

**New Milford Board of Education
 Policy Sub-Committee Minutes
 July 7, 2020
 By Zoom Virtual Meeting**

- Present:** Mrs. Angela C. Chastain, Chairperson
 Mrs. Wendy Faulenbach
 Mrs. Tammy McInerney
- Absent:** Mrs. Cynthia Nabozny
- Also Present:** Dr. Kerry Parker, Superintendent of Schools
 Ms. Alisha DiCorpo, Assistant Superintendent of Schools
 Mr. Brandon Rush, Director of Technology
 Ms. Ellamae Baldelli, Director of Human Resources

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NEW MILFORD, CT

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. Chastain, via Zoom Virtual Meeting.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. Policies for Review:</p> <ol style="list-style-type: none"> 1. 6141.321-4118.4-4218.4 Responsible Use of Technology, Social Media, and District Network Systems <ul style="list-style-type: none"> • Mrs. Faulenbach noted that this policy is for second review and asked if the intent was to send it on to the full Board for second review as well. Dr. Parker said yes, with August approval by the Board as the goal. • Mr. Rush said he had provided the high school paperwork regarding textbook obligations. That replacement amount is based on the cost of a new textbook. That would be the same case for Chromebooks; replacement cost would be based on most current model, which is similar to what other districts do. 	<p>Discussion and Possible Action</p> <p>A. Policies for Review:</p> <ol style="list-style-type: none"> 1. 6141.321-4118.4-4218.4 Responsible Use of Technology, Social Media, and District Network Systems

	<ul style="list-style-type: none">• Mrs. McInerney said the only additional change appears to be striking out the student signature at the end of Appendix C, regarding liability for payment if lost or damaged. She said she liked that student initials are still required in all other areas since it is important for them to take responsibility for use and care.• Mr. Rush said the district will purchase additional equipment for this year to cover breakage. Ten Chromebooks have been returned so far cracked. Following this year, the district is looking into implementing an insurance policy opt in for families that would provide unlimited replacement in the event of damage at a cost of \$25.• Ms. DiCorpo said the district is setting funds aside during this gap year when insurance is not offered so that families who may not be able to afford replacement will be covered. She said Mr. Rush is looking at Free and Reduced Lunch data for planning purposes.• Mrs. Chastain said she is hopeful that the threat alone of having to pay may be enough for families to understand the financial responsibility to start.• Dr. Parker said it is the district's responsibility also to educate students at the beginning of the year on how to take ownership and responsibility for care and use.• Ms. DiCorpo said each student will take a letter home with their materials to understand what they have and how to use it. She asked if families will be allowed to purchase additional Chromebooks, beyond the one per student, if they wish. She said she was thinking specifically of the case where a family might have a shared custody agreement.• Mr. Rush said that might be difficult since the district needs to "own" all Chromebooks for licensing and set up.• Mrs. McInerney suggested a rental fee for a second Chromebook.• Dr. Parker said all students will be expected to	
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	<p>take their materials home every day in case of an unexpected closing, so this shouldn't be an issue.</p> <ul style="list-style-type: none">• Mrs. Faulenbach said she agreed with the one student, one Chromebook thought, but could see requests coming.• Mrs. Chastain asked if there was any data from other districts regarding breakage percentage. Mr. Rush said he would reach out and ask.• Mrs. Faulenbach suggested that the insurance be presented in the form of a waiver to families when it is offered, so that they must either purchase the insurance or officially decline. That way the district is covered either way.• Mrs. Faulenbach asked if employees are required to sign the agreement annually. Ms. Baldelli said they are.• Mrs. McInerney asked if the plan is still to have all outstanding Chromebooks returned in August, and also asked how many have already been returned. Mr. Rush said that is still the plan and so far only 20 to 30 of the over 800 Chromebooks distributed have been returned.• Mrs. McInerney offered Board help with redistribution if needed. <p>Mrs. Faulenbach moved to bring Policy 6141.321-4118.4-4218.4 Responsible Use of Technology, Social Media, and District Network Systems, as presented, to the Board for second review, seconded by Mrs. McInerney.</p> <p>The motion passed unanimously.</p> <ol style="list-style-type: none">2. 9320 Meetings of the Board3. 9325 Meeting Conduct <ul style="list-style-type: none">• Mrs. Chastain said the suggested revision is the same for each policy, as is the new wording.• Dr. Parker said this is similar to what the Town does and applies to the opportunity for stakeholders in New Milford, whether they are residents or staff, to speak.	<p>Motion made and passed unanimously to bring 6141.321-4118.4-4218.4 Responsible Use of Technology, Social Media, and District Network Systems, as presented, to the Board for second review.</p> <ol style="list-style-type: none">2. 9320 Meetings of the Board3. 9325 Meeting Conduct Systems
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	<ul style="list-style-type: none"> • Mrs. Faulenbach said she thought the legal guidance does a good job of protecting the rights of the general public and Roberts Rules of Order, while prioritizing the ability of stakeholders to speak and helping to keep meetings timely. • Mrs. McInerney asked what precipitated the change since she doesn't believe this has been a problem in the past. She said she does not have a problem with adding the clarity but that occasionally a parent with children in our schools is not a resident. She wants to make sure that parent would be able to speak. • Mrs. Chastain said the wording could be tweaked if the Board wishes. • Mrs. Faulenbach said she likes the additional wording, since it takes some of the burden off the Chair and Parliamentarian to "write the rules as they go". She thinks it may help make these meetings, which take place in public, more effective. She suggested the revision be moved forward to the full Board for further discussion. <p>Mrs. McInerney moved to bring Policies 9320 Meetings of the Board and 9325 Meeting Conduct to the Board for first review, seconded by Mrs. Faulenbach.</p> <p>The motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring Policies 9320 Meetings of the Board and 9325 Meeting Conduct to the Board for first review.</p>
<p>4.</p> <p>A.</p>	<p>Items for Information and Discussion</p> <p>Title IX policies and regulations</p> <ul style="list-style-type: none"> • Dr. Parker said there are many changes coming to Title IX due to legal requirements. Both Ms. DiCorpo and Ms. Baldelli attended a recent training. • Ms. DiCorpo said the changes are due to go into effect on August 14, 2020. They will require training for all administrators and eventually all staff at the start of school. There 	<p>Items for Information and Discussion</p> <p>A. Title IX policies and regulations</p>

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	are significant changes to the laws, terminology, grievance procedures, roles and responsibilities of staff. She and Ms. Baldelli are working with legal counsel to get questions answered before bringing policies to the Board for approval.	
5.	Public Comment <ul style="list-style-type: none"> • There was none. 	Public Comment
6.	Adjourn Mrs. McInerney moved to adjourn the meeting at 7:23 p.m. seconded by Mrs. Faulenbach and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:23 p.m.

Respectfully submitted:



Angela C. Chastain, Chairperson
 Policy Sub-Committee