a number of community and staff forums that will be held over the next few months. This gives us the chance to answer as many questions as possible prior to asking the communities about next steps in March. • There are a number of upcoming holiday concerts and activities taking place in each of the schools. Please check the SAU 7 website for dates and times of these activities if you are interested in attending. • The SAU office will be closing at 4:00 p.m. on December 21st for the office Christmas party. 	
5.	<p>New Business:</p> <ul style="list-style-type: none"> • <u>L. Gray / D. Thatcher:</u> Motion to approve SAU office staff wearing jeans on the Friday of pay weeks and paying \$2 into a sunshine fund. • Substitute salaries <ul style="list-style-type: none"> ○ Distributed a draft copy of the policy on substitute salaries <p><u>S. Campbell / D. Thatcher:</u> To approve the proposed policy on substitute salaries as presented (Policy GCG) B. Ormsbee: No H. Amey: No</p> <ul style="list-style-type: none"> • Discussed the proposed budget for 2019-2020 school year <ul style="list-style-type: none"> ○ Total appropriation (expenses) for the general fund is up \$49,951 <ul style="list-style-type: none"> ▪ A 3% increase has been budgeted for salaries based on each school for staffing ▪ Increase the payroll position from 15 hours to 20 hours per week ▪ Health insurance – projected increase of 20.4% (based on the current plan) and plan changes based on current staff 	<p>Vote: 11-0</p> <p>Vote: 9.25 yes 1.75 no</p>

	<ul style="list-style-type: none"> ▪ Retirement for the psychologist is up .45% and up .21% for administration and support staff. ▪ Web portal - \$17,000 ▪ SAU rental – estimated \$2,000 increase (will review actual costs with the Colebrook School Board) ▪ Overall increase in property/errors and omissions insurance of \$1,800 <p><u>P. Pariseau / K. Sweatt:</u> To approve the budget as presented</p> <ul style="list-style-type: none"> • Vote: 10.25 yes; 0.75 no – T. Owen • Superintendent Beasley explained the option selected by the Collaborative Committee <ul style="list-style-type: none"> ○ Public forums have been scheduled <p><u>K. Sweatt / S. Campbell:</u> Motion to approve submitting the NH Charitable Trust Fund – Tillotson Farm-to-School grant proposal.</p> <ul style="list-style-type: none"> • Superintendent Beasley distributed the proposed school calendar for the 2019-2020 school year. <ul style="list-style-type: none"> ○ One change: move the October 4th Administrative Day to October 11th to align with other North Country schools. <ul style="list-style-type: none"> ▪ This gives the ability for teachers to participate in a North Country-wide day for professional development. ▪ Winter break is December 23rd through January 1st. ▪ Each School Board will vote on the school calendar at their individual district meetings • Understanding by Design Leadership Team <ul style="list-style-type: none"> ○ A handout by the UbD leadership team was reviewed ○ B. Beasley explained UbD training to develop a school-wide team to work with staff on developing UbD units. <p><u>K. Covell / P. Pariseau:</u> Motion to approve the UbD leadership team</p> <ul style="list-style-type: none"> • B. Beasley nominated Michele Cloutier for the part-time Payroll position in the SAU office pending a background check <p><u>M. Pearson / S. Campbell:</u> Motion to approve Michele Cloutier for the part-time Payroll position in the SAU office pending results of the background check</p>	<p>Vote: 11-0</p> <p>Vote: 11-0</p> <p>Vote: 11-0</p> <p>Vote: 11-0</p>
6.	<p>Non-Public Session:</p> <p><u>L. Gray / P. Pariseau:</u> Motion to enter into non-public session at 7:21 p.m. in accordance with RSA 91A:3, II(a) – personnel matter</p> <p>Roll Call Vote: B. Paquette – yes; S. Campbell – yes; B. LaPerle – yes; H. Mitchell – yes; M. Pearson – yes; C. Brady – yes; K. Sweatt – yes; D. Gales – yes; P. Pariseau – yes; D. Thatcher – yes; B. Ormsbee – yes; L. Gray – yes; T. Owen – yes; K-Covell – yes; C. Lariviere - yes.</p> <p>Mandie Hibbard left the meeting at 7:22 p.m.</p> <p><u>K. Covell / S. Campbell:</u> Motion to invite Cheryl Covill into the non-public session</p>	<p>Vote noted under motion</p> <p>Vote: 11-0</p>

	<p><u>D. Thatcher / B. Paquette:</u> Motion to come out of non-public session at 7:35 p.m.</p> <p>Roll Call Vote: B. Paquette – yes; S. Campbell – yes; B. LaPerle – yes; H. Mitchell – yes; M. Pearson – yes; C. Brady – yes; K. Sweatt – yes; D. Gales – yes; P. Pariseau – yes; D. Thatcher – yes; B. Ormsbee – yes; L. Gray – yes; T. Owen – yes; K-Covell – yes; C. Lariviere – yes.</p> <p><u>D. Thatcher / S. Campbell:</u> Motion to approve compensation as recommended</p>	<p>Vote noted under motion</p> <p>Vote: 11-0</p>
7.	<p>Meetings:</p> <ul style="list-style-type: none"> • Next SAU #7 Meeting: April 18th at Colebrook Elementary School. 	
	<p><u>D. Thatcher / P. Pariseau:</u> Motion to adjourn the meeting at 7:38 p.m.</p>	<p>Vote: 11-0</p>
<p>Respectfully submitted: Cheryl Covill, Business Administrator</p>		