**W. P. Davidson High School**

**School Code 3330**

**Academic Honesty Policy**

**Purpose**

This purpose of this document is to

* Communicate to stakeholders in our community, school, and International Baccalaureate Diploma Program (IB DP) network, what W.P. Davidson High School (DHS) expects from its students in the area of Academic Honesty/Integrity.
* Identify roles and responsibilities of stakeholders.
* Provide a plan for the ongoing revision of this policy.

**Philosophy**

School Mission Statement:

“Davidson High School’s primary function is to insure that all students acquire both the knowledge and the skills necessary to become responsible, contributing, democratic American global citizens. We offer a challenging, relevant curriculum, taught by a qualified and caring faculty working in collaboration to help students succeed. Our goals can best be accomplished in a positive school atmosphere characterized by high expectations, attractive and comfortable surroundings, and the support of our parents and community.”

Following the mission statement and the Mobile County Public School System’s (MCPSS) *Student Code of Conduct*, we have created and implemented an Academic Integrity Policy. This policy is published on the DHS website and in the DHS Student Handbook that is given to each student every year.

**DHS Academic Integrity Policy**

Students are expected to conduct themselves honestly and with integrity in their work. All forms of cheating and plagiarism are prohibited. Behavior that is unacceptable includes, but is not limited to

* Copying another student’s homework;
* Working with others (including family members) on projects that are meant to be done individually;
* Looking at or copying another student’s test or quiz answers;
* Allowing another student to look at or copy answers from a test or quiz;
* Using any other method to get or give test or quiz answers;
* Taking a test or quiz in part or in whole to use or to give to others;
* Copying information from a source without proper attribution; or
* Taking papers from other students, publications, or the Internet without giving credit to the source.

Violators of this policy will be disciplined on a case-by-case basis depending on the seriousness of the violation, prior violations, and other factors. Disciplinary measures include, but are not limited to, receiving a failing grade on the assignment, receiving a lower overall grade in the class, detention, suspension, expulsion, and losing membership in or eligibility for campus organizations and/or activities.

DHS teachers use Turnitin.com, the Online Writing Lab at Purdue University, and other online resources as tools to help students learn appropriate ways to use sources.

**Roles and Responsibilities**

For the purpose of this document, we consider stakeholders to be administrators, the IB DP Coordinator, teachers, students, and parents.

Administrators will:

* Know and understand the Academic Integrity Policy.
* Communicate the Academic Integrity Policy to other stakeholders.
* Provide teachers with resources and support for teaching students about academic integrity and monitoring the integrity of student work (e.g., purchase a license for turnitin.com).

IB DP Coordinator will:

* Know and understand the Academic Integrity Policy.
* Communicate the Academic Integrity Policy to other stakeholders.
* Collaborate with IB DP Teachers regarding the instruction of students on academic integrity.
* Collaborate with administrators, IB DP Teachers, students and parents in the event of a violation of our policy.

Teachers will:

* Know and understand the Academic Integrity Policy.
* Communicate the Academic Integrity Policy to students.
* Collaborate with the IB DP Coordinator regarding the instruction of students for academic integrity.
* Instruct students on ways to avoid violations of the Academic Integrity Policy.
* Collaborate with administrators, the IB DP Coordinator, students, and parents in the event of a violation of our policy.

Students will:

* Know and understand the Academic Integrity Policy.
* Engage in instruction and activities intended to promote understanding of academic integrity and ways to avoid a violation of the policy.
* Collaborate with administrators, the IB DP Coordinator, IB DP teachers, and parents in the event of a violation of our policy.

Parents will:

* Know and understand the Academic Integrity Policy.
* Encourage and support their students’ engagement in instruction and activities intended to promote understanding of academic integrity and ways to avoid a violation of the policy.
* Collaborate with administrators, the IB DP Coordinator, IB DP teachers, and students in the event of a violation of our policy.

**The Academic Honesty Policy as a Working Document**

The DP Coordinator will review the academic honesty policy each year to determine if revisions are needed. When they are, the coordinator will form a group of stakeholders to review and revise the policy. We anticipate the policy will need revision every other year.

The policy will be available to all faculty, parents, and students via the DHS website and the student handbook that is issued each school year. We encourage feedback, commendations, and recommendations from all stakeholders.

The following stakeholders contributed to the revision of the policy as members of the steering committee:

Lydia Edmonds, DP Coordinator  
Dr. Lynn Cleveland, Assistant Principal  
Charlotte Griffin, DP English: Literature teacher

William Edmonds, DP French teacher

Angie Dussouy, DP Dance teacher

Patti Presnall, parent

Robin Stefurak, parent

Anna Atchison, student

Raj Mehta, student

The committee met between August 2018 and March 2019. They reviewed literature and documents relevant to the process, and reviewed our current Academic Honesty Policy and Academic Integrity Policy. These policies will be made available to the school faculty, students, and parents via the DHS website and the school handbook each year.